

### GENERAL INFORMATION/INSTRUCTIONS

- Please refer to the Student Services link at [www.oldscollege.ca](http://www.oldscollege.ca) for more information regarding your timetable and account payment deadlines.
- Return to **Office of the Registrar/Student Services**, where it can be processed.
- **Unsigned forms will not be processed**

### PERSONAL DATA (PLEASE PRINT CLEARLY)

Olds College Student Number

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Date

Student Name (Print)

Student Signature

Program

Major

### ADDS:

**Example**

40141  
CRN#

ACT  
SUBJ

1000  
CRSE

41  
SEC

Recordkeeping  
Title

CRN# SUBJ CRSE SEC TITLE (Course Name)

CRN# SUBJ CRSE SEC TITLE (Course Name)

CRN# SUBJ CRSE SEC TITLE (Course Name)

### DROPS:

CRN# SUBJ CRSE SEC TITLE (Course Name)

CRN# SUBJ CRSE SEC TITLE (Course Name)

CRN# SUBJ CRSE SEC TITLE (Course Name)

This information is collected under the authority of the Freedom of Information and Protection of Privacy Act. Public inquiries regarding the collection, use and disclosure of personal information provided on this form should be directed to the FOIP Coordinator of Olds College at 4500 – 50 Street, Olds, AB T4H 1R6.