



Olds College Alumni Association

Alumni Hall of Fame and Alumni Hall of Merit

Award Nomination Information Package

Deadline for nominations is June 14.

The Olds College Alumni Association gives special recognition to alumni or former college staff who have distinguished themselves by making significant contributions to Olds College, the community, society, and/or their chosen vocation. Contributions may range from the local community to international in scope, but must be outstanding in quality as “over and above” that which would be expected of regular employment functions.

A special Award Reception is held at the annual Summer Reunion in July. The Alumni Hall of Fame and Alumni Hall of Merit awards provide permanent recognition, including a photograph and the achievements of each award recipient which can be viewed on the lower level of the Learning Resource Centre at Olds College. A maximum of two awards are given each year, and only the living are considered for induction, except under exceptional circumstances.

Nominations for the Hall of Fame and Hall of Merit awards may be submitted to the Alumni Office anytime; however, the Selection Committee meets only once a year. Nominators are requested to provide detailed information in each of the following categories to assist the Committee in its evaluation of each nomination. Names, addresses and phone numbers for both nominee and nominator(s) are also required.

NOMINATION PROCESS

If you have questions regarding the nomination process contact the Olds College Alumni Association by phone at (403) 507-7952, toll free at (800) 661-6537 ext. 7952 or email at alumniassociation@oldscollege.ca.

1. Complete the nominee and nominator information sections of the nomination form.
2. Select the nomination category:

Hall of Fame

Gives special recognition to alumni or former college staff 41 years of age or older who have distinguished themselves through a lifetime of significant contributions to Olds College, the community, society, and/or their chosen vocation.

Hall of Merit

Gives special recognition to alumni or former college staff 40 years of age or younger who have distinguished themselves through significant contributions to Olds College, the community, society, and/or their chosen vocation to date.

3. Describe, in 800 to 1000 words, and in as much detail as possible, the **nature and scope** of your nominee's **impact** with respect to:

Contributions to Olds College (other than financial)

How has your nominee volunteered or otherwise supported or contributed to the success of the Olds College Alumni Association, advisory committees, Board of Governors, the Olds College Office of Advancement, graduates, ambassadorship, promoting Olds College, etc?

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Contributions within his or her chosen vocation

How has your nominee demonstrated quality leadership, volunteerism, or otherwise contributed to the success and betterment of organizations related to his or her vocation?

Contributions on the local, provincial, national, or international stage

What noteworthy local, provincial, national, or international contributions has your nominee achieved?

Contributions to society

Aside from activities or impacts related to his or her vocation, how has your nominee contributed to society in general, either personally or through involvement within their community, family, church, or service organizations?

Olds College's role in your nominee's success

In addition to addressing the nature and scope of your nominee's impact with respect to each of the preceding criteria, please ensure that your submission includes an explanation of how Olds College helped your nominee achieve his or her success.

4. Have two nominators sign and date the nomination form.
5. Include with your nomination the following documents:
 - Nominee's Resume/Curriculum Vitae
 - Two letters of support (minimum)
 - Any other documents necessary to support your nomination
6. BEFORE submitting your nomination, please ensure you have included the following (please check):
 - Completed and signed nomination form
 - Nominee profile (800 to 1000 words)
 - Nominee's Resume/Curriculum Vitae
 - Two letters of support (at minimum)
 - Any other documents necessary to support your nomination
7. Submit your nomination form, nominee profile, and supporting/required documents as follows:

If submitting by email, attach documents in either Word DOC or Adobe PDF format and send to:

Email Address: alumniassociation@oldscollege.ca
Subject Line: OCAA Alumni Award Nomination

If submitting by regular mail, enclose documents in envelope and mail to:

Olds College Alumni Association
Room 721 LRC Bldg.
4500 – 50 Street
Olds, Alberta, Canada T4H 1R6

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