



OLDS COLLEGE

REQUEST FOR PURCHASE PROPOSAL

RFPP # 002 / 2011

SALE OF MULTI - LOCATION ABATTOIR
- RED MEAT UNIT

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Section 1: Request For Purchase Proposal

Olds College is seeking purchase proposals from those interested in acquiring a fifty three (53) foot self contained mobile multi-location red meat abattoir trailer. (Truck not included) The successful proponent must be able to prove that the abattoir will continue to provide a benefit to the livestock industry.

Qualifications

In order for Proponents to qualify for the sale of the abattoir, they must not only provide a bid but also provide a detailed proposal on how they will use their established resources, ability, experience, training and expertise to meet Olds College's specific requirements as detailed in this request.

From the information submitted under this request, Olds College may select a successful Proponent, which in the sole judgment of Olds College and the Alberta Government, whom will provide the best overall value to the livestock industry and is in the best position to meet Olds College's unique requirements. Proponents are encouraged to specifically address each component of the request and identify the detailed pricing for the purchase of the Multi – Location Abattoir from Olds College.

Section 2: Scope of Purchase

Olds College in conjunction with Alberta Agriculture and Rural Development (AARD) participated in a project focused on mobile meat slaughter. The goal of the project was to design and construct an inspected mobile slaughter facility to assess technical, economic and regulatory factors of mobile slaughter in Alberta and beyond. The project resulted in the construction of a mobile a fifty three (53) foot self contained mobile red meat abattoir trailer. The slaughter facility for sale does not include the hauling truck.

The project is now complete with the mobile unit having obtained provincial certification from Alberta Regulatory Services. The unit has been used throughout the province in various conditions and with a variety of red meat species to test the technical and economic feasibility of operating the unit. A full report of these findings including pictures and design drawings can be found at oldscollege.ca/abattoir. The unit will be available for view only on April 7, 2011.

In the initial planning of this project it was recognized that a functional mobile slaughter facility would be constructed and that once the testing was complete, it should be used to assist the meat industry within the province and beyond. A decision has been made to sell the unit based on the criteria used within the initial funding proposal.

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Proposals will be received by the Olds College Purchasing Department until May 20, 2011. The selection of the successful proposal will follow the criteria listed below. Olds College reserves the right to not sell the unit if minimum criteria are not met. The selection team will consist of major stakeholder's within this project.

Proponents will provide detailed proposals covering the following specifications:

- Overall benefit to the livestock industries
- Future access by AARD for additional research
- Future availability for demonstration of the abattoir to interested parties
- Impact on further commercialization of multi-location slaughter and promoting meat safety principles
- Assurance of the abattoir being used long time for the intended purpose - soundness of the business proposal
- The abattoir stays in Alberta
- Price (including letter of credit)

Section 3: Instructions to Proponents

Evaluation Criteria

Upon evaluation of all responses received, Olds College will select the submission, which best suits the requirements of Olds College and provides the best overall value to the meat industry.

An evaluation team will review each submission to ensure compliance with the requirements of this Request for Purchase Proposal.

The team will utilize specific evaluation criteria to rate the various requirements for evaluation purposes. Such a rating will be confidential and no totals or scores of such a rating will be released to any responding Proponent.

When preparing your proposal, you must consider the following criteria. These criteria will act as a guide for evaluating the responses. Evaluation criteria will include the following (which are listed in no particular order of priority):

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Criteria for assessment and selection of industry proposal	Criterion weight (1 – 3)
Overall benefit to the livestock industries	2
Future access by AARD for additional research	1
Future availability for demonstration of the abattoir to interested parties	1
Impact on further commercialization of multi-location slaughter and promoting meat safety principles	2
Assurance of the abattoir being used long time for the intended purpose - soundness of the business proposal	1
The abattoir stays in Alberta	2
Price	3

Each Proposal will be assessed in terms of how precisely it addresses each of the items in the Scope of Sale. Determination and acceptance of any deviation will be determined by the selection team at its sole discretion and we reserve the right to accept any response deviation from the requirements of the request.

Proposal Clarification

Olds College reserves the right to seek Proposal clarification with the Proponents to assist in making the evaluation.

Agreement

The successful Proponent and Olds College may enter into an agreement of mutual acceptability that will include all information shared during the Proposal process.

Withdrawal of Proposal

Proposals may be withdrawn by a Proponent at any time up to, but not after the closing date and time, upon written notice to Olds College. Following the closing date and time, all proposals received shall become irrevocable for a period of no less than thirty (30) calendar days, and may not be withdrawn for any reason during that period of time.

Acceptance/Rejection of Proposals

Upon evaluation of all valid submissions received, Olds College may select the Proponent that offers the most attractive and beneficial proposal. No act of Olds College other than a notice in writing signed by the Olds College Purchasing Officer shall constitute an acceptance of a proposal.

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Olds College reserves the right to accept or reject, in whole or in part, any or all Proposals received. The highest or any Proposal will not necessarily be accepted as various criteria will be used in the evaluation process. Without limiting the generality of the foregoing, Olds College may reject any Proposal which either:

- Is incomplete, obscure, irregular, or unrealistic
- Has non-authorized (not initialed) erasures or corrections in the Proposal offer or any Schedule thereto
- Omits or fails to include any or more items in the Proposal offer for which a price is required by the Request for Proposal
- Does not meet established Olds College budget parameters
- Fails to complete the information required by the Request for Proposal

The selection team has the right, in the interest of Olds College, to waive any informality, insufficiency or irregularity in any Proposal responses received and to accept the Proposal that is deemed most favourable to the interests of Olds College. Olds College reserves the right to cancel the Proposal at any time without any contract award. Olds College reserves the right to reject the lowest cost Proposal or any or all Proposals.

Negotiations

Olds College may choose to short list one or more Proponents, ranking them based upon evaluation criteria and seek to negotiate a final contract acceptable to Olds College. If no agreement acceptable to Olds College can be concluded with any of the short listed Proponents, Olds College will cancel the competition without award.

Incurred Costs

Olds College will not be liable for any costs of preparing and submitting a response to this request and will not be obligated to reimburse any party for such expenses.

All costs related to the Proposal process are the responsibility of the Proponent.

Closing of Proposal

Proponents may not submit new price Proposals after the specified closing date and time.

Consent to Investigation

In order to allow Olds College to properly determine the qualifications and capabilities of a Proponent, Olds College reserves the right in its sole discretion to conduct such investigations of a Proponent's business, experience, financial capability, and business practices as it deems necessary, and the Proponent agrees to permit and co-operate with such investigations.

Proposal Document Availability & Distribution

Proposal documents distributed through and available for viewing at the:

Alberta Purchasing Connection

<http://www.purchasingconnection.ca>

Or **Olds College Website**

<http://www.oldscollege.ca/abattoir>

Or

Olds College – Purchasing

4500 – 50th Street

Olds, AB T4H 1R6

Phone: (403) 556-4789

submissions@oldscollege.ca

Further Information

It is the Proponent's responsibility to clarify interpretation of any items in the document prior to the closing of this Request for Purchase Proposal by contacting in *writing* via email:

Olds College – Purchasing

4500 – 50th Street

Olds, AB T4H 1R6

Phone: (403) 556-4789

submissions@oldscollege.ca

Inquiries will be forwarded to relative contacts, all inquires with appropriate responses, will be posted at oldscollege.ca/abattoir.

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Alternative Contacts

No phone calls please.

Technical Assistance

Bert Denning
Alberta Agriculture and Rural Development
email:bert.denning@gov.ab.ca

OR

Abattoir Inquiries

Dalin Bullock
Olds College - Chair School of Agriculture
dbullock@oldscollege.ca

Work Site Viewing

Viewing and questions regarding the abattoir with Olds College Representatives will **only** be conducted:

Thursday April 7, 2011, 10:00 am
Olds College – Parking Lot DD
East side of Animal Science Building – see link for details
<http://www.oldscollege.ca/campus/pdf/Olds-College-Campus-Map.pdf>

Proponents are asked to register for tour 24 hours in advance of set date by contacting 403-556-4789.

Section 4: Response Information

Requirements

Please submit your proposals, outlining the above criteria to:

Olds College - Purchasing
4500 – 50 Street
Olds College AB T4H 1R6
Phone: 403 556-4789
submissions@oldscollege.ca

All Proposals must be clearly marked:

Request for Purchase Proposal – RFPP # 002/2011 – Sale of Multi -Location Abattoir

Deadlines for Receipt of Proposals

All Proposals must be received by **2:00 P.M. Local Time MST, May 20, 2011**. Strict adherence to this deadline will be maintained.

Late or misdirected proposals will not be accepted, and will be returned to the Proponent.

Olds College reserves the right in its sole discretion to extend the closing dates prior to the closing date and time without notice to Proponents. Olds College will endeavor to notify Proponents as soon as practically possible in the event of any extension of the closing date.

Section 5: Submission Requirements

Cover Letter

Proponents are to provide a cover letter which states full contact information, including company name, mailing address, telephone and facsimile numbers, and email address and the names and status of authorized signing officers.

Pricing

Provide price to purchase the Multi – Location Abattoir from Olds College including letter of credit.

Proposal Signing, Seal and Irrevocable

All Proposals are to be signed and shall be irrevocable and remain open for acceptance by Olds College for thirty (30) days.

Proposal

Please write a detailed proposal covering the following topics:

- Overall benefit to the livestock industries
- Future access by AARD for additional research
- Future availability for demonstration of the abattoir to interested parties
- Impact on further commercialization of multi-location slaughter and promoting meat safety principles
- Assurance of the abattoir being used long time for the intended purpose - soundness of the business proposal
- The abattoir stays in Alberta
- Price (including Letter of Credit)

Proposal Form (Page 1 of 2)

We _____
 (Company Name)

Of _____
 (Company Address)

having examined the documents to this Request for Proposal; hereby offer to enter into a contract to purchase the Mobile Abattoir as required by the Request for Proposal documents for the set price listed below in Canadian funds, which price does not include G.S.T. All prices given shall be effective at least thirty (30) days from date of closing of the call for Request for Proposal. Only G.S.T. will be levied on the contract price.

Olds College reserves the right to accept any Proposal submitted in whole or in part or to reject any or all Proposals or to award the work in one or more contracts and to waive any irregularities. It is the intention of Olds College to complete as much as budget permits.

Proposed Purchase Price	\$	
GST	\$	
Total	\$	

Declarations:

We hereby declare that:

- (a) The undersigned officer(s) represents that he/she is authorized to carry on business of this nature and is not disabled from performing any agreement if awarded by any law of Canada or of the Province of Alberta. The undersigned also acknowledges receipt, understanding, and has taken into consideration all the information presented in this Request for Proposal.
- (b) No person, Proponent, or corporation other than the undersigned has any interest in this Request for Proposal or in the proposed contract for which this Request for Proposal is made.
- (c) We understand that Olds College is in no way obliged to accept the highest or any submitted response as various criteria will be used to evaluate Proposal submissions and Proponent.
- (d) This Proposal is open to acceptance for a period of thirty (30) days from the Request for Proposal closing date.

Initial or Seal _____
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Proposal Form (Page 2 of 2)

Signatures:

Signed, sealed, and submitted for and on behalf of:

Company: _____
(Name)

(Street Address or Postal Box Number)

(City, Province, and Postal Code)

(Apply Seal above)

Signature: _____

Name and Title: _____
(Please Print or Type)

Witness: _____

Date: at _____ this _____ day of _____

Initial or Seal _____
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