

OLDS COLLEGE POLICY

Olds College recognizes the need for Policies and Procedures, and the need for staff and students to be familiar with and follow such policies and procedures. It is the intent of Olds College that breach of College policies or procedures shall result in disciplinary measures up to and including suspension or termination. This applies to all College staff and representatives.

CATEGORY:	A. General
SUBJECT:	Attendance at Political Fundraising Events and Political Contributions
POLICY NUMBER:	A24
CROSS REFERENCE:	
NEW \ REVISED	
Administrative Services Committee	Academic Council
September 19, 2016	

POLICY STATEMENT

It is the policy of the Board of Governors at Olds College to ensure that it meets all guidelines set out by the Canada Revenue Agency. It is also recognized that all employees of Olds College, while acting on behalf of the College, adhere to these guidelines.

It is understood that attendance by registered charity officials, in their official capacity, at a fundraising event for a political party or politician is not acceptable because it conveys the impression of partisan activity by the registered charity. Olds College will abide by the permitted and prohibited activities as outlined in Canada Revenue Agency Policy Statement Reference number CPS-022.

This policy also ensures that the Olds College adheres to the *Election Finances and Contributions Disclosure Act*. Therefore, Olds College is prohibited from making any financial contributions to registered political parties, registered constituency or electoral district associations, or registered candidates as defined by that legislation, and from contributing to any political fund raising function.

SPECIFIC GUIDELINES

In order to comply with Canada Revenue Agency, it is acknowledged that Olds College will not secure any of its financial resources to pay for activities such as fundraising events for any political party or candidate for public office. It is also recognized that under the Income Tax Act, a registered charity can be involved in non-partisan activities as long as it devotes substantially all of its resources to charitable activities. Any political activities have to help accomplish the charity's purpose and remain incidental in scope.

It is recognized that staff can attend these partisan functions on their personal time using their personal financial resources.

IMPLEMENTATION AND ADMINISTRATIVE RESPONSIBILITY

The Vice President, Advancement in conjunction with the External Relations Committee of the Board of Governors. This policy should be reviewed at least every 2 years, but should also be updated to adhere to new legislation.