

ACADEMIC INTEGRITY

This document is the parent policy for any linked College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

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| Category: | Student and Academic |
| Policy Number: | D31 |
| Approval Date: | June 17, 2021 |
| Effective Date: | July 1, 2021 |
| Policy Owner: | Vice President of Academics and Student Experience |

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| Objective: | <p>Olds College is committed to creating an environment that fosters academic excellence. As such, all members of the college community are considered partners in creating an environment with the highest standards of academic integrity. This policy is intended to define the responsibilities of stakeholders in creating a culture of academic integrity at Olds College. It is the student's responsibility to be informed of relevant college policies and to ensure they are accountable for their academic conduct. The onus is on the student to seek information and clarification from available resources or a faculty member if they are uncertain as to the expected standards.</p> |
| Policy: | <p>Academic Integrity at Olds College is built on four principles that speak to both the environment we strive to create and the expectations for students, faculty, and the greater college community. These principles highlight that academic integrity is both the creation and sustaining of an environment that is optimized for learning, training and inquiry.</p> <ol style="list-style-type: none"> 1. Co-creation of the learning environment <ol style="list-style-type: none"> a. For students: taking shared responsibility for their learning experience b. For instructors: helping students avoid academic misconduct while empowering them to share their original thoughts and ideas 2. Authentic engagement in teaching and learning <ol style="list-style-type: none"> a. For students: owning their learning (committed, informed, motivated, proactive) b. For instructors: communicating expectations of academic integrity and assessment |

3. Ethical demonstration of knowledge and skills
 - a. For students: upholding originality in authorship, responsibility for submitted work, appropriately acknowledging the contributions of others
 - b. For instructors: Modeling the same standards expected of students in this regard; see policy [A29: Use of Copyright Material](#)

4. Demonstration of professional standards in academic conduct
 - a. For students: practicing academic integrity and ensuring necessary skills and knowledge are obtained
 - b. For instructors: modeling the professional and ethical principles of the discipline, maintaining the currency and relevance of course materials

Any act or action that can reasonably be considered a deviation from the principles within the 3rd and 4th principles above may be considered an act of academic misconduct and is potentially subject to investigation and consequences (see linked procedure). These explicitly include cheating, fabrication and plagiarism (or aiding and abetting others in any of these activities) but may also include fraud, misrepresentation or unethical practices such as lying or stealing. Olds College faculty and staff will adhere to the procedures herein attached for investigating and applying appropriate consequences for academic misconduct.

Definitions:

Academic integrity: Engagement in academic endeavors in a manner characterized by honesty, responsibility, and following established conventions of scholarship and scholarly activity.

Academic misconduct: Academic behaviour intended to gain an unearned benefit or advantage or that undermines the ability of the instructor to fairly assess a student's academic achievement.

Authorship: The state or fact of being the writer of a book, article, or document, or the creator of a work of art.

Cheating: Dishonest or unfair actions undertaken in order to gain an advantage. In an academic setting this includes the use of unauthorized materials in an academic endeavor and the misrepresentation of academic mastery.

Fabrication: Intentional use of invented information or falsified research.

Originality: The quality of being novel. In an academic setting this refers to independent and original thought and writing.

Plagiarism: The practice of taking someone else's work or ideas and representing

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| | <p>them as one’s own; to use the work of another without crediting the source; to commit literary theft; to present as original an idea or product derived from an existing source.</p> |
| <p>Related Information:</p> | <p>A29: Use of Copyright Material</p> |
| <p>Related Procedures:</p> | <p>D31 Academic Integrity Procedure</p> |
| <p>Review Period:</p> | <p>3 years</p> |
| <p>Revision History:</p> | <p>April 2011: New January 2014: Revision June 2016: Revision June 2021: Revision</p> |