

IMPAIRMENT AND THE USE OF ALCOHOL, CANNABIS, OTHER DRUGS AND SUBSTANCES

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Administrator.

Category:	D. STUDENT / ACADEMIC
Parent Policy:	D46 - Impairment and the Use of Alcohol, Cannabis, Other Drugs and Substances
Approval Date:	January 15, 2020
Effective Date:	January 15, 2020
Procedure Owner:	AVP Students and Registrar

Procedures:	<p>Roles and Responsibilities</p> <p><u>Olds College will:</u></p> <ul style="list-style-type: none"> ● Clearly communicate expectations surrounding impairment due to alcohol, cannabis and other drug use; ● Maintain a program of health promotion, and harm reduction; ● Provide a safe learning environment; ● Ensure that any student who asks for help due to alcohol, cannabis, or other drug dependency is provided with the appropriate support; and ● Review and update this policy on a regular basis. <p><u>Staff and Instructors will:</u></p> <ul style="list-style-type: none"> ● Identify any situations where a student’s ability to safely participate in learning activities is compromised due to impairment; and ● Remove those students, who are believed to be impaired, from learning activities; and ● Direct students to appropriate College resources; and ● Maintain confidentiality and privacy where appropriate. <p><u>Students will:</u></p> <ul style="list-style-type: none"> ● Arrive to learning activities free of impairment and remain as such for their duration; ● Report limitations and required modifications as a result of prescription drugs that may cause impairment;
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- Support a safe learning environment and report unsafe learning conditions due to suspected impairment; and
- Seek advice and/or appropriate treatment, where required.

Suspicion of Impairment

The following procedure will be enacted if there is reasonable belief that a student is impaired.

- Take a moment to pause and assess the situation
- If behaviour is violent, destructive, harmful, aggressive, or threatening to self or others call Security at 403-556-8224 or 911
- If the student is cooperative:
 - Escort the student to a private area to discuss the specific behaviour you are observing and allow them an opportunity to respond.
 - Suspicions of a student's ability to function safely may be based on specific personal observations of behaviour and physical signs.
 - Use the Impairment Checklist and Report Form included in the appendix to assist in the assessment of impairment
 - If possible the instructor/staff member will first seek another instructor/staff member's opinion to confirm the student's state.
 - Be clear that you suspect they may be impaired and list the observations that lead you to believe this.
- If, in the opinion of the instructor/staff member, the student is considered impaired, the student should not be permitted to return to the learning activities for the remainder of the day in order to ensure their safety and the safety of other students, employees or visitors.
- The instructor/staff member will advise the impaired student to visit the Health and Wellness Centre who can arrange a taxi or shuttle service to safely transport them to their home address or to a medical facility, depending on the determination of the observed impairment. The student may be accompanied by an instructor/staff member or another student if necessary.
- An impaired student should not be allowed to drive. The student should be advised if they choose to refuse Olds College organized transportation and make the decision to drive their personal vehicle the College is obligated to contact the police to make them aware of the situation.
- A completed Impairment Checklist and Report Form should be sent to the Associate Dean and Manager Health and Wellness. The Associate Dean or designate will communicate any student absences to impacted Faculty.
- The Associate Dean may schedule a meeting for the following day to review the incident and determine next steps which may include disciplinary outcomes, a return to study plan, conditions, or

	<p>recommendations for treatment in consultation with the Health and Wellness Centre.</p> <ul style="list-style-type: none"> • Students in violation of this policy may be subject to disciplinary outcomes as outlined in the Student Code of Conduct <p>Substance Dependency Beyond instances of impairment, Olds College understands that individuals may develop a dependency on certain substances, which may be defined as a disease or disability. Olds College promotes early diagnosis. Any student who suspects that he/she might have an emerging drug or alcohol dependency should seek appropriate treatment promptly.</p> <p>Confidential support can be obtained from the College Nurse or College Counsellor, or students can request a referral to external supports and services.</p>
Definitions:	
Related Information:	Appendix - Impairment Checklist and Report Form
Review Period:	3 Years NEXT REVIEW DATE: January 15, 2023
Revision History:	Major Revision: Sept 21, 2018 Revision: Jan 2020