

## PRESIDENTIAL INSTRUCTIONAL EXCELLENCE

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

<b>Category:</b>	C. Human Resources
<b>Policy Number:</b>	C24
<b>Approval Date:</b>	January 15, 2020
<b>Effective Date:</b>	January 15, 2020
<b>Policy Owner:</b>	VP Academic in consultation with the Chief of Staff

<b>Objective:</b>	Olds College is committed to acknowledging permanent Academic Staff members who demonstrate a significant contribution to the College, industry and their profession.
<b>Policy:</b>	<p>The purpose of this award is to recognize and reward high quality instruction.</p> <p>The award of Presidential Instructional Excellence is honorary and will be conferred on highly accomplished academic staff members who have demonstrated significant contributions and have taught a minimum of five years at Olds College. The nominee must be a full-time or part-time permanent Academic staff member who has not been an award recipient within the last five ears.</p> <p>Three members of the college community – one administrator, one faculty member and one student will collaborate and submit the nomination in accordance with the criteria outlined in the Presidential Instructional Excellence Procedures.</p> <p>Nominations will be reviewed by the selection committee made up of one Dean, one Faculty Association Representative, one Student Association Representative, the Vice President Academic and chaired by the President.</p>

<b>Definitions:</b>	
<b>Related Information:</b>	
<b>Related Procedures:</b>	<a href="#">C24 Presidential Instructional Excellence Procedure</a>
<b>Review Period:</b>	3 years Next Review Date: January 15, 2023
<b>Revision History:</b>	October 23, 2014 - new policy

## PRESIDENTIAL INSTRUCTIONAL EXCELLENCE

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Owner.

<b>Category:</b>	C. Human Resources
<b>Parent Policy:</b>	C24 Presidential Instructional Excellence
<b>Approval Date:</b>	January 15, 2020
<b>Effective Date:</b>	January 15, 2020
<b>Procedure Owner:</b>	VP Academic in consultation with the Chief of Staff

<b>Overview:</b>	
<b>Procedures:</b>	<ol style="list-style-type: none"> <li>1. Nominations must be submitted to the Executive Assistant Vice President Academic for the current school year with a deadline of January 31st .</li> <li>2. Nominations will be accepted from three members of the college community – one administrator, one faculty member and one student collaboratively.</li> <li>3. Nominations shall be in writing and include the completed nomination form along with supporting documentation speaking directly to all areas of recognition as outlined in Appendix I and II.</li> <li>4. The selection committee will review all nominations. Decisions of the selection committee shall be final and not subject to appeal.</li> <li>5. The award shall be presented each year at the Convocation ceremonies. The successful candidate shall receive at the time of recognition; the Presidential Instructional Excellence Award medallion and a Certificate of Excellence. The member can update his/her business card with this designation and email signature if desired.</li> </ol>

<b>Definitions:</b>	
<b>Related Information:</b>	Appendix I Nomination Criteria Appendix II Instructional Excellence Nomination Form
<b>Review Period:</b>	3 years Next Review Date: January 15, 2023
<b>Revision History:</b>	October 23, 2014 - new policy and procedure

## PRESIDENTIAL INSTRUCTIONAL EXCELLENCE APPENDIX I

Category:	C. Human Resources
Parent Policy:	C24 Presidential Instructional Excellence
Approval Date:	January 15, 2020
Effective Date:	January 15, 2020
Procedure Owner:	VP Academic in consultation with the Chief of Staff

Overview:	Appendix I: Presidential Instructional Excellence Nomination Criteria
Procedures:	<p>When nominating a candidate for this award, the candidate must have displayed excellence in the following areas:</p> <p><b>Commitment</b> The candidate has shown a consistent commitment to student success and to developing methodologies, materials and processes which have contributed to student success.</p> <p><b>Leadership in Teaching</b> The candidate has provided a leadership role model for teaching colleagues and students.</p> <p><b>Impact</b> The candidate’s work has had a recognized and substantial impact on students (ex: employment success rate), colleagues (through professional development and example) and the institution (reputation in the subject area).</p> <p><b>Sustainability</b> The candidate’s commitment has been broadly evident over their career to date.</p> <p><b>Adaptability</b> One of the candidate’s strengths is the ability to adapt teaching styles, methodologies or materials to fit student needs and available resources.</p>

<b>Definitions:</b>	
<b>Related Information:</b>	C24 Presidential Instructional Excellence Policy C24 Presidential Instructional Excellence Procedure
<b>Review Period:</b>	
<b>Revision History:</b>	

## PRESIDENTIAL INSTRUCTIONAL EXCELLENCE APPENDIX II

Category:	C. Human Resources
Parent Policy:	C24 Presidential Instructional Excellence
Approval Date:	
Effective Date:	
Procedure Owner:	VP Academic in consultation with the Chief of Staff

Overview:	Appendix II: Presidential Instructional Excellence Nomination Form
Procedures:	<p>The nominee must demonstrate that they provided excellence in instruction along with high quality performance in the following categories: <i>(The onus is on the individuals submitting the nomination to provide evidence / documentation of excellence in each category)</i></p> <p><b>NOMINEE:</b></p> <p><b>DIVISION:</b></p> <p><b>EXECUTIVE SUMMARY:</b></p> <p>The summary should introduce the candidate and provide a condensed overview of the key elements of the nomination in no more than 750 characters</p> <p><b>COMMITMENT:</b></p> <p><b>LEADERSHIP IN TEACHING:</b></p> <p><b>IMPACT:</b></p> <p><b>SUSTAINABILITY:</b></p> <p><b>ADAPTABILITY:</b></p>



**Definitions:**

**Related Information:**

**Review Period:**

**Revision History:**

<p><b>SUBMITTED BY:</b></p> <p>_____</p> <p>Olds College Administrative Representative</p> <p>_____</p> <p>Olds College Faculty Representative</p> <p>_____</p> <p>Olds College Student Representative</p>
<p>C24 Presidential Instructional Excellence Policy C24 Presidential Instructional Excellence Procedure</p>