

# POLICY



<b>CATEGORY</b>	Administrative	
<b>SUBJECT</b>	Honorary Degree	
<b>POLICY NUMBER</b>	A43	
<b>CROSS REFERENCE</b>		
	<b>COLLEGE LEADERSHIP TEAM</b>	<b>ACADEMIC COUNCIL</b>
	April 18, 2019	N/A
<b>POLICY STATEMENT</b>		
<p>Olds College is committed to recognizing individuals who have made outstanding contributions to the advancement of social, cultural, or economic development that have an important impact on Olds College and/or the Olds Community by awarding honorary degrees. The Honorary Degree is presented at the Convocation ceremonies.</p>		
<b>DEFINITIONS</b>		
<p><b>Honorary Degree:</b> An award conferred on an individual as a way to honour the contributions they have made to the College, the Olds region, province, the nation, or society in general.</p>		
<b>GUIDELINES</b>		
<ol style="list-style-type: none"> <li>1. The College may award more than one honorary degree per year. These awards need not be granted each year.</li> <li>2. The credential awarded is Olds College’s highest credential.</li> <li>3. The recognition of individuals and their achievements through the conferring of honorary degrees must reflect positively on Olds College.</li> <li>4. Recipients of the honorary degree are members of the general public which may include, but are not limited to, individuals who have made a significant contribution to their community, alumni, former faculty or staff, former members of the Board of Governors, former public officials, or former private sector partners. They may not be current faculty or staff, current members of the Board of Governors, or current officials (elected, appointed, or senior employees) of the municipal, provincial, or federal government. An association with Olds College is highly desirable but not required.</li> <li>5. An honorary degree is conferred on an individual only once.</li> <li>6. Honorary degrees are presented at Convocation.</li> <li>7. Confidentiality is maintained throughout the nomination and selection process.</li> <li>8. Recommended nominees meet one or more of the criteria listed below. The individual has:             <ol style="list-style-type: none"> <li>a. Made a significant contribution to the College, post-secondary education, the community, or society in general;</li> <li>b. Achieved noted accomplishments in a particular field of study or applied learning;</li> <li>c. Enhanced or promoted the College’s image and reputation in Alberta and elsewhere; and/or</li> <li>d. Achieved a significant and positive reputation so that their connection to the College through this award will enhance the reputation of the College and serve as an example to its students and alumni.</li> </ol> </li> </ol>		

9. The Executive Leadership Team develops a final ranking of candidates and makes recommendations on the the final award recipient(s).
10. A recommendation for the degree recipient(s) and the selected recipient(s)' name(s) is brought forward, for approval, to the Board of Governors at its February meeting.
11. The Board shall consider rescinding an Honorary Degree if the recipient:
  - a. Has been convicted of a criminal offence;
  - b. Obtained the honorary degree by fraud, deception, or other inappropriate means;
  - c. Engaged in disreputable conduct that is a significant departure from generally-recognized standards of public behaviour and that would undermine the credibility or integrity of Olds College; or
  - d. Has been removed for misconduct from any official roll of members of a regulated profession to which he/she belongs.

<b>IMPLEMENTATION AND ADMINISTRATIVE RESPONSIBILITY</b>	
<b>VICE PRESIDENT Responsible for:</b>	Academics
<b>REVIEW PERIOD:</b>	This policy will be reviewed every five (5) years.

# PROCEDURE

SUBJECT AND POLICY NUMBER:	A43 Honorary Degree
VICE PRESIDENT Sign Off Date:	

1. Nominations for an honorary degree are submitted to the Vice President, Academic's office by members of the College community. The procedure for submitting nominations is announced annually. Nomination forms are available in Appendix B of the policy.
2. Nominations for an honorary degree are accepted any time and close yearly on January 31. All nominations are kept on file for two years and are reviewed each year. A call for nominations will be communicated to the Campus Community in November of each year.
3. Each year, the Vice President, Academic reviews the nominations for academic integrity. Those nominees who meet the requirements are presented to the Executive Leadership Team.
4. The Executive Leadership Team brings forward a recommendation for the degree recipient(s) and the selected recipient(s)' name(s) to the Board of Governors at its February meeting.
5. The approval of the recipient(s) by the Board of Governors is made by consensus maintaining confidentiality throughout the process.
6. The Vice President, Academic notifies the recipient(s) and invites them to attend the appropriate Convocation ceremony to receive the honorary degree.
7. The honorary degree is awarded at Convocation by the President.

# APPENDIX A



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[HONORARY DEGREE NOMINATION FORM](#)