



The place to go places

www.oldscollege.ca

1-800-661-OLDS

Student Recruitment
4500 50 Street
Olds, Alberta
T4H 1R6
Canada
(403) 556-8281
1-800-661-6537
FAX: (403) 556-4711
E-mail: info@oldscollege.ca
Web site: www.oldscollege.ca

Application For Admission

**PLEASE REFER TO THE BACK PAGE FOR INSTRUCTION ON
COMPLETING THIS APPLICATION FORM**

Please make sure you:

- A. Complete the entire application to avoid any delays in processing.
- B. **Submit your high school and any post-secondary transcripts for institutions that you have attended.**
- C. **Submit proof of enrolment (timetable or transcript) for courses you are currently enrolled in or will be taking prior to your attendance**
- D. Read the FOIP statement (see Section 4) before signing your application.
- E. **PLEASE NOTE: If you are applying for an apprenticeship program DO NOT use this application form. Go to the Alberta Government's Apprenticeship and Industry Training website at www.tradesecrets.gov.ab.ca to find the appropriate enrolment form for apprenticeship programs.**
- F. If you wish to keep a copy for your records, photocopy the completed application before submitting to:

OLDS COLLEGE
Student Recruitment
4500 50 Street
Olds, AB T4H 1R6
FAX: 403 556-4711
SCAN and EMAIL: admit@oldscollege.ca



NO APPLICATION FEE REQUIRED!

When to Apply

- ♦ On or after November 1 for programs which begin in the following Summer and Fall semesters (July to December)
- ♦ On or after March 1 for programs which begin in the following Winter semester (January to April)
- ♦ International students should apply a minimum of six months prior to the program start date. A \$100 Credential Assessment Fee may be required.

Application for Admission

1 Personal Information — Full Legal Name

Last Name		First Name	
Middle Name		Preferred Name	
Former/Maiden Name (if applicable)			
Gender		<input type="checkbox"/> Female <input type="checkbox"/> Male	
Date of Birth	Month	Day	Year

Address — Permanent Mailing Address

Street, Box Number, Apartment Number		
City or Town	Province	
Postal Code	Country	Cell Phone ()
Home Telephone ()		Business Telephone ()
Fax ()	Personal E-mail Address	

Emergency Contact

Name	
Relationship to You	
Home Telephone ()	Cell phone ()

Aboriginal Ancestry

This information is being collected on behalf of Advanced Education and Technology, pursuant to Section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success. For further information or if you have questions regarding the collection activity, please contact the office of the Director, Post-secondary Planning and Accountability, Adult Learning Division, Alberta Advanced Education and Technology, 10155-102 Street, Edmonton AB, T5J 4L5, (780) 422-1209.

If you wish to declare that you are an Aboriginal person, please specify:

- Status Indian/First Nations
- Non Status Indian/First Nations
- Metis
- Inuit

Immigration Status

<input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Landed Immigrant	Country of Citizenship
	First/Native Language
	TOEFL, IELTS, CAEL or CLBA Score

2 Application Details

Program Start Date:

Month	Year
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Diploma/Certificate/Applied Degree

Program Desired
Major (Where applicable)

If applying for the Animal Health Technology diploma program, please check the desired delivery method

- On-Campus (Olds) On-line Delivery

If applying for the Fashion Marketing certificate program, please check desired campus or delivery method

- Olds Campus Calgary Campus
 On-Line Delivery

If applying for the Land Administration certificate program, please check desired delivery method

- On-Campus (Olds) On-Line Delivery

3 Education

Alberta Student Number (ASN) (if applicable): _____

High School Education (List the name of the most recent high school attended and the academic grade level achieved)

Name of School	City	Province (Country if outside of Canada)	From	To	Academic Level Achieved

Post-Secondary Education (List the name(s) of all Post Secondary Institution(s), number of year(s) attended, and any credentials received.)

Name of School	City	Province (Country if outside of Canada)	From	To	Academic Level or Credential Achieved

4 FOIP STATEMENT

The information collected on this form is collected under the authority of the Post Secondary Learning Act, the Freedom of Information and Protection of Privacy Act of Alberta and the Taxation Act (Canada). The information will be protected in compliance with the provisions of the Freedom of Information and Protection of Privacy Act of Alberta.

I understand that the information collected on this form will be used to create records for the purpose of determining eligibility for admission to Olds College and to distribute information about college programs and services. If I am admitted, the information will form part of my student record and will be disclosed to relevant academic and administrative departments for the purposes of registration, operation of Olds College programs and services, Olds College Fund Development Office, [Sec. 39 (2)], providing tax receipts, determining eligibility for scholarships and awards, graduation, distributing follow-up educational information, college research, and college alumni programs and services. In addition, specific elements of information will be disclosed to Statistics Canada and provincial governments [Sec. 40 (1) (f)] to meet reporting requirements and to the Olds College Students' Association and other cooperating educational, funding and workplace agencies in accordance with contractual agreements. Types of credentials awarded to a student are part of the public record and may be disclosed to third parties on request.

If you have any questions about the collection and use of this personal information, please contact the Olds College FOIP Coordinator at 4500 – 50 Street, Olds, Alberta, T4H 1R6.

DECLARATION

I certify that the information provided is true and complete in all respects and that no information has been withheld. I understand that falsifying or omitting documents or information on this application will result in immediate and permanent dismissal from the college. Falsified documents may be referred to the appropriate authorities. Furthermore, if admitted to Olds College, I will comply with all rules, regulations and the College Code of Conduct.

Signature _____ Date _____

FOR OFFICE USE ONLY
Web App—900032

ID # _____

Date Received _____

Date Keyed _____

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

The application for admission form is made up of four sections. Each section is briefly explained here.

1. PERSONAL INFORMATION

Name

Please print your full name carefully, as indicated. If you change your name you must notify the Student Services office.

Address

Enter your permanent address only. Your address will be used for correspondence relating to admission and all subsequent correspondence from the college.

Emergency Contact

To be used in case of emergencies.

Immigration Status

Please check your current immigration status:

- ♦ If you are a permanent resident, please attach a copy of your card or documentation.
- ♦ If you are an international student you must present a valid Study Permit on or before registration day. Please list your country of current citizenship. List your mother tongue or your language first spoken and understood. If your native language is not English, you must provide us with a satisfactory English test score (IELTS, TOEFL, CAEL or CLBA).

International Students

May be required to submit a \$100 CAN Credential Evaluation Fee. This fee will be used to conduct an assessment of your coursework and educational qualifications to compare them to the Alberta admission requirements. The results of this evaluation will be used to assess your eligibility for admission. Applications will not be processed until this fee has been received. This requirement will be waived for students who have completed their education in the United States and United Kingdom or upon the discretion of the Student Recruitment Office.

2. APPLICATION DETAILS

Please refer to the current Admissions Guide or Olds College Calendar for specific program admission requirements. Questions regarding admission procedures or requirements may be directed to 1-800-661-6537 or (403) 556-7715, or e-mail info@oldscollege.ca

Please allow 4 to 6 weeks for processing of your application.

3. EDUCATION

Alberta Student Number (ASN)

Alberta Advanced Education requires an Alberta Student Number. Out of province applicants will be assigned a number.

Current High School Students

Submit a transcript of completed courses and marks. Include a list or timetable of all courses you are or will be enrolled in and any interim (midterm). *Ensure that courses taken in high school and those required for your program of choice are included in this report.* Keep the Student Recruitment Office updated as final or interim marks become available.

Where to Order High School Transcripts

In Alberta

Transcripts
Alberta Advanced Education
44 Capital Boulevard
10044 108 Street NW
Edmonton, AB T5J 5E6

Toll Free (Alberta) 310-0000:
or (780) 427-5732
www.education.alberta.ca/students/transcripts.aspx

Out of Province

Contact the Department of Education or high school in the appropriate province.

It is your responsibility to ensure a complete transcript is submitted to the Student Recruitment Office when final results are available.

ALL DOCUMENTS SUBMITTED BECOME THE PROPERTY OF OLDS COLLEGE AND WILL BE USED FOR COLLEGE ADMISSIONS PURPOSES AND TO DETERMINE ELIGIBILITY FOR AWARDS AND THEREFORE ARE NOT RELEASED OR COPIED.

Deadlines for Submission of Documents

Final documentation must arrive no later than one month prior to the program start date.

Post-Secondary Transcripts

If you have attended any college, technical school or university, request transcripts from the Registrar of each institution attended and ask that they be submitted to Olds College directly.

4. FOIP STATEMENT

Please read this section completely before signing.

Government Student Loan

www.alis.gov.ab.ca
(Alberta Only)

Housing Information

On-Campus Housing/Residence Office
(403) 556-8375
housing@oldscollege.ca

Off-Campus Housing
Olds College Students' Association
Office
(403) 556-4629
www.oldscollege.ca

Services for Students with
Disabilities
(403) 507-7945

Mailing/Contact Information

Olds College
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