

# ANIMAL HEALTH TECHNOLOGY (AHT)

## Job Shadowing/Employment Requirement – 40 Hours

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**Please provide this information to your employer/clinic/supervisor before or while completing your hours to gain the most value from your experience!**

Applicants to the Olds College Animal Health Technology (AHT) accelerated diploma program are required to complete a minimum of **40 hours** of job shadowing and/or employment in a single Canadian veterinary clinic. The required hours may also be completed in a Canadian SPCA, Humane Society, Animal Shelter or Wildlife Rehabilitation Centre provided it is affiliated with a licensed veterinarian or practice\*.

\*These alternate facilities will only be considered eligible if a licenced veterinarian is regularly present and they are involved in the direct care of the animals in the facility. The facility must have an established veterinary, client, patient relationship with a licensed veterinarian. **Applicants *should* contact the Office of the Registrar/Student Services to receive prior approval, if considering an alternate location other than an established veterinarian clinic.**

The completion of these hours and submission of the Verification Form is a requirement for applicants to be considered for the program. These hours are required so the applicant is able to gain an understanding of the veterinary industry by experiencing day to day activities and while also being able to interact with veterinary professionals. The veterinary industry is both rewarding and challenging! Applicants to the AHT program should use this opportunity to generate an awareness of expectations, tasks, and responsibilities of AHT's and other veterinary staff.

In order to help the applicant, become aware of the expectations, tasks, and responsibilities of AHT's, we are providing you with a list of areas and duties we hope you are able to expose the applicant to. These areas and duties are a recommendation only, location dependant and are not a requirement.

### General

- Cleanliness and sanitation procedures
- Basic handling and restraint of animals
- Husbandry and nursing care of animals
- Different species and breeds of animals
- Clinic safety protocols
- Diagnostic laboratory procedures
- Reception duties
- Euthanasia
- Surgical preparation

### Small Animal

- Spay/Neuter
- Dentistry
- Vaccination
- X-rays

### Large Animal

- Nursing and Treatment Procedures
- Surgery
- Equine Dentistry

We would also like to see applicants engage in conversations with veterinary professionals to increase their knowledge and understanding of the industry. Below are some questions to help guide applicants in their discussion:

- What are the greatest challenges and rewards of your job?
- How do you stay current in veterinary medicine knowledge?
- What skills and qualities are required for success in veterinary medicine?
- What opportunities are there within the field of veterinary medicine?
- Why did you choose this career?

We thank you for your commitment to the veterinary industry and your support of the Olds College Animal Health Technology (AHT) program

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## 40 Hour Verification Form

- Applicants to the Olds College Animal Health Technology (AHT) accelerated diploma program are required to complete a minimum of **40 hours** of job shadowing and/or employment in a single Canadian veterinary clinic. The required hours may also be completed in a Canadian SPCA, Humane Society, Animal Shelter or Wildlife Rehabilitation Centre provided it is affiliated with a licensed veterinarian or practice.\*.

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- All 40 hours must be completed in the same location.
- The job shadowing and/or employment hours must be completed prior to the supervisor/employer signing this form.
- The job shadowing and/or employment hours must be completed prior to being offered admission.
- Hours must be completed within the last two years prior to making application.
- If you have, or would like to complete job shadowing and/or employment hours outside of Canada, please contact the Office of the Registrar/Students Services for prior approval.
- This form must be signed by the Veterinarian, AHT, or person who most closely supervised the applicant in the location where the job shadowing and/or employment hours were gained. Forms signed by family or friends will not be accepted.

### **APPLICANT INFORMATION – (to be completed by the applicant)**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_ Alberta Student Number (ASN) \_\_\_\_\_

### **SUPERVISOR**

The candidate above has applied for admission to the Olds College Animal Health Technology program. The completion of this form is essential to our selection process. This form may only be signed upon the completion of the required 40 hours. You may be contacted to verify this information. Thank you for your assistance.

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Veterinary Clinic/Business: \_\_\_\_\_ Phone Number (W): \_\_\_\_\_  
Address: \_\_\_\_\_ Fax Number (W): \_\_\_\_\_  
\_\_\_\_\_ Phone Number (M): \_\_\_\_\_

Start Date of hours: \_\_\_\_\_ End Date of hours: \_\_\_\_\_

*\*Applicant must have a start and end date for hours within 2 years of form submission. \*Current or ongoing can not be accepted as an end date.*

I verify that \_\_\_\_\_ has completed a minimum of 40 hours of job shadowing  
(Name of applicant) or employment at the above named veterinary clinic.

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Date

Applicants, please forward completed forms only after an online application has been submitted. Send to:  
**animals@oldscollge.ca**

*This information is collected under the authority of the Freedom of Information and Protection of Privacy Act and, as such is used for the purposes of determining eligibility for admission only.*