

## Job Aid

### **Print a Course Outline from the College Website**

1. open your Internet browser
2. beside Address type: <http://www.oldscollege.ca/programs/courseoutlines> - press Enter on your keyboard
3. click the index letter link for the course code you are looking for
4. click the course code link
5. click the link to the required course – allow the course outline to open
6. click File on the browser menu bar
7. click Print (Ctrl + P) – allow the printer dialog to open
8. select your printer
9. click OK