

MEDICAL SERVICES

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	General
Policy Number:	A 11
Approval Date:	May 6, 2020
Effective Date:	May 6, 2020
Policy Owner:	Associate Vice President, Students & Registrar Director, Human Resources

Objective:	Olds College provides medical services through the Health and Wellness Centre. This Medical Services policy is a statement of Olds College's commitment to providing a safe and healthy learning environment for students, staff, faculty, visitors and/or contractors. As the college provides a range of services including nurse and physician care, proactive campus community health, and first aid, this policy addresses Health / Medical Records, Medication and Controlled Substances, Communicable Diseases, and Transport of Ill and Injured Individuals.
Policy:	<ul style="list-style-type: none"> • This policy and its associated procedures are informed by the College's Occupational Health and Safety Policy. • Olds College staff and contractors who provide medical services to students must have current licensing or registration. • All caregivers are informed of and comply with relevant Olds College policies and procedures. • All practices will be in accordance with legislation and appropriate governing bodies such as the • Health Professions Act of Alberta, the College of Physicians and Surgeons, College and Association of Registered Nurses of Alberta (CARNA) and Freedom of Information and Protection of Privacy Act (FOIP).
Definitions:	<p>Health and Wellness Centre - Located on the lower level in the Learning Resources Centre, health and wellness services include registered nurse, on campus doctor appointments, a massage therapist, immunizations, counselling, and health & wellness community partners (e.g., substance use coalition, addiction support, pregnancy care, sexual health).</p> <p>Health / Medical Records - A health / medical record is any information collected or used by Health and Wellness Centre staff and contractors in any form, including</p>

documents drawings, letters, memos, papers, notes, images, audiovisual, recordings, x-rays and any other information that is written, photographed, recorded or stored in any manner, but does not include software (itself) or any mechanism that produces records.

Controlled Substance - Controlled substances are drugs that are listed under Canada's Controlled Drugs and Substances Act. Some pharmaceutical drugs that contain ingredients included in the Control of Drugs and Substances Act can be prescribed by a physician. These drugs require more diligence when stored or carried.

Prescription Medication - A prescription drug (also prescription medication or prescription medicine) is a pharmaceutical drug that contains an ingredient that requires a medical prescription to be dispensed. A list of these drugs can be found in the Prescription Drug List.

Over-the-Counter Medication - Over-the-counter drugs can be obtained without a prescription and the rationale for the ease of access relates to the reduced scope for misuse and potential for harm of its ingredients.

Related Information:

[Epidemic/Pandemic Plan Template](#)
[Informed Consent Form](#)

Related Procedures:

Medical Services Procedure

Review Period:

5 Years

Revision History:

New May 2020