



Important Information-

- **In order to receive your Certificate, Diploma or Applied Degree this form must be filled out returned to Student Services – Library (LRC)**
- APPLICATION DEADLINE: **March 31, 2012**
- If application is received after this date, you may not receive your parchment at the graduation ceremony and your name may be missing from the graduation booklet.
- Your parchment will not be released if you have any outstanding debt owed to the college at the time of graduation.
- Parchments may not be ready for students in programs ending after April 30, 2012.

This personal information is being collected under the authority of the Freedom of Information and Protection of Privacy Legislation of the Government of the Province of Alberta for the purpose of student records at Olds College. Public inquiries regarding the collection, use, and disclosure of personal information *provided on this form should be directed to the FOIP Co-ordinator of Olds College at 4500 - 50 Street, Olds, Alberta, T4H 1R6.*

PERSONAL INFORMATION (Must be your Legal Name)

LAST NAME		FIRST NAME		MIDDLE NAME(S)	
PREVIOUS NAMES (if applicable)			ID #		
PERMANENT MAILING ADDRESS (Street, Avenue, PO Box #) (address where parchment can be mailed)			HOMETOWN (if different from permanent city/town)(This will appear in the graduation booklet)		
CITY/TOWN		PROVINCE		POSTAL CODE	
				TELEPHONE ()	
PROGRAM		MAJOR		EXPECTED COMPLETION DATE	

THE NAME SUBMITTED ABOVE WILL BE THE NAME PRINTED ON YOUR PARCHMENT

If your parchment is not ready at time of graduation or you do not attend graduation, it will be mailed to the permanent mailing address indicated above.

Questions regarding the information on this form may be directed to Student Services, Olds College, 4500 – 50th St., OLDS, AB, T4H 1R6. 1-800-661-6537 or 403-556-4634. Fax to 403-556-4705.