

Olds College Academic Council

MINUTES



Thursday, November 8th, 2018
Dinner 4:30 pm, Meeting 6:15 pm
Bell 954/955

	OCFA REPS	SAOC REPS	BOARD REPS
Present:	Andrea Mix Bruce Brittain Ken Fry Lori Kemp Neil French Wendy Daley Bob Van Someren (ALT)	Connor Smith Benjamin Masson Carissa Samoila Jeffrey Bengtson Joel Cates Thomas Nussbaumer Olivia Jasmin (ALT) Logan Doerkson (ALT)	Debbie Thompson Dan Daley Dalin Bullock Barb Mulholland Peter Mal Gordon Gilchrist
Regrets:	Stuart Cullum	Brandon Dixon	
Guest:	James Benkie	Amy Christiansen	Ashley Davidson
Chair:	Peter Mal	Recorder:	Christean Konashuk

CALL TO ORDER

1.0 APPROVAL OF AGENDA

Motion AC110818.01 by C. Smith to approve the agenda as presented.

CARRIED

2.0 APPROVAL OF THE [OCTOBER 11th, 2018 MINUTES](#)

Motion AC110818.02 by K. Fry to approve the October 11, 2018 minutes as presented.

CARRIED

3.0 NEW BUSINESS - POLICY APPROVAL

3.1 [D28 Admissions](#) (P. Mal)

- This item was chaired by Vice Chair C. Smith.
- P. Mal explained the revisions to the policy and groups that provided feedback
 - Admission requirement process
 - Clarified alternate admission and international student enrolment and procedures, tuition deposit and correspondence.
- **AMENDMENT:** Under Guidelines - first page third paragraph:*Intent to Return Form*. The statement "*with no application fee*" will be added.
- **ADDITION TO THE POLICY:** add sentence "*Meeting admission requirements does not guarantee entry to a program of study.*" as a separate sentence at the end of the Admission Process section
- **AMENDMENT:** at the end of the **Multiple Applications paragraph**, add the phrase "*based on preference and availability*"
- It was suggested that PCCs discuss the specifications on what alternate admission requirements are for certain programs.
- **AMEND** the wording from "*Applicants admitted under this process may be subject to conditions*"... to "**alternate admission applicants may be required to provide.....**".

Motion AC110818.03 by P. Mal to submit this Policy to the College Leadership Team for approval.

CARRIED

4.0 NEW BUSINESS - MISC.

4.1 [Constitution and Bylaws / Terms of Reference](#) (D. Thompson)

Revision to membership (amend to 3 alternates for each group and inclusion of chairs) and delete Board approval of Constitution and Bylaws ([PSLA](#) for Reference) SECOND APPROVAL

- Explanation was given on the changes made to the Constitution and By Laws and the Term of Reference. It was noted that the number of members proposed is within scope of the Post Secondary Learning Act (PSLA). A need for an increase in membership was noted as attendance is challenging at certain times of the year.

Motion AC110818.04 by D. Thompson to approve the changes for the second approval of three required approvals

CARRIED

4.2 **New Program: Agriculture Technology (For discussion and feedback only)** (J.Benkie)

- [Certificate -Agriculture Technology Integration](#)
- [Diploma - Precision Agriculture - Techgromy](#)
- [Degree - Bachelor of Science - Agriculture Engineering Systems Technology](#)
- J. Benkie stated that we need final feedback for the program approval submission by November 15th.
- The following comments were noted:
 - **2.1.2 of the post-diploma certificate: course skill outcome - critical thinking.....**
Amend the language to reflect how critical thinking is going to be applied to the student.
 - How are we going to measure the outcome of **Critical Thinking**? It was explained that we are looking for the key skills through the processes.
 - **Presentation of the block letters in Proposed Program Outcomes** - it was explained that this is a mapping mechanism and will not be in the final submission - it is for our clarity.
 - **2.1.3 Indicate where the program will be offered (i.e., campus locations and/or off-site locations)** and how it will be delivered (i.e., face-to-face, online, or blended) It was noted that there is inconsistency in the certificate program documentation.
 - **Diploma: Internship** - Is it fair for students to possibly have to move to a new location for three months of work? Will there be credit given or an evaluation? It was explained that we have had feedback that the internship has been looked at positively, there will be a credit course preparing students for the internship in the 3rd year. Internship experience will be utilized in a fourth year course to enhance self reflection and personal development. This internship is also a possibility for future employment.
 - **Post Diploma Certificate:** we will give more specifics on what the previous programs should be for program relevance. Interdisciplinary nature and expansion may be explored later.
 - **Blended delivery:** clarity will come as curriculum is developed to identify whether students should be on or off campus. It will be based on what's in the best interest of the students.
 - **Diploma:** Learning outcomes #11: The word "*Client*" is very limiting may want to change to "*Stakeholders*"
 - How courses compare between the three programs: Should the course look the same between degree students and diploma students? It was explained that we need the core skills to spiral through the entire curriculum - they have been built into the programs. They are the same concepts but the skill and the rigor may be different depending on the program. It was reminded that the certificate is a "post-diploma certificate".
- The group was encouraged to share any further feedback with J.Benkie **before November 15th.**

5.0 NEW BUSINESS - CURRICULUM APPROVAL

5.1 School of Agribusiness, Land and Fashion

5.1.1 [Approve the new course outline and competency profile for CCC 2420 - Knitwear for Performance Costumes](#) (B. Mulholland)

- Currently students from both the Fashion Apparel major and the Costume Cutting and Construction major take the same knitwear course (APT 2520/3 - Integrated Knits). The PCC discussed the different skills required for each area and after consulting with companies who specialize in knitwear costumes, it was confirmed that the skills required to create costumes is unique, so CCC 2420/3 - Knitwear for Performance Costumes was created to meet this need.
- It was suggested that the plagiarism issue language will be reviewed for consistency.

Motion AC110818.05 by L. Kemp to approve the new course outline and competency profile for CCC 2420 - Knitwear for Performance Costumes. CARRIED

5.1.2 [Approve the revised course outline for APT 1740 - Pattern Design II](#) (B. Mulholland)

- The revision is a shift from focusing on projects based on individual body measurements to working with a standard size as students learn basic principles of pattern design, related to upper torso. The PCC believes that making this shift will be better for scaffolding learning, as students will have the opportunity to practice on standard shapes before applying drafting principles with more complex variables. Students will still learn to draft and fit for individuals, once they have experienced learning within a more predictable context.

5.1.3 [Approve the revised course outline for APT 1745 - Pattern Design I](#) (B. Mulholland)

- The revision is a shift from focusing on projects based on individual body measurements to working with a standard size as students learn basic principles of pattern design, related to upper torso. The PCC believes that making this shift will be better for scaffolding learning, as students will have the opportunity to practice on standard shapes before applying drafting principles with more complex variables. Students will still learn to draft and fit for individuals, once they have experienced learning within a more predictable context.

Motion AC110818.06 by L. Kemp to approve 5.1.2 and 5.1.3 by consent agenda

CARRIED

5.1.4 [Approve the revised course outline for APT 2520 Knitwear for Fashion](#) (B. Mulholland)

- In the process of defining the specific knitwear skills required by each of the Apparel Technology majors, there was an opportunity to adapt the current course to reflect the competency requirements for graduates entering the fashion industry. The proposed changes clearly differentiate the courses and the competencies in knitwear for each of the majors.

Motion AC110818.07 by L. Kemp to approve the revised course outline for APT 2520 - Knitwear for Fashion

CARRIED

5.1.5 [Approve the revised course outline for CCC 2600 - Costume Cutting and Construction Directed Field Study](#) (B. Mulholland)

- The professional development experience requirement has been moved from CCC 2400 (in the 3rd semester) to CCC 2600 in the last semester to allow students time to complete the experiences, without delaying the input of the grade past the end of the course. Also, both the practicum hours and

the professional development hours contribute to a requirement by the International alliance of Theatre and Stage Employees (ATSE) for qualification for a permittee card, required to work in most film and theatre environments.

Motion AC110818.08 by L. Kemp to approve the revised course outline for CCC 2600 - Costume Cutting and Construction Directed Field Study **CARRIED**

5.1.6 [Approve the revised program of study for the Apparel Technology - Costume Cutting and Construction Major](#) (B. Mulholland)

- The proposed program of study clarifies the program outcomes specific to the costume cutting and construction major. It also includes the updated course descriptions and change to the knitwear course.

Motion AC110818.09 by L. Kemp to approve the revised program of study for the Apparel Technology - Costume Cutting and Construction Major. **CARRIED**

5.1.7 [Approve the revised program of study for the Apparel Technology - Fashion Apparel Major](#) (B. Mulholland)

- The proposed program of study clarifies the program outcomes specific to the fashion apparel major. It also includes the updated course descriptions and change to the course name for APT 2520.

Motion AC110818.10 by L. Kemp to approve the revised program of study for the Apparel Technology - Fashion Apparel Major **CARRIED**

5.2 School of Animal Science and Horticulture

5.2.1 [Approve the revised course outline for GIS 1010 - Site Maps & Interpretation](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

5.2.2 [Approve the revised course outline for LND 2007 - Public Engagement](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

5.2.3 [Approve the revised course outline for LND 2008 - Aboriginal Engagement](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

5.2.4 [Approve the revised course outline for LND 2501 - Surface Land Professional Preparation](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

5.2.5 [Approve the revised course outline for LUP 2010 - Land Planning & Appraisal](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

Motion AC110818.11 by D. Bullock to approve items 5.2.1 to 5.2.5 by consent agenda

CARRIED

5.2.6 [Approve the revised program of study for the Surface Land Management Diploma Program](#) (D. Bullock)

- Through an extensive consultation process feedback concluded that the current name of the Land Agent Program is too restrictive and narrowly focused based on what a Land Agent graduate from Olds College undertakes in industry today, the name was changed to Surface Land Management. The description of this course was updated to reflect this change.
- The PAPRS proposal for this name change was approved at the February 2, 2018 Academic Council meeting and was approved by PAPRS August 17, 2018.

Motion AC110818.12 by D. Bullock to approve the revised program of study for the Surface Land Management Diploma Program

CARRIED

5.3 School of Trades

5.3.1 [Approve the revised program of study for the Agricultural and Heavy Equipment Diploma](#) (D. Daley)

- Alberta Industry Training has postponed the start date into 2020. Due to the relationship that our Ag and Heavy Certificate, Diploma, and Pre-employment programs have with AIT, we are also postponing the start of our programs at Olds College to match AIT.
- This is a rework of the Ag and Heavy Equipment program due to changes with Alberta Apprenticeship. This will allow students to write the exams and attain their hours. These changes will be effective September 2020.

Motion AC110818.13 by D. Daley to approve the revised program of study for the Agricultural and Heavy Equipment Diploma

CARRIED

5.3.2 [Approve the new course outline and competency profile TEC 1101 - Technician Fundamentals](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- It was stated that *mid term quiz* should be changed to *mid term test*.

5.3.3 [Approve the new course outline and competency profile TEC 1102 - Hydraulics, Brakes and Wheel Systems](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.4 [Approve the new course outline and competency profile TEC 1103 - Air Conditioning](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.5 [Approve the new course outline and competency profile TEC 1104 - Electrical Fundamentals](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.6 [Approve the new course outline and competency profile TEC 1201 - Tractor Performance, Drivelines and PTO's](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.7 [Approve the new course outline and competency profile TEC 1202 - Tillage and Seeding Equipment](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

- 5.3.8 [Approve the new course outline and competency profile TEC 1203 - Cutting and Baling Equipment](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- 5.3.9 [Approve the new course outline and competency profile TEC 1204 - Combines and Harvesting Equipment](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- 5.3.10 [Approve the new course outline and competency profile TEC 1205 - Precision Farming](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- 5.3.11 [Approve the new course outline and competency profile TEC 1211 - Trailers and Chassis](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- 5.3.12 [Approve the new course outline and competency profile TEC 1212 - Axles and Suspension](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.
- 5.3.13 [Approve the new course outline and competency profile TEC 1213 - Trailer Refrigeration](#) (D.Daley)**
- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.14 [Approve the new course outline and competency profile TEC 1214 - Air Brakes](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.15 [Approve the new course outline and competency profile TEC 1215 - Powertrains](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.16 [Approve the new course outline and competency profile TEC 2101 - Engine Fundamentals](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.17 [Approve the new course outline and competency profile TEC 2102 - Engine Service and Repair](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.18 [Approve the new course outline and competency profile TEC 2103 - Engine Management](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.19 [Approve the new course outline and competency profile TEC 2104 - Fuel Systems and Engine Performance](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.20 [Approve the new course outline and competency profile TEC 2105 - Automated Truck and Transport Technology and Steering Systems](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.21 [Approve the new course outline and competency profile TEC 2201 - Hydraulic Fundamentals](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.22 [Approve the new course outline and competency profile TEC 2202 - Hydraulic Controls and Systems](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.23 [Approve the new course outline and competency profile TEC 2203 - Ag Braking, Steering and Suspension](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.24 [Approve the new course outline and competency profile TEC 2204 - Ag Equipment Powertrains](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.25 [Approve the new course outline and competency profile TEC 2205 - Agricultural Equipment Overhaul](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.26 [Approve the new course outline and competency profile TEC 2206 - Heavy Equipment Steering and Suspension](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.27 [Approve the new course outline and competency profile TEC 2207 - Heavy Equipment Powertrains](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

5.3.28 [Approve the new course outline and competency profile TEC 2208 - Heavy Equipment Overhaul](#) (D.Daley)

- All TEC classes within the Agricultural and Heavy Equipment Diploma program, have been updated to maintain our accreditation with Alberta Apprenticeship and Industry Training, resulting in our competencies directly aligning with their individual learning modules and course outlines. The new classes have been created to differentiate between the Agricultural Equipment and Heavy Equipment majors.

Motion AC110818.14 by D. Daley to approve items 5.3.2 to 5.3.28 by consent agenda

CARRIED

5.3.29 [Approve the revised program of study for the Pre Employment Motorcycle Mechanic Certificate](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.

Motion AC110818.15 by D.Daley to approve the revised program of study for the Pre Employment Motorcycle Mechanic Certificate

CARRIED

5.3.30 [Approve the new course outline and competency profile PEM 1002 - Standard Workplace Safety, Equipment and Materials](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.
- The word "Lab" will be reviewed as it may need to be retained to represent "Shop Mark"

5.3.31 [Approve the new course outline and competency profile PEM 1003 - Electrical Theory and Circuits](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.

- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.32 [Approve the new course outline and competency profile PEM 1004 - Engine Theory and Tune-Up](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.33 [Approve the new course outline and competency profile PEM 1005 - Wheels, Tires and Brake System Service](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.34 [Approve the new course outline and competency profile PEM 1006 - Pre-Delivery and Introduction to Oxy-Fuel](#) (D.Daley)

- The program of study is being updated to reflect the current Alberta Apprenticeship Motorcycle Mechanic trade course outline. It was discovered that this was not updated in the last Alberta Industry Training course outline revision. This will ensure that we are following the current required outline, for our continued accreditation with Alberta Industry Training.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

Motion AC110818.16 by D. Daley to approve items 5.3.30 to 5.3.34 by consent agenda

CARRIED

5.3.35 [Approve the revised program of study for the Pre Employment Welder Certificate](#) (D.Daley)

- The Pre Employment Welder Certificate has been revised to better align with Alberta Apprenticeship and Industry Training curriculum.

Motion AC110818.17 by D. Daley to approve the revised program of study for the Pre Employment Welder Certificate

CARRIED

5.3.36 [Approve the new course outline and competency profile PEW 1001 - Workplace Safety and Tools](#) (D.Daley)

- This course has been updated to better align with the Alberta Apprenticeship and Industry Training program curriculum.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.37 [Approve the new course outline and competency profile PEW 1002 - Welding Technology and Properties of Metal](#) (D.Daley)

- This course has been updated to better align with the Alberta Apprenticeship and Industry Training program curriculum.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.38 [Approve the new course outline and competency profile PEW 1003 - Wire Feed Welding](#) (D.Daley)

- This course has been updated to better align with the Alberta Apprenticeship and Industry Training program curriculum.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.39 [Approve the new course outline and competency profile PEW 1004 - Alternate Welding Techniques](#) (D.Daley)

- This course has been updated to better align with the Alberta Apprenticeship and Industry Training program curriculum.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

5.3.40 [Approve the new course outline and competency profile PEW 1005 - Trade Math](#) (D.Daley)

- This course has been updated to better align with the Alberta Apprenticeship and Industry Training program curriculum.
- The word “Lab” will be reviewed as it may need to be retained to represent “Shop Mark”

Motion AC110818.18 by D. Daley to approve items 5.3.36 to 5.3.40 by consent agenda

CARRIED

6.0 NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

6.1 School of Agribusiness, Land and Fashion

6.1.1 [Revised course outline and competency profile for APT 1740 - Pattern Design II](#) (B. Mulholland)

6.1.2 [Revised course outline and competency profile for APT 1745 - Pattern Design I](#) (B. Mulholland)

6.1.3 [Revised course outline, student evaluation and competency profile for APT 2520 - Knitwear for Fashion](#) (B. Mulholland)

6.1.4 [Revised course outline and competency profile for CCC 2400 - Introduction to the Arts and Entertainment Industry](#) (B. Mulholland)

6.1.5 [Revised course outline and competency profile for CCC 2600 - Costume Cutting and Construction Directed Field Study](#) (B. Mulholland)

No questions were forthcoming on these items

6.2 School of Animal Science and Horticulture

6.2.1 [Revised course outline and student evaluation for BHO 3999 - Directed Field Study Preparation](#) (D. Bullock)

6.2.2 [Revised course outline and student evaluation for EQN 2401 - Breeding Management](#) (D. Bullock)

6.2.3 [Revised course outline and student evaluation for HRT 1100 - Managing Soil](#) (D. Bullock)

No questions were forthcoming on these items

7.0 [NEXT MEETING](#)

Date: December 13th, 2018

Time: Dinner 4:30 pm at the Elements dining cafeteria

Meeting 6:15 pm

Venue: Bell 954/955

Deadline for agenda item submission: NOVEMBER 29th, 2018

Meeting was adjourned by P. Mal at 8:06 pm.