



MINUTES
OLDS COLLEGE BOARD OF GOVERNORS MEETING
Thursday: June 28, 2018 8:30 a.m. - 12:30 p.m.
DMP Main Boardroom

Present:

Leona Staples, Chair
Stuart Cullum
Mark Kaun

Bobby-Joe Borodey
Meghan Dear
Donna Maxwell

Gordon Cove
Anita Heuver
Laurie Newsham

Regrets:

Laura McKinnon

Administration:

Debbie Thompson, VPASE

Patrick Machacek, VPDEV

Recording:

Mustansar Nadeem, VPCS / CFO

Heather Steckly

OPEN SESSION

1. CALL TO ORDER

Chair Staples called the meeting to order at 8:40 a.m.

2. AGENDA

A MOTION was made by M. Kaun to adopt the Agenda.

MOTION CARRIED

3. DECLARATION OF CONFLICTS OF INTEREST

Board members were asked to declare if they had any conflicts of interest relating to agenda items for the meeting and, if so, they should declare them in accordance with the Alberta Public Agencies Governance Act. No conflicts of interest were declared.

A new accounting standard requires disclosure of any transactions between Board members and Olds College conducted at below fair market value. Chair Staples canvassed Board members and determined that no such transactions have been conducted. By consensus, the Board agreed that Chair Staples will sign the Related Party Disclosure on behalf of the Board of Governors.

A MOTION was made by D. Maxwell to enter into Committee of the Whole.

MOTION CARRIED

A MOTION was made by M. Kaun to return to Open Session.

MOTION CARRIED

RETURN TO OPEN SESSION

4. REVIEW OF MINUTES OF MAY 24, 2018 REGULAR BOARD MEETING

A MOTION was made by G. Cove to adopt the minutes of the May 24, 2018 Board of Governors meeting as circulated.

MOTION CARRIED

5. MOTIONS OUT OF CLOSED SESSION

5.1 Investment Opportunity

A MOTION was made by A. Heuver that the Board of Governors accept the recommendation of the Audit Committee to waive Policy EL-5, Article 9 and approve the purchase of 18 lots in the Netook Crossing Business Park at a total purchase price not to exceed \$2.25 million.

MOTION CARRIED

5.2 President's Performance Review

A MOTION was made by D. Maxwell that the Board of Governors accept the President's annual goals status update as presented and commend President Cullum for the leadership demonstrated during the 2017/2018 fiscal year.

MOTION CARRIED

6. OWNERSHIP LINKAGE

6.1 Industry Advisory Committee Guest: Glenn Miller, representing the Land Agent Program

The Board considered the Land Agent program with a focus on current Board Ends. The program supports Policy E-2 Qualified People and offers opportunity for intentional and focused recruitment effort into indigenous communities. Information from the report will be considered during the annual review of Ends policies.

6.2 Smart Ag Job Skills Profile Engagement Report

Board member Kaun participated in the Smart Ag Job Skills Profile Engagement session. The purpose of the session was to identify the skills and knowledge required for a Smart Ag Ecosystem five years from now. As a result of the engagement session, 14 potential roles required for the future were identified. The Engagement Session provided strong support for the future direction of Olds College including development and implementation of the Smart Farm as well as development of the Ag Tech programming. The session provided strong support for Board Ends policies. This information will be considered during the annual review of Ends policies.

The Board was provided with the full report and was reminded that the report contains valuable intellectual property and is not for dissemination. The Board was further reminded of the opportunity for advocacy for agriculture in general and Olds College specifically for an allocation of new tech seats.

6.3 Smart Farm Launch Debrief - Ownership Linkage Observations

The Board considered the Smart Farm Launch from the perspective of Ownership Linkage and Board Ends policies. Conversations with external stakeholders and potential partners support Board Ends and will be further considered in the context of Ends policies review.

7. BOARD EDUCATION

No Board education items were included in the June 28, 2018 agenda.

8. ENDS ITEMS FOR DECISION

No Ends Items were brought forward for consideration at the June 28, 2018 meeting.

9. GOVERNANCE PROCESS ITEMS FOR DECISION

9.1 Board of Governors - July / August 2018 Board Meetings

A MOTION was made by A. Heuver that the Board of Governors waive the July 2018 regular Board meeting and that the regular August 2018 Board meeting be at the call of the Chair.

MOTION CARRIED

9.2 2018/2019 Calendar of Events

A MOTION was made by B. Borodey to approve the 2018/2019 Calendar of Events as presented.

MOTION CARRIED

10. EXECUTIVE LIMITATIONS ITEMS FOR DECISION

10.1 Policy EL-11 Investments

Policy EL-5 Asset Protection

10.1.1 Policy Revision Briefing Note

Due to time constraints, this item was deferred and will be considered in the context of Routine Content Reviews as outlined in the Board Agenda Cycle.

11. BOARD-MANAGEMENT DELEGATION ITEMS FOR DECISION

No Board-Management Delegation items were brought forward for consideration at the June 28, 2018 meeting.

12. REQUIRED APPROVALS AGENDA

12.1 2018-2021 Comprehensive Institutional Plan

A MOTION was made by L. Newsham to approve the 2018-2021 Comprehensive Institutional Plan as presented.

MOTION CARRIED

13. MONITORING CEO PERFORMANCE

13.1 2025 Olds College Strategic Plan

Pursuant to Policy EL-3 Planning, President Cullum presented the newly published Olds College 2025 Strategic Plan. The Strategic Plan is the culmination of significant institutional planning in collaboration with internal and external stakeholders. It represents substantial effort on the part of College leadership and defines the future direction for Olds College. Built on the broader social purpose of Olds College: Transforming Agriculture for a Better World, the strategic plan defines our purpose, priorities, direction and approach to leadership and demonstrates a strong linkage with Board Ends and Ministry priorities.

14. MONITORING BOARD PERFORMANCE

No Board Performance Monitoring items were brought forward for consideration at the June 28, 2018 meeting.

15. INFORMATION REQUESTED BY THE BOARD

15.1 President - *S. Cullum*

Supported by information provided by VP's below, President Cullum presented the following highlights from his written report included in agenda package:

- Continued advocacy and education within the Ministry is required with respect to Olds College placement as a CCI within the Six Sector Model. Ongoing conversations are anticipated while we work with the Ministry to address this misalignment.
- CICan invited the President to work with them to present to House of Commons Standing Committee on Agriculture and Agri-food. A very strong presentation was developed under tight timelines but in the end this item was bumped from the agenda. CICan is hoping for another opportunity in the fall and it is validating to know that Olds College is seen as a key institution to present on agriculture within our sector.

15.1.1 Academics and Research - *D. Thompson*

VP Thompson provided the following highlights from the Academic and Student Experience division:

- The meat learning enterprise has exceeded all revenue targets for 2017/2018. Through word of mouth marketing, the store is unable to keep up with demand for its products.
- Through the CLC, dual credit interest in Olds College programs is very high. School divisions from across the province are very interested in our unique, hands-on programming for their high school students.

15.1.2 Corporate Services - *M. Nadeem*

VP Nadeem provided the following highlights from the Corporate Services division:

- The interim audit is underway and no areas of concern have been identified. The interim audit is a good indication of how the audit is likely to go and we are very optimistic for good results.
- Olds College is working on an ESL strategy to support international student initiatives. We are exploring partnership opportunities with a private institution in Manitoba.

15.1.3 Development - *P. Machacek*

VP Machacek provided the following highlights from the Development division:

- A joint venture agreement with AgriTrade for the Smart Ag Expo has been finalized.
- A “pipeline management system” is under development which will facilitate the relationship cultivation, retention and development of Olds College donors.

15.2 SAOC Report - *L. McKinnon*

No report provided.

16. NICE TO KNOW INFORMATION

16.1 Academic Council Minutes - *for information only*

17. SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING

17.1 Coaching Report - April 2018

The Board reviewed the April 2018 Coaching Report received from Jannice Moore, noting areas for further development and improvement.

18. ADJOURNMENT

The meeting was declared adjourned at 1:00 p.m.

Special Board Luncheon - Library, Learning Resource Centre