

Olds College Academic Council

MINUTES



THURSDAY, JUNE 13, 2024

Meeting 5:15 pm

Location: WATC 301/302

	OCFA REPS	SAOC REPS	BOARD REP
Members:	Dan Karran Andrea Mix Robert Spencer Bob Van Someren	Ashmeet Kaur Khambha	Dillon Andrus-Dobbs Dennis Beaudoin Dalín Bullock Peter Mal Jay Steeves Debbie Thompson Paul Blankestijn - voting on behalf of B.Cecil Megan Ducharme (ALT) Lisa King (ALT)
Guests:	Barb Mulholland, Christine Chalaturnyk, Peter Johnston-Berresford		
Regrets:	Gord Ahner, Dustin Farr, Keith Friedlander, Jason Finnigan (ALT), Ken Fry (ALT), Nicole Zukiwsky (ALT), Angela Deng, Amanda Hopper, Jillian McCambly, Mackenzie Rendall, Courtney Skjerdal, Ben Cecil		
Chair:	Peter Mal	Recorder:	Bronwyn Petersen

CALL TO ORDER

P.Mal called the meeting to order at 5:18pm.

1. APPROVAL OF AGENDA

Motion AC13062024.1 by D.Thompson to approve the agenda as presented

CARRIED

2. APPROVAL OF THE [MAY 9, 2024](#) MINUTES

Motion AC13062024.2 by B.Van Someren to approve the May 9th meeting minutes as presented

CARRIED

3. NEW BUSINESS - POLICY APPROVAL

3.1. [D13: Recognition of Prior Learning Briefing Note](#) / [Policy](#) / [Track Changes](#) (D.Andrus-Dobbs)

- This policy is up for its 3 year review cycle.

- Revisions included a clean up of language, as well as clarification for Transfer Credit Assessment process involving the Academic Schools unless previously assessed.

Motion AC13062024.3 by D.Andrus-Dobbs to submit the D13: Recognition of Prior Learning Policy to the College Leadership Team for approval **CARRIED**

3.2. [D28: Admissions Briefing Note / Policy / Track Changes](#) (D.Andrus-Dobbs)

- This policy is up for its 3 year review cycle.
- Revisions include the removal of the refund criteria in the policy/procedure as this was covered in other policies / procedures.
- Updates to first qualified, first admitted to include other non-academic criteria and align with new federal policy on the International Student Program.
- Also, added equitable access to programs from international students.

Motion AC13062024.4 by D.Andrus-Dobbs to submit the D28: Admissions Policy to the College Leadership Team for approval **CARRIED**

3.3. [D40: Student Trips Briefing Note / Policy / Track Changes](#) (D.Andrus-Dobbs)

- This policy is up for its 3 year review cycle.
- No significant changes to the policy at this time other than provided clarity within the content.
- D.Andrus-Dobbs is open to seeing how the Waiver Form information can be more accessible to as this could be beneficial from administration perspective.

Motion AC13062024.5 by D.Andrus-Dobbs to submit the D40: Student Trips Policy to the College Leadership Team for approval **CARRIED**

3.4. [D43: Student Awards Briefing Note / Policy / Track Changes](#) (D.Andrus-Dobbs)

- This policy is up for its 3 year review cycle.
- Revisions included the addition of Athletic Scholarship policy and procedure, as well as the addition of Emergency Bursary and Loan procedure.

Motion AC13062024.6 by D.Andrus-Dobbs to submit the D43: Student Awards Policy to the College Leadership Team for approval **CARRIED**

4. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

4.1. School of Life Science & Business

4.1.1. [ACT 1000 - Recordkeeping](#) (D.Bullock)

- The proposed change to the calendar description will bring the current course in line with the new teaching platform that AME offers.

Motion AC13062024.7 by D.Bullock to approve the calendar description to ACT 1000 - Recordkeeping as presented **CARRIED**

4.1.2. [EQN 1017 - English Riding I](#) (D.Bullock)

- As a result of the Equine Care and Management formative review in its first year of delivery, the PCC decided to remove this course (EQN 1017 - English Riding I) and merge its competencies with the Western Riding I course to create EQN 1018 - Horsemanship Under Saddle I.
- This course is no longer being offered as part of a program of study.

Motion AC13062024.8 by D.Bullock to approve the course deactivation to EQN 1017 - English Riding I as presented
CARRIED

4.1.3. [EQN 2015 - Equine Husbandry and Facility Design](#) (D.Bullock)

- As a result of the Equine Care and Management formative review in its first year of delivery, the PCC decided to remove this course (EQN 2015 - Equine Husbandry and Facility Design) and redistribute its competencies into other existing courses in the program.
- Students and instructors felt this content was pertinent but tended to overlap and would be more complimentary when delivered with other courses rather than a separate course.
- This course is no longer being offered as part of a program of study.

Motion AC13062024.9 by D.Bullock to approve the course deactivation to EQN 2015 - Equine Husbandry and Facility Design as presented
CARRIED

4.1.4. [EQN 2017 - English Riding II](#) (D.Bullock)

- As a result of the Equine Care and Management formative review in its first year of delivery, the PCC decided to remove this course (EQN 2017 - English Riding II) and merge its competencies with the Western Riding II course to create EQN 2018 - Horsemanship Under Saddle II.
- This course is no longer being offered as part of a program of study.

Motion AC13062024.10 by D.Bullock to approve the course deactivation to EQN 2017 - English Riding II as presented
CARRIED

4.1.5. [HRT 2400 - Propagating Plants](#) (D.Bullock)

- A proposed calendar description change: HRT 2400 combines theory and practice to teach propagation. The description lacks mention of the theoretical aspect. Tissue culture should not be emphasized in the description.
- This change will better reflect the content and the delivery of the program.

Motion AC13062024.11 by D.Bullock to approve the calendar description to HRT 2400 - Propagating Plants as presented
CARRIED

4.1.6. [MGT 1200 - Organizational Behaviour](#) (D.Bullock)

- The proposed changes to the description emerged through the course review process. As this course is included on the Program of Study for both Business Management

and Hospitality Tourism programs, the proposal comes as a joint effort from faculty from both areas.

- In developing the proposed changes, the competencies of MGT 1000 - Principles of Management were also considered, to ensure differentiation.
- In the Course Description, the new language increases clarity and provides an accurate description of the course.

Motion AC13062024.12 by D.Bullock to approve the calendar description to MGT 1200 - Organizational Behaviour as presented **CARRIED**

4.1.7. [TRF 1730 - Discovering Construction Principles](#) (D.Bullock)

- During a course review, it was identified that the course competencies needed updating to better align with how the assessments were evolving.
- These updates provide an opportunity to review and propose updates to the course description as well.
- The intent of the added statement is to provide students with a full description of the skills they will be developing in the course.

Motion AC13062024.13 by D.Bullock to approve the calendar description to TRF 1730 - Discovering Construction Principles as presented **CARRIED**

4.2. School of Trades & Skills

4.2.1. [NEW COURSE - FAR 1800 - Applied Horseshoeing Techniques and Career Development](#) (D.Beaudoin)

- The previous course FAR 2400 - Keg Shoe Modifications, was too specific and was more appropriate as part of the 2 year diploma program.
- This proposed new course better reflects the program's intent to include students' further development in all aspects of farriery, including trimming, shoeing and shoe modifications and some business acumen.
- The FAR 2400 competencies were combined and rewritten to provide space to add further competencies focused on the skills of trimming and shoeing.
- Students continue to develop their skills of shoeing and trimming in term 2, which was not included in term 2 course outlines.
- This new course allows students to be taught and assessed on intentionally scaffolded skills that they were introduced to in term 1 in FAR 1301 Introduction to Horseshoeing.

4.2.2. [FAR 2400 - Keg Shoe Modifications](#) (D.Beaudoin)

- This course is too specific and it was more appropriate when this course was part of the 2 year diploma program.
- The PCC has developed a new course that better reflects the program's intent to include students' further development in all aspects of farriery, including trimming, shoeing and shoe modifications and some business acumen.

4.2.3. [FARRIER - Farrier Science](#) (D.Beaudoin)

- Removal of FAR 2400 - Keg Shoe Modifications and replacing it with a new course that is more comprehensive in developing student skills in horseshoeing techniques as well as including an aspect of career development.

Motion AC13062024.15 by D.Beaudoin to approve the program of study to FARRIER - Farrier Science as presented

CARRIED

4.2.4. [BRW 1101 - Practical Brewing I](#) (D.Beaudoin)

- In this course, students will learn the fundamentals of craft beverage production.
- Using pilot-scale craft beverage brewery equipment and technology students will develop knowledge of the fundamentals associated with the craft beverage industry.

4.2.5. [BRW 1104 - History of Brewing and Beer](#) (D.Beaudoin)

- In this course the student will investigate the history of beer and other beverages from its earliest recorded origins, the evolution of the brewing industries and the roles played by individuals, organizations and governments in beer development.

4.2.6. [BRW 1150 - Introduction to the Craft Beverage Industry](#) (D.Beaudoin)

- All changes being made to all courses in the Brewmaster program (previous program name) are related to fundamental changes in the new Craft Beverage and Brewery Operations program.
- The primary change is related to a wider focus being placed on all beverages (alcoholic and non-alcoholic) and not just beer.
- Changes to course details include reference and description of new technologies and an increased knowledge base that arises from the incorporation of these technologies and new findings.

4.2.7. [BRW 1201 - Practical Brewing II](#) (D.Beaudoin)

- All changes being made to all courses in the Brewmaster program (old Name) are related to fundamental changes in the new Craft Beverage and Brewery Operations program.
- The primary change is related to a wider focus being placed on all beverages (alcoholic and non-alcoholic) and not just beer.
- Changes to course details include reference and description of new technologies and an increased knowledge base that arises from the incorporation of these technologies and new findings.

4.2.8. [BRW 1205 - Craft Beverage Equipment and Technology](#) (D.Beaudoin)

- All changes being made to all courses in the Brewmaster program (old Name) are related to fundamental changes in the new Craft Beverage and Brewery Operations program, including the description.

4.2.9. [BRW 1207 - Packaging](#) (D.Beaudoin)

- Changes to course details include reference and description of new technologies and an increased knowledge base that arises from the incorporation of these technologies and new findings.

4.2.10. [BRW 1300 - Brewing Ingredients](#) (D.Beaudoin)

- The description is updated to broaden the curriculum to include alternative beverages, as per the focus of the program. There is also an important element of Hop research that is now included.
- The resources are updated to remain current to industry standards.

4.2.11. [BRW 1306 - Filtration, Carbonation and Finishing](#) (D.Beaudoin)

- All changes being made to all courses in the Brewmaster program (old Name) are related to fundamental changes in the new Craft Beverage and Brewery Operations program.
- The primary change is related to a wider focus being placed on all beverages (alcoholic and non-alcoholic) and not just beer.
- Changes to course details include reference and description of new technologies and an increased knowledge base that arises from the incorporation of these technologies and new findings.

4.2.12. [BRW 2402 - Beverage Sales and Promotions](#) (D.Beaudoin)

- Changes to course details include reference and description of new technologies and an increased knowledge base that arises from the incorporation of these technologies and new findings.

Motion AC13062024.16 by D.Beaudoin to approve items 4.2.4 - 4.2.12 by consent agenda

CARRIED

4.2.13. [TEC 2218 - Steering and Suspension](#) (D.Beaudoin)

- The proposed changes to the description, evaluation and GACs and competency statements emerged through the course review process.
- In the Course Description, accessories and attachments are not relevant to steering and suspensions, because the components are part of the systems themselves. As such, the last sentence has been revised.

Motion AC13062024.17 by D.Beaudoin to approve the course description to TEC 2218 - Steering and Suspension as presented

CARRIED

4.3. Werklund School of Agriculture Technology

4.3.1. [ATG 2009 - Telematics and the Internet of Things in Agriculture](#) (J.Steeves)

- Based on recent course updates to add a significant Internet of Things component and to align with BDA where it will also be delivered, the PCC felt the name of this course should include "Internet of Things".

Motion AC13062024.18 by J.Steeves to approve the name change to ATG 2009 - Telematics and the Internet of Things in Agriculture as presented **CARRIED**

4.3.2. [DGTLAGR - Bachelor of Digital Agriculture](#) (J.Steeves)

- It is proposed that the Year 2 (term 2) BDA course AGT 2100 - Internet of Things in Agriculture be replaced by the existing course ATG 2009 - Telematics and the Internet of Things in Agriculture from the PAT program.

Motion AC13062024.19 by J.Steeves to approve the program of study to DGTLAGR - Bachelor of Digital Agriculture as presented **CARRIED**

4.3.3. [COM 1030 - Workplace Professionalism](#) (J.Steeves)

- In the calendar description, this course uses curricular experiential education to provide students with strategies and techniques for successfully targeting and obtaining a workplace experience.
- Students will acquire skills such as interpersonal and intrapersonal communication, development of career documents, networking, self-reflection and evaluation, ethical decision-making, and effective digital media use.

Motion AC13062024.20 by J.Steeves to approve the course description to COM 1030 - Workplace Professionalism as presented **CARRIED**

4.3.4. [MKG 3000 - Strategic Marketing](#) (J.Steeves)

- The calendar description is proposed to change to the following: This is an advanced-level marketing course delivered in an agribusiness context that presents learners with an effective approach to analyzing, planning, and implementing competitive marketing strategies. Students will examine traditional and emerging marketing approaches from concept to completion, enabling them to critically evaluate an organization's marketing efforts in a current state, and based on their findings, prepare a comprehensive recommendation plan. Students will evaluate both domestic and international marketing opportunities.

Motion AC13062024.21 by J.Steeves to approve the course description to MKG 3000 - Strategic Marketing as presented **CARRIED**

4.3.5. [MKG 3500 - International Marketing](#) (J.Steeves)

- In 2025, MKG 3500 will no longer be in the program of study. This proposal is to make MKG 3500 an inactive course and remove MKG 3000 (Strategic Marketing) as a prerequisite for it, so the dependency is removed from the MKG 3000 course outline in Quali.

Motion AC13062024.22 by J.Steeves to approve the course changes to MKG 3500 - International Marketing as presented **CARRIED**

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Life Science & Business

- 5.1.1. [ARB 1000 - Exploring the Life of Trees](#) (D.Bullock)
- 5.1.2. [ARB 1100 - Conducting Ground Operations](#) (D.Bullock)
- 5.1.3. [ARB 1200 - Pruning Trees for Structure and Health](#) (D.Bullock)
- 5.1.4. [ARB 1300 - Performing Tree Risk Assessment](#) (D.Bullock)
- 5.1.5. [ARB 2100 - Conducting Aerial Operations](#) (D.Bullock)
- 5.1.6. [HRT 1000 - Discovering Plants](#) (D.Bullock)
- 5.1.7. [HRT 1400 - Managing Pests I](#) (D.Bullock)
- 5.1.8. [HRT 1600 - Producing Greenhouse Crops](#) (D.Bullock)
- 5.1.9. [HRT 1800 - Plants in the Landscape](#) (D.Bullock)
- 5.1.10. [HRT 2000 - Starting a Horticulture Business](#) (D.Bullock)
- 5.1.11. [MGT 1000 - Principles of Management](#) (D.Bullock)
- 5.1.12. [SPM 1050 - Contemporary Issues in Sports Management](#) (D.Bullock)
- 5.1.13. [TRF 1620 - Applying Environmental Principles for Pesticide Certification](#) (D.Bullock)
- 5.1.14. [TRF 2730 - Applying Specialty Turfgrass Construction Techniques](#) (D.Bullock)

5.2. School of Trades & Skills

- 5.2.1. [BRW 1050 - Mathematics and Statistics for the Brewer](#) (D.Beaudoin)
- 5.2.2. [BRW 1103 - Sensory Evaluation I](#) (D.Beaudoin)
- 5.2.3. [BRW 1200 - Microbiology for the Craft Beverage Industry](#) (D.Beaudoin)
- 5.2.4. [BRW 1203 - Sensory Evaluation II](#) (D.Beaudoin)
- 5.2.5. [BRW 1206 - Beverage Chemistry](#) (D.Beaudoin)
- 5.2.6. [BRW 1301 - Practical Brewing III](#) (D.Beaudoin)
- 5.2.7. [BRW 1304 - Brewery Calculations and Recipe Formulation](#) (D.Beaudoin)
- 5.2.8. [BRW 2100 - Brewery Management and Operations](#) (D.Beaudoin)
- 5.2.9. [BRW 2302 - Practical Brewing IV](#) (D.Beaudoin)
- 5.2.10. [FAR 1301 - Introduction to Horseshoeing](#) (D.Beaudoin)
- 5.2.11. [FAR 1400 - Introduction to Blacksmithing](#) (D.Beaudoin)
- 5.2.12. [FAR 2500 - Advanced Corrective and Therapeutic Forging](#) (D.Beaudoin)
- 5.2.13. [TEC 1000 - Technician Basics](#) (D.Beaudoin)
- 5.2.14. [TRANSEM - Transitional Employment Program](#) (D.Beaudoin)
- 5.2.15. [WIL 1100 - Hospitality and Tourism Work Integrated Learning 1](#) (D.Beaudoin)

5.3. Werklund School of Agriculture Technology

- 5.3.1. [AGF 1000 - Survey of Agriculture and Food Systems in Rural and Urban Environments](#)
(J.Steeves)
- 5.3.2. [AGS 2100 - Foundations of Applied Engineering](#) (J.Steeves)
- 5.3.3. [AGTECHI - Agriculture Technology Integration](#) (J.Steeves)
- 5.3.4. [ATG 1008 - Solving Technology Problems](#) (J.Steeves)

- 5.3.5. [COM 1020 - Workplace Communication](#) (J.Steeves)
- 5.3.6. [LVS 1370 - Principles of Animal Agriculture](#) (J.Steeves)
- 5.3.7. [LVS 2070 - Beef Cattle Management](#) (J.Steeves)
- 5.3.8. [LVS 2570 - Livestock Breeding Strategies](#) (J.Steeves)
- 5.3.9. [MGT 3333 - Agricultural Innovation and Leadership](#) (J.Steeves)
- 5.3.10. [MGT 4000 - Strategic Business Management](#) (J.Steeves)
- 5.3.11. [WTR 1330 - Introduction to Water Resources](#) (J.Steeves)

6. STATUS UPDATE (FOR INFORMATION ONLY)

- 6.1. Post-Diploma Certificate - Business - Project Management - pending PAPRS approval
- 6.2. Post-Diploma Certificate - Business - Supply Chain Management - pending PAPRS approval
- 6.3. PAPRS Approval - A program name change from Land and Water Resources (diploma) to Environmental Science and Technology (diploma).
- 6.4. PAPRS Approval - A specialization name change from Agricultural Business to Business within the existing Post-Diploma Certificate program.

7. [NEXT MEETING](#)

Date: September 12, 2024

Meeting time: 5:15 pm

Location: TBD

Deadline for agenda item submission is **August 29; the Quali workflow must be completed by that date.**

PMal adjourned the meeting at 6:11pm.

Links & Documents

[Academic Council Website](#)