



MINUTES
OLDS COLLEGE BOARD OF GOVERNORS MEETING

Thursday, June 9, 2022 9:00 a.m. - 3:00 p.m.
 DMP Main Boardroom

As the Olds College Board of Governors we commit to the principles of
 good governance and a culture of:

Responsible Decision-Making

- Being joyfully engaged and fully prepared for our duties
- Being unified in our support of Board decisions
- Ensuring integrity in our considerations and decisions
- Ensuring the highest level of stewardship of human and financial resources

Visionary Governance

- Focusing on the future while learning from the past
- Seeking growth in the best interests of the College

Diversity and Inclusiveness

- Recognizing and accepting the unique attributes and contributions of all of our stakeholder communities
- Vigorously defending legislated rights and freedoms
- Making decisions that support a culture of diversity and inclusiveness

Present:		
Leona Staples, Chair	Gordon Cove	Meghan Dear
Mabel Hamilton	Brendan Richardson	Donna Maxwell
Ted Menzies	Paul McLaughlin	Kami Tams
Marnie DesJardins	Roy Weasel Fat	Celia Sutton
Stuart Cullum	Jennifer Wood	
Administration:	Debbie Thompson, VPASE	Patrick Machacek, VPDS
Connie Young, VPCS/CFO		
Recording:	Heather Steckly	

OPEN SESSION

1. CALL TO ORDER

Chair Staples called the meeting to order at 9:08 a.m.

1.1 Board Self-Evaluation - June 8, 2022

M. Dear provided a review of the June 8, 2022 Board self-evaluation results. The question around reviewing Monitoring Reports means that each Board member has prepared by reading the reports thoroughly in advance of the meeting. Board members were reminded of their responsibility to be fully prepared for Board meetings.

2. AGENDA

A MOTION was made by B. Richardson to move the meeting in-camera.

MOTION CARRIED

A MOTION was made by C. Suttton to move the meeting out of camera.

MOTION CARRIED

RETURN TO OPEN SESSION

4. REVIEW OF MINUTES OF JUNE 8, 2022 REGULAR BOARD MEETING

A MOTION was made by T. Menzies to adopt the minutes of the June 8, 2022 Board of Governors meeting as circulated.

MOTION CARRIED

5. MOTIONS OUT OF CLOSED SESSION

5.1 President's Performance Review

A MOTION was made by M. Dear that the Board has assessed the Monitoring Reports for Ends and Executive Limitations Policies over the course of the 2021/2022 Board year and finds that they demonstrate compliance with a reasonable interpretation of the policies and, where indicated, accepts the planned dates for compliance.

The Board further acknowledged the President's exceptional performance with respect to team leadership, partnership development, and forging the strategic vision for Olds College. As a result of the President's leadership, Alberta's agriculture community has the talent, knowledge and thought leadership to lead globally.

MOTION CARRIED

6. OWNERSHIP LINKAGE

Industry Advisory Committee Guest: Brendon Frieson, Operations and Technology Manager, Point Forward Solutions, representing the Precision Agriculture - Techgromony Program

6.1 Ownership Linkage Analysis Guide

B. Frieson presented information with respect to the Precision Agriculture - Techgromony Program and provided insight from an industry perspective with respect to Board Ends. Challenges facing the agriculture industry include abiotic stresses, government overreach and global economic factors that are drastically increasing production costs. Opportunities for the industry include support for decision-making through capture and analysis of data together with use of artificial intelligence. Olds College can contribute to industry by producing students who:

- know how to use data to support decisions
- have with experience in real world agronomy
- are comfortable with technology and able to do basic tech support for hardware and software issues

A MOTION was made by C. Sutton to move the meeting in-camera
MOTION CARRIED

A MOTION was made by M. Hamilton to move the meeting out of camera.
MOTION CARRIED

7. BOARD EDUCATION

Board education was not included in the June 9, 2022 Board meeting agenda.

8. ENDS ITEMS FOR DECISION

No Ends items were presented for decision at the June 9, 2022 Board of Governors meeting.

9. GOVERNANCE PROCESS ITEMS FOR DECISION

9.1 Board of Governors - July / August 2022 Board Meetings

Consistent with past practice, the Board will waive the July Board meeting and hold an August meeting at the call of the Chair. The Board acknowledged that the need may arise to hold a special Board meeting for matters relating to the President Search process. Should this be the case, as much notice as possible will be provided and Board members were asked to be as flexible as possible to ensure maximum attendance at these meetings as and when required.

A MOTION was made by P. McLaughlin that the Board of Governors waive the July 2022 regular Board meeting and that the regular August 2022 Board meeting be at the call of the Chair.

MOTION CARRIED

9.2 2022/2023 Calendar of Events

A MOTION was made by D. Maxwell that the Board of Governors approve the 2022/2023 Calendar of Events as presented.

MOTION CARRIED

9.3 2022-2023 Board Committees

A MOTION was made by P. McLaughlin that the Board of Governors support the recommendation of the Board Chair and approve the 2022 - 2023 Board Committee appointments as presented.

MOTION CARRIED

- 9.4 Policy Updates:
- 9.4.1 GP-4 Board Planning Cycle and Agenda Control - *(updated schedule for 2022-2023 - P. McLaughlin)*
 - 9.4.1.1 Routine Content Review Worksheet
A MOTION was made by P. McLaughlin that the Board of Governors approve revised Policy GP-4 Board Planning Cycle and Agenda Control as presented.
MOTION CARRIED
 - 9.4.2 GP-2 Board Values
 - 9.4.2.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
 - 9.4.3 GP-6.2 External Relations Committee Terms of Reference
 - 9.4.3.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
 - 9.4.4 GP-6.3 Board Effectiveness Committee Terms of Reference
 - 9.4.4.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
 - 9.4.5 GP-11 Investment in Governance
 - 9.4.5.1 Routine Content Review Worksheet
A MOTION was made by P. McLaughlin that the Board of Governors approve revised Policy GP-11 Investment in Governance as presented.
MOTION CARRIED
 - 9.4.6 GP-12 Board Linkage with Ownership
 - 9.4.6.1 Routine Content Review Worksheet
No suggestions for amendment were brought forward from the Policy Review Committee or from the floor.
 - 9.4.7 GP-14 Special Rules of Order
 - 9.4.7.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
 - 9.4.8 GP-16 Open and In-Camera Meetings - *P. McLaughlin*
 - 9.4.7.1 Routine Content Review Worksheet
 - 9.4.7.2 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.

10. EXECUTIVE LIMITATIONS ITEMS FOR DECISION

- 10.1 EL-1 Treatment of Students and Public
 - 10.1.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.

- 10.2 EL-2 Treatment of Employees and Volunteers
 - 10.2.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
- 10.3 EL-6 Compensation and Benefits
 - 10.3.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
- 10.4 EL-7 Communication and Support to the Board - *P. McLaughlin*
 - 10.2.1 Draft Policy Revision - *Board Workshop May 25, 2022*
Due to time constraints, this item was deferred to the September 22, 2022 Board of Governors meeting agenda.
- 10.5 EL-5 Asset Protection, item 12 - *P. Machacek*
 - 10.5.1 Briefing Note
 - 10.5.2 Special Monitoring Report
 - 10.5.2.1 Legal Opinion

ED. Marketing representatives joined the meeting to present their findings and recommendation from focus group sessions with the campus community held in April. Coming out of the sessions, the recommendation is that the College change its public-facing name to *Olds College of Agriculture and Technology*.

The Board reviewed the legal opinion, provided by B. Cooper of McLeod and Company, that an amendment to the public-facing name of the College does not constitute a legal name change and is anticipated to not require Ministry approval. Legal counsel did recommend that the Minister of Advanced Education be made aware of the direction that Olds College is taking. It is important to note that the legal name to be utilized on contracts, parchments and transcripts will continue to be "Olds College".

The cost to implement the new brand strategy is anticipated to be \$400k and the 22/23 budget incorporates the resources necessary to facilitate this. Upon Board approval, administration will work with ED. Marketing to finalize a new logo and brand guidelines, with an anticipated roll out in the Fall of 2022. The Board will be informed and updated with respect to progress in brand implementation.

A MOTION was made by G. Cove that the Board approve amending the public-facing name for the institution to Olds College of Agriculture and Technology. Further, the Board approves delegation of brand implementation to administration.

MOTION CARRIED

- 10.5.2.2 Correspondence to the Minister of Advanced Education - *draft*
The Board reviewed the draft correspondence from the Board Chair to the Minister of Advanced Education. No amendments were suggested and the correspondence will be sent by the Board Secretary on the Chair's behalf on June 10, 2022. Copies of the correspondence will be provided to MLA Cooper and DM Pillapow.

11. BOARD-MANAGEMENT DELEGATION ITEMS FOR DECISION

- 11.1 BMD-4 Monitoring President Performance - (*updated schedule for 2022/2023 to better align with availability of compliance evidence*) - P. McLaughlin
- 11.1.1 Routine Content Review Worksheet
A MOTION was made by C. Sutton that the Board of Governors approve revised Policy BMD-4 Monitoring President Performance as presented.
MOTION CARRIED

12. REQUIRED APPROVALS AGENDA

13. MONITORING CEO PERFORMANCE

- 13.1 E-1 Qualified People
- 13.1.1 Monitoring Report
- 13.1.2 Monitoring Worksheet
A MOTION was made by G. Cove that the Board has assessed the monitoring report for Policy E-1 Learners and finds that it demonstrates compliance with a reasonable interpretation of the policy.
MOTION CARRIED
- 13.2 E-2 New Knowledge, Products and Technology
- 13.2.1 Monitoring Report
- 13.2.2 Monitoring Worksheet
A MOTION was made by T. Menzies that the Board has assessed the monitoring report for Policy E-2 New Knowledge, Products and Technology and finds that it demonstrates compliance with a reasonable interpretation of the policy.
MOTION CARRIED
- 13.3 E-3 Alberta Leads in Agriculture
- 13.3.1 Monitoring Report
- 13.3.2 Monitoring Worksheet
A MOTION was made by M. Hamilton that the Board has assessed the monitoring report for Policy E-3 Alberta Leads in Agriculture and finds that it demonstrates compliance with a reasonable interpretation of the policy.
MOTION CARRIED
- 13.4 E Mega End
- 13.4.1 Monitoring Report
- 13.4.2 Monitoring Worksheet
A MOTION was made by B. Richardson that the Board has assessed the monitoring report for Policy E Mega End and finds that it demonstrates compliance with a reasonable interpretation of the policy.
MOTION CARRIED

14. MONITORING BOARD PERFORMANCE

- 14.1 GP Global Governance Commitment - *L. Staples*
 - 14.1.1 Monitoring Worksheet
The Board consistently demonstrates compliance with its Global Governance Commitment.
- 14.2 GP 6.2 External Relations Committee Terms of Reference - *J. Wood*
 - 14.2.1 Monitoring Report Worksheet
The External Relations Committee consistently functions in compliance with its Terms of Reference.
- 14.3 GP-12 Board Linkage with Ownership - *M. Hamilton*
 - 14.3.1 Monitoring Worksheet
The Board consistently functions in compliance with Policy GP-12 Board Linkage with Ownership. M. Hamilton raised a question around policy statement 5, noting that additional effort could be made to ensure that owners are aware of how the Board has used the information provided. The Board referred this question to the External Relations Committee for consideration and recommendation.
- 14.4 BMD Global Board-Management Delegation - *L. Staples*
 - 14.4.1 Monitoring Worksheet
The Board demonstrates consistent compliance with the Global Board-Management Delegation policy.
- 14.5 External Relations Committee Report - *J. Wood*
 - 14.5.1 2021/22 Committee Work Plan Report
Chair Wood reported the 2021/22 External Relations Committee Work Plan as complete.
 - 14.5.2 Effectiveness of the 2021/2022 Ownership Linkage Plan
The Board has done well in linking with ownership this year, recognizing that Ownership Linkage is an area of continuous improvement.
 - 14.5.3 Three Year Ownership Linkage Plan
A MOTION was made by M. Hamilton that the Board of Governors approve the Three Year Ownership Linkage Plan as presented.
MOTION CARRIED
 - 14.5.4 2022-23 Ownership Linkage Plan
A MOTION was made by M. Dear that the Board of Governors approve the 2022/23 Ownership Linkage Plan as presented.
MOTION CARRIED
 - 14.5.5 2022-23 Ownership Linkage Questions
The Board reviewed the proposed questions for Ownership Linkage and requested that the External Relations Committee consider how to embed a question around EDI in the Ownership Linkage questions. The questions for Ownership Linkage will be presented to the Board for approval at the September 23, 2022 Board meeting.

Technology difficulties and time constraints impacted Board discussion with respect to 22/23 Ownership Linkage activities. At the request of the Chair, these items will be brought forward to the September 22, 2022 Board of Governors meeting for additional review.

15. INFORMATION REQUESTED BY THE BOARD

- 15.1 President - *S. Cullum* - presented at the June 8th Board of Governors meeting
- 15.2 SAOC Report - *C. Sutton* - presented at the June 8th Board of Governors meeting

16. NICE TO KNOW INFORMATION

- 16.1 Correspondence - presented at the June 8th Board of Governors meeting
- 16.2 Olds College News - presented at the June 8th Board of Governors meeting

17. SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING

18. ADJOURNMENT

The meeting was declared adjourned at 2:55 p.m.