

# Olds College Academic Council

## MINUTES



Thursday, June 18th, 2020  
Meeting 4:30 pm  
Google Meets

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	<b>OCFA REPS</b>	<b>SAOC REPS</b>	<b>BOARD REPS</b>
<b>Members:</b>	Andrea Mix Bertrand Bickersteth Dustin Farr Ken Fry Lori Kemp Sandi Jones Wendy Daley Bob Van Someren (ALT) Brendan Richardson (ALT)	Michael Frankiw Blare Conlin Casey Staple Jill O'Neill Owen Smigelski Trystyn Buchholz	Stuart Cullum Debbie Thompson Dalin Bullock Dan Daley Gordon Gilchrist James Benkie Peter Mal Christine Chalaturnyk (ALT) Jason Finnigan (ALT) Mary Medinsky (ALT)
<b>Regrets:</b>	Bertrand Bickersteth Wendy Daley Bob Van Someren (ALT)	Blare Conlin Casey Staple Jill O'Neill Owen Smigelski Trystyn Buchholz	Stuart Cullum
<b>Guest:</b>			
<b>Chair:</b>	Peter Mal	<b>Recorder:</b>	Nicole Dussault

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### CALL TO ORDER

#### 1.0 APPROVAL OF AGENDA

*Motion AC061820.1 by G. Gilchrist to approve the agenda as presented*

**CARRIED**

#### 2.0 APPROVAL OF THE MARCH 12TH, 2020 [MINUTES](#)

*Motion AC061820.2 by D. Thompson to approve the March 12, 2020 minutes as presented.*

**CARRIED**

#### 3.0 NEW BUSINESS - POLICY APPROVAL

##### 3.1 [D19 Grading Policy \(with changes\)](#)/[D19 Grading Procedures \(with changes\)](#) (P.Mal)

- Has been approved by VPASE
- Primary change is to account for the pass/fail system that was used this past year. Transcript notation will be on several students' transcripts. Other changes included some nomenclature around Chair and Associate Dean.

- Suggestion to correct the form to follow the same process as procedure and then link form to procedure as is done with other policies
- Reviewed with Con Ed and added a bullet point regarding non credit courses

**Motion AC061820.3 by P. Mal to submit Policy/Procedure D19 to the College Leadership Team for Approval** **CARRIED**

#### **4.0 NEW BUSINESS - CURRICULUM APPROVAL**

##### **4.1 School of Life Sciences & Business**

###### **4.1.1 Deletion of the Meat Industry Management Certificate (D.Bullock)**

- The PAPRS proposal to terminate the Meat Industry Management Certificate was approved at the April 11, 2019 Academic Council meeting, therefore this program can now be deleted from College offerings. Olds College has never admitted students into this program. The Olds College Meat Processing Certificate continues to meet industry demand.

**Motion AC061820.4 by D. Bullock to approve the deletion of the Meat Industry Management Certificate** **CARRIED**

###### **4.1.2 Deletion of MEP 1500 - Meat Business Management (D.Bullock)**

- The PAPRS proposal to terminate the Meat Industry Management Certificate was approved at the April 11, 2019 Academic Council meeting. MEP 1500 - Meat Business Management is a course in this program and can now be deleted from Olds College offerings. Olds College has never admitted students into this program.

###### **4.1.3 Deletion of MEP 2008 - Advanced Food Safety Management (D.Bullock)**

- The PAPRS proposal to terminate the Meat Industry Management Certificate was approved at the April 11, 2019 Academic Council meeting. MEP 2008 - Advanced Food Safety Management is a course in the Meat Industry Management Certificate and can now be deleted from College offerings. Olds College has never admitted students to this program.

###### **4.1.4 Deletion of MEP 2009 - Advanced Meat Processing (D.Bullock)**

- The PAPRS proposal to terminate the Meat Industry Management Certificate was approved at the April 11, 2019 Academic Council meeting. MEP 2009 - Advanced Meat Processing is a course in the Meat Industry Management Certificate and can now be deleted from College offerings. Olds College had never admitted students into this program.

**Motion AC061820.5 by D. Bullock to approve items 4.1.1 to 4.1.4 by consent agenda** **CARRIED**

###### **4.1.5 Revised Course Outline ECN 1010 - Microeconomics (D.Bullock)**

- In an effort to align course competencies with the material being taught in class, the Business PCC supports the changes to ECN 1010/3 - Microeconomics.

**Motion AC061820.6 by D. Bullock to approve the revised course outline ECN 1010 - Microeconomics** **CARRIED**

###### **4.1.6 Revised Course Outline ECN 1020 - Macroeconomics (D.Bullock)**

- In an effort to align course competencies with the material being taught in class, the Business PCC supports the changes to ECN 1020/3 - Macroeconomics.
- It was noted that the old version shows the updated markup of the change to the description in the new course outline; however, lacking is a markup of the change to the GAC
- **CHANGE:** "Canadian" to "North American"
- Seeking approval of how it is stated in the revised document

**Motion AC061820.7 by D. Bullock to approve the revised course outline ECN 1020 - Macroeconomics** **CARRIED**

###### **4.1.7 Revised Course Outline SPM 1300 - Coaching Theory and Applications (D.Bullock)**

- In an effort to maintain alignment with the NCCP program and to continue to provide a relevant learning experience for students, the SPM PCC supports the program updates

proposed.

- In part, these revisions are due to the alignment of the National coaching Certification Program changes

**Motion AC061820.8 by D. Bullock to approve the revised course outline SPM 1300 - Coaching Theory and Application** **CARRIED**

**4.1.8** Revised Course Outline MEP 2006 - Meat Merchandising and Marketing (D.Bullock)

- The revised course name and description of MEP 2006/3 - Meat Merchandising and Marketing (new name - MEP 2006/3 - Full Service and Retail Meat Cutting) better reflects the curriculum covered in this course.
- Noted that there was a lack of markup for the GAC in the old version.
- **ADD:** provide more detail for “full service meat cutting”

**Motion AC061820.9 by D. Bullock to approve the revised course outline as amended MEP 2006 - Meat Merchandising and Marketing** **CARRIED**

**4.1.9** Revised Program of Study - Meat Processing Certificate (D.Bullock)

- The Meat Processing Certificate program of study has been revised to reflect the course name and description changes of MEP 2006/3 - Meat Merchandising and Marketing (new name - MEP 2006/3 - Full Service and Retail Meat Cutting) which was updated to better reflect the curriculum covered in this course.

**Motion AC061820.10 by D. Bullock to approve the revised program of study - Meat Processing Certificate** **CARRIED**

**4.1.10** Revised Program of Study - Business Management Certificate (D.Bullock)

- In an effort to align course competencies with the material being taught in class, the course description for ECN 1010 - Microeconomics and ECN 1020 - Macroeconomics were updated to better reflect the curriculum covered in these courses.

**Motion AC061820.11 by D. Bullock to approve the revised program of study - Business Management Certificate**

**CARRIED**

**4.1.11** Revised Program of Study - Business Management Diploma - Sports Management Major (D.Bullock)

- In an effort to maintain alignment with the NCCP program and to continue to provide a relevant learning experience for students, the course description of SPM 1300 - Coaching Theory and Applications, ECN 1010 - Microeconomics and ECN 1020 - Macroeconomics were updated to better reflect the curriculum covered in these courses.

**Motion AC061820.12 by D. Bullock to approve the revised program of study - Business Management Diploma - Sports Management Major**

**CARRIED**

## **4.2 School of Trades and Skills**

**4.2.1** Deletion of FAR 1000 - Introduction to Trimming and Key Shoeing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 1000 - Introduction to Trimming and Keg Shoeing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.2** Deletion of FAR 1100 - Introduction to Blacksmithing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 1100 - Introduction to Blacksmithing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.3** Deletion of FAR 1250 - Horse Handling (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 1250 - Horse Handling is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.4** Deletion of FAR 1500 - Blacksmithing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 1500 - Blacksmithing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.5** Deletion of FAR 1600 - Horseshoeing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 1600 - Horseshoeing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.6** Deletion of FAR 2000 - Performance Shoeing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 2000 - Performance Shoeing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.7** Deletion of FAR 2100 - Farrier Welding, Machining and Fabrication (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 2100 - Farrier Welding, Machining and Fabrication is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.8** Deletion of FAR 2200 - Advanced Forging and Horseshoeing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 2200 - Advanced Forging and Horseshoeing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**4.2.9** Deletion of FAR 2300 - Advanced Therapeutic and Corrective Horseshoeing (D.Daley)

- The PAPRS proposal to terminate the Farrier Science Diploma was approved at the April 11, 2019 Academic Council meeting. FAR 2300 - Advanced Therapeutic and Corrective Horseshoeing is a course in the Farrier Science Diploma and can now be deleted from College offerings. Students have not been enrolled in this program since the 2013/14 academic year.

**Motion AC061820.13 by D. Daley to approve items 4.2.1 to 4.2.9 by consent agenda**

**CARRIED**

**4.3 School of Agriculture Technology**

**4.3.1** Revised Course Outline ATI 3003 - Network Communications (J.Benkie)

- ATI 3003 Network Communications was originally in the first term. As program development moved forward on multiple courses in Post Diploma Certificate, ATI 3003 was sorted into the second term for a number of reasons. Subsequent to further development, the Subject

Matter Experts involved in the development recognized the importance to term sort ATI 3003 back to term 1 due to the curriculum laddering process. With this request, it is also recognized that both ATG 1008 and ATI 3003 should become co-requisites because of the synergy between the two courses around programming skills in multiple languages and different applications.

**Motion AC061820.14 by J. Benkie to approve the revised course outline ATI 3003 - Network Communications** **CARRIED**

**4.3.2** Revised Course Outline LVS 1370 - Principles of Animal Agriculture (J.Benkie)

- The revised course description of LVS 1370/3 - Principles of Animal Agriculture more accurately reflects the curriculum covered in this course.
- **ADD:** "anatomy" in the course description. Complementary piece in the FIO with the change to GAC.
- Important to ensure that there is an FIO submission to coincide with the submission that requires a motion by council

**Motion AC061820.15 by J. Benkie to approve the revised course outline LVS 1370 - Principles of Animal Agriculture**

**CARRIED**

**4.3.3** Revised Course Outline ATI 3002 - Design Thinking in Agriculture Technology (J.Benkie)

- Recommendation by the Council to move this from the FIO section to the New Business - Curriculum Approval section, as it requires notice of motion.
- Determination of this was based on the fact that it was related to student grading and not student evaluation.
- Approval was recommended by council with wording revisions to take place

**Motion AC061820.16 by J. Benkie to approve the revised course outline ATI 3002 - Design Thinking in Agriculture Technology**

**CARRIED**

**5.0 NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)**

**5.1 School of Life Sciences & Business**

**5.1.1** Revised Course Outline AHT 1110 - Animal Wellness (D.Bullock)

**5.1.2** Revised Course Outline and Competency Profile AHT 1140 - Veterinary Practice: The Team Connection (D.Bullock)

**5.1.3** Revised Course Outline and Competency Profile AHT 1160 - Veterinary Elective Equipment and Procedures (D.Bullock)

**5.1.4** Revised Course Outline AHT 1210 - Investigating the Cardiovascular and Respiratory Systems (D.Bullock)

**5.1.5** Revised Course Outline AHT 1230 - Investigating the Digestive and Integumentary Systems (D.Bullock)

**5.1.6** Revised Course Outline and Competency Profile ECN 1010 - Microeconomics (D.Bullock)

**5.1.7** Revised Course Outline and Competency Profile ECN 1020 - Macroeconomics (D.Bullock)

- Noted that there were upper case letters in delivery methods and in resource materials that are not necessary.

**5.1.8** Revised Course Outline EQN 2530 - Equine Health Care and Lameness (D.Bullock)

- 5.1.9 [Revised Course Outline HRT 1000 - Discovering Plants](#) (D.Bullock)
- 5.1.10 [Revised Course Outline and Competency Profile HRT 1500 - Managing Landscapes](#) (D.Bullock)
- 5.1.11 [Revised Course Outline and Competency Profile HRT 1700 - Producing Horticulture Crops](#) (D.Bullock)
- 5.1.12 [Revised Course Outline HRT 2300 - Developing a Specialty Landscape](#) (D.Bullock)
- 5.1.13 [Revised Course Outline and Competency Profile MEP 1006 - Livestock Slaughter](#) (D.Bullock)
- 5.1.14 [Revised Course Outline and Competency Profile MEP 1007 - Meat Cutting](#) (D.Bullock)
- 5.1.15 [Revised Course Outline and Competency Profile MEP 1008 - Value Added Processing](#) (D.Bullock)
- 5.1.16 [Revised Course Outline and Competency Profile MEP 1009 - Food Safety and Sanitation](#) (D.Bullock)
- 5.1.17 [Revised Course Outline and Competency Profile MEP 1010 - Meat Industry Communication](#) (D.Bullock)
  - Noted that the original statement for GAC #5 is not crossed out on the old course outline
- 5.1.18 [Revised Course Outline and Competency Profile MEP 2006 - Meat Merchandising and Marketing](#) (D.Bullock)
- 5.1.19 [Revised Course Outline MGT 2110 - Operations Management](#) (D.Bullock)
- 5.1.20 [Revised Course Outline SPM 1220 - Fitness for Life](#) (D.Bullock)
- 5.1.21 [Revised Course Outline SPM 1300 - Coaching Theory and Applications](#) (D.Bullock)
- 5.1.22 [Revised Program of Study - Bachelor of Applied Science - Horticulture](#) (D.Bullock)
- 5.1.23 [Revised Program of Study - Equine Science Diploma](#) (D.Bullock)

## 5.2 School of Trades and Skills

- 5.2.1 [Revised Course Outline and Competency Profile HAT 1130 - Marketing for Hospitality and Tourism](#) (D.Daley)
- 5.2.2 [Revised Course Outline and Competency Profile FAP 2580 - Apparel Industry Applications](#) (D.Daley)

## 5.3 School of Agriculture Technology

- 5.3.1 [Revised Course Outline AGN 1240 - Principles of Crop Production](#) (J.Benkie)
- 5.3.2 [Revised Course Outline and Competency Profile AGN 2600 - Soil Management and Crop Production](#) (J.Benkie)
- 5.3.3 [Revised Course Outline and Competency Profile AMT 2120 - Professional Selling](#) (J.Benkie)
- 5.3.4 [Revised Course Outline LUP 2610 - Rural Development Practices](#) (J.Benkie)
- 5.3.5 [Revised Course Outline and Competency Profile LVS 1370 - Principles of Animal Agriculture](#) (J.Benkie)
- 5.3.6 [Revised Course Outline MGT 3400 - Strategic Human Resources Management](#) (J.Benkie)
- 5.3.7 [Revised Course Outline and Competency Profile SOI 1000 - Fundamentals of Soil Science](#) (J.Benkie)

5.3.8 [Revised Program of Study - Agriculture Management Diploma - Production Major / Agriculture Management Diploma - Agricommerce Major](#) (*J.Benkie*)

5.3.9 [Revised Program of Study - Agriculture Technology Integration - Post Diploma Certificate](#) (*J.Benkie*)

Meeting adjourned at 5:16 pm

**6.0** [NEXT MEETING](#)

**Date: September 10, 2020**

**Meeting 6:15 pm**

**Venue: Bell 954/955**

**Deadline for agenda item submission:**