

Utility Tree Worker Safety Training

for the Industrial Vegetation Management Association of Alberta

March 5–16,
2012

Utility Tree Worker Safety Training

for the IVMAA



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COLLEGE**

**CONTINUING
EDUCATION**
www.oldscollege.ca/utw

Safety is vital to your job as a Utility Tree Worker. Register in this two week course today if you work in the vegetation management industry and are involved with the removal or trimming of trees near energized powerlines and wish to upgrade your safety knowledge.

Recognized by organizations and companies in your profession, this course gives you the safety skills necessary to remove or trim trees near energized powerlines. Delivered one week in-class and the second week off-site (training mostly outdoors in the field), **this course is one of the components you must complete to apply for certification as a Utility Tree Worker or Utility Tree Trimmer in Alberta.**

Location: Olds College

Date: Mar 5 -16, 2012

Fees on or before Feb 20, 2012

IVMAA Members \$2200 Non Members \$2450

Fees after Feb 20, 2012

IVMAA Members \$2300 Non Members \$2550

Course fee includes the course manual, refreshment breaks and parking fees. Course fee does not include the IVMAA application fee for certification which is an additional \$105 for members and \$315 for non-members. (IVMAA fee subject to change) CEU's pending for ISA

Eligibility Criteria

To register in this course you must have six months of related work experience in tree and brush work around powerlines. Complete Step 2 with this information as a part of registration process.

Certification Qualifications

After successful completion of this course students can apply to IVMAA for certification once they have completed the following required hours of work experience:

Utility Tree Worker Certificate

1200 hours experience, documented in an IVMAA Log Book, performing tree work near energized powerlines under the supervision of a certified Utility Tree Worker or certified Utility Tree Trimmer.

Utility Tree Trimmer Certificate

1200 hours experience, documented in an IVMAA Log Book, performing tree work near energized powerlines under the supervision of a certified Utility Tree Worker or certified Utility Tree Trimmer, including 600 hours of aerial trimming near energized powerlines under the supervision of a certified Utility Tree Trimmer.

Utility Tree Workers and Utility Tree Trimmers must attend a Recertification course within 5 years after obtaining their certification and every 5 years thereafter.

This course was created and is maintained by the Industrial Vegetation Management Association of Alberta (IVMAA) in association with the Electrical Safety Technical Service Division of Alberta Labour, Olds College and major utilities and their contractors in Alberta.

Course Agenda

The course will include:

- Safe work near energized lines
- Electrical hazard awareness
- Safety regulations
- Chainsaw operation
- Introduction to arboriculture
- Ropes, knots and rigging
- Tree climbing / tree rescue
- Aerial trimming / bucket rescue
- Hazard tree removal
- Job planning and preparedness procedures
- Stump treatment (optional)

Optional Stump Treatment Pesticide Certificate Tutorial

The Stump Treatment Pesticide Certificate is required for individuals applying herbicides to stumps and is available only to those with a Utility Tree Worker or Utility Tree Trimmer Certificate. The Stump Treatment tutorial and exam are optional and offered during the course.

Course Materials: \$25.00 + GST

Certification Fee: \$100.00 + GST

The Industrial Vegetation Management Association of Alberta, in association with the Work and Safety Standards Division of Alberta Labour requires certified Utility Tree Trimmers and Utility Tree Workers to complete a recertification course within five years of obtaining their initial certification and every five years thereafter.

Industrial Vegetation Management Association of Alberta (IVMAA)
P.O. Box 5468, Leduc, AB, T9E 6L7
Toll Free: 1 (877) 249-1508
Fax: 1 (877) 248-3093
Email: info@ivmaa.com



**Registration opens
Thurs. Nov. 17,
however first priority
will be given to
IVMAA members until
Thurs. Nov. 24, 2011.**

Fees are due at time
of registration.

Confirmation of Registration: Once you have been registered in a course, you will receive a confirmation of registration through the mail together with a map of the college.

If you do not receive this within two weeks of registering, please contact us at 403-507-7956 or 1-800-661-6537 ext. 7956.

Refund and Cancellation Policy: Continuing Education courses and programs are offered on a full cost recovery basis.

Application for a course fee refund that is received at Olds College two (2) full weeks prior to the course start date will be granted in full (less any applicable course specific deposits that are non-refundable), as long as the request is accompanied by the original course receipt.

Refund requests received less than two (2) full weeks prior to the course will be subject to a 50% processing and service fee, less any non-refundable deposits. Non-attendance does not constitute notice of withdrawal. No refunds will be issued after the commencement of a course.

In the event that a course is cancelled, registrants will automatically receive a full refund, unless they advise the Registrar's office of their desire to transfer to another course. Olds College reserves the right to cancel any course in which the minimum student registration is not achieved and to make changes in course content as circumstances may require. Every effort will be made to advise students by telephone or mail of cancellations before commencement date.

This policy applies to all Continuing Education course offerings unless otherwise noted for specific courses or programs. With-drawal for compassionate reasons will be considered on an individual basis.

This brochure was published for information purposes only. It sets forth the program intentions of Olds College who reserves the right to cancel any program or course, and to alter fees and charges as necessary.

Complete these 3 steps before you register:

- ➡ **STEP 1** Complete the Registration Form and have some form of payment ready
- ➡ **STEP 2** Fill in the Confirmation of Work Experience information
- ➡ **STEP 3** Have your employer review the Student Supplies Checklist. It must be checked off and signed by your employer in acknowledgement that they must send employees prepared for the course. Read panel #3 closely. If they do not, students who come with inadequate gear will be sent home without refund.

Registration opens Thurs. Nov. 17, however first priority will be given to IVMAA members until Thurs. Nov. 24, 2011.



Online: AVAILABLE 24 HRS/DAY
Visit us at: www.oldscollege.ca
Visa or MasterCard only



Phone:
403-556-4677 or 1-800-661-6537 Ext.4677
Visa or MasterCard only



Fax: AVAILABLE 24 HRS/DAY
Complete all 3 registration steps and fax to:
403-556-4705. Visa or MasterCard only



Mail:
Complete all 3 registration steps and send to:
Olds College
Continuing Education, Registrar's Office
4500 - 50 Street, Olds, Alberta T4H 1R6



Email:
coned@oldscollege.ca
Visa or MasterCard only



In Person:
Complete all 3 registration steps and come to:
Library & Student Services,
Learning Resource Centre
Mon – Fri: 8:15 am – 4:30 pm
Visa, MasterCard, cash, money order or cheque

Need Accommodations in Olds?

Call Olds College Residence
403-556-8330 or 1-800-661-6537 ext. 8330
OR view the Town of Olds web site: www.olds.ca/accomm.html

➡ STEP 1

REGISTRATION FORM:

Please print clearly

Date: _____ Student I.D. Number: _____
 First Name: _____
 Middle Name: _____
 Last Name: _____
 Email Address: _____
 Date of Birth: (month / day / year) _____ Gender: F M
 Mailing Address: _____
 City/Town: _____
 Province: _____ Postal Code: _____
 Home Ph: _____ Business Ph: _____
 Fax: _____
 Company: _____

FEE ENCLOSED: (plus GST)

On or before Feb 20, 2012 *After Feb 20, 2012*
 IVMAA members \$ 2200 \$ 2300
 Non-members \$ 2450 \$ 2550
 Stump Treatment Certificate Tutorial: Course Fee \$25
 Stump Treatment: Certification Fee \$100

GST \$: _____

Due at time of registration with Steps 1, 2 & 3 completed

TOTAL FEE ENCLOSED: \$: _____

METHOD OF PAYMENT:

Cheque (enclosed) – payable to Olds College
 – no postdated cheques will be accepted

Visa MasterCard

Card Number: _____

Expiry Date: (month / year) _____

Card Holder Name: _____

Signature: _____

FOIP Statement: The personal information which you provide on this application form is being collected under the authority of the Freedom of Information and Protection of Privacy legislation of the Government of the Province of Alberta for the purpose of registering for a Program or Course through Continuing Education at Olds College; Conducting program/course evaluation and research and creating a mailing list for future program, course opportunities. In certain instances, this information may be shared with third party organizations who are actively involved in providing specific educational offerings. Public inquiries concerning the collection, use and disclosure of personal information provided on this application form should be directed to the Olds College FOIP Coordinator.

If you object to your personal information being shared with third party organizations associated with Olds College courses, please check the box to the right.

Aboriginal Ancestry: If you wish to declare that you are an Aboriginal person, please specify: Status Indian/First Nations Metis
 Non-Status Indian/First Nations Inuit

Alberta Advanced Education and Technology is collecting this personal information pursuant to Section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness and develop policies, programs and services to improve Aboriginal learner success in addition to other legislation applicable to the educational institution.

For further information or inquiries contact the FOIP Coordinator, Olds College, 4500 - 50th Street, Olds, AB T4H 1R6, (403) 507-7912, hcarnota@oldscollege.ca

➡ STEP 2

CONFIRMATION OF WORK EXPERIENCE:

This entire form must be completed and signed by a representative from a Utility Company, REA or Vegetation Management Contracting Company. Submit completed form with registration payment.

Please print clearly

Student's Name: _____

has performed tree and brush work for a total of _____ months.

No. of work hours around powerlines:

_____ operating a chainsaw
 _____ climbing
 _____ running a chipper
 _____ operating a lift truck

Other related experience: (please provide details)

Signature: _____

Company Name: _____

Mailing Address: _____

City: _____

Province: _____ Postal Code: _____

Signature: _____

Representative from a Utility Company, REA or Vegetation Management Contracting Company

Print Name: _____

Position: _____

Bus. Phone: _____

➡ STEP 3

STUDENT SUPPLY CHECKLIST:

Students are required to have all of the equipment listed below to fully participate in the field training component of the course. **Equipment must fit properly, be in good repair and meet current standards.** Each student must have a full set of climbing gear. **Students are required to bring their equipment to class the first Friday of the course for the instructors to inspect before field training.**

This course includes both classroom and hands-on outdoor sessions. Students must bring warm outdoor clothing for work in Alberta winter conditions including extreme cold, snow and wind.

Students must bring the following equipment:

- 100-150 feet of half-inch braided nylon climbing rope (3 strand is not acceptable)
- Tree climbing belt and safety lanyard, CSA approved
- Tree spurs, CSA approved (available at Canadian Forestry Supplies)
Edmonton: Century Sales, All Power, Vermeer Sales & Service
Calgary: Arborist Supply Co. Ltd., Vermeer Sales & Service
- Chainsaw pants or chaps, a required minimum rating of 3600 threshold, CSA, ULC or WCB BC approved
- Gloves – CSA approved
- Work boots – Sport/street shoes are not acceptable
- Hard hat certified to CSA standard Z94.1-92 (Class E Industrial Headwear) with hearing protection and face shield or separate eye protection
- Calculator with basic math functions
- Optional** (if possible) – topping saw (light weight) and bucking saw (20" bar)

I acknowledge that I as the employer am responsible to send my employee with all required equipment.

Company Name: _____

Signature: _____
Manager overseeing student's climbing equipment

Print Name: _____