

Olds College Academic Council

MINUTES



Thursday, January 11, 2024
Meeting 5:15 pm
Location: ELC 954/955

	OCFA REPS	SAOC REPS	BOARD REP
Members:	Gord Ahner Dustin Farr Keith Friedlander Dan Karran Andrea Mix Robert Spencer Bob Van Someren	Ryoichi Kato Mackenzie Rendall	Dillon Andrus-Dobbs Dalín Bullock Peter Mal Jay Steeves Debbie Thompson Paul Blankestijn - voting on behalf of D.Beaudoin Lisa King - voting on behalf of B.Cecil Megan Ducharme (ALT)
Guest:	Barb Mulholland		
Regrets:	Jason Finnigan (ALT), Ken Fry (ALT), Nicole Zukiwsky (ALT), Angela Deng, Jillian McCambly, Courtney Skjerdal, Dennis Beaudoin, Ben Cecil		
Chair:	Peter Mal	Recorder:	Bronwyn Petersen

CALL TO ORDER

P.Mal called the meeting to order at 5:15pm.

1. APPROVAL OF AGENDA

Motion AC01112024.1 by G.Ahner to approve the agenda as presented

CARRIED

2. APPROVAL OF THE [NOVEMBER 9](#) & [NOVEMBER 10](#), 2023 MINUTES

Motion AC01112024.2 by M.Rendell to approve the November 9th & 10th meeting minutes as presented

CARRIED

3. NEW BUSINESS - POLICY APPROVAL

3.1. [D27 Granting of Credit Briefing Note / Policy / Track Changes](#) (D.Bullock)

- The majority of the revisions were in the wording to accommodate greater flexibility in program delivery including accelerated programming and programming that does not follow a traditional 15-week semester schedule.
- **Friendly amendment:** Add relevant policies to the “Related Information” section, including D21 - Course Development and Review, D22 - Program Review, D24 - Academic Scheduling, D34 - Program Development, and potentially others. Dalin will look into whether D20 - Graduation and Convocation should be included as well.
- **Friendly amendment:** Under “Hours of Instruction”, add “30 credit” so that the sentence now reads as “..., each 30 credit program of study at Olds College will include at least 450 contact hours...”

Motion AC01112024.3 by D.Bullock to submit the Granting of Credit Policy to the College Leadership Team as amended for approval **CARRIED**

4. NEW BUSINESS

- 4.1. First reading of the revised [Academic Council Constitution and By-Laws](#) (A.Mix)
- According to the current Constitution and By-laws, the Constitution and By-Laws may be amended at any meeting by simple resolution of the Council but only after three readings. This is the first reading of the revisions.
 - The majority of the revisions were made to mirror the language in the Post Secondary Learning Act as the PSLA directs how the Academic Council operates.

Motion AC01112024.4 by A.Mix to move forward to the second reading of the revisions to the Academic Council Constitution and By-laws. **CARRIED**

- Minor grammatical errors were identified and fixed.

Motion AC01112024.5 by A.Mix to move the third reading of the revisions to the Academic Council Constitution and By-laws to the next meeting. **CARRIED**

- 4.2. Review and recommend deletion of the [Terms of Reference](#) (A.Mix)
- The Academic Council Terms of Reference was more of a summary of the Constitution and By-laws. This document did not provide new information.
 - There is a recommendation that this document is deleted and the Constitution and By-laws is the only source of truth.

Motion AC01112024.6 by A.Mix to remove the Terms of Reference from the Academic Council Constitution and By-laws **CARRIED**

1. STATUS UPDATE (FOR INFORMATION ONLY)

- 1.1. D10 Attendance Policy - approved and posted to the website
- 1.2. New Program - TURFCEC - Turfgrass Technician - approved by the Board of Governors. Moving forward to PAPRS for approval.
- 1.3. New Program - EQNMSTP - Equine Massage Therapy - approved by the Board of Governors. Moving forward to PAPRS for approval.
- 1.4. Name Change - ANHLTHT - Veterinary Technology - approved by the Board of Governors. Moving forward to PAPRS for approval.
- 1.5. Name Change - BREWMST - Craft Beverage and Brewery Operations - approved by the Board of Governors. Moving forward to PAPRS for approval.

2. **NEXT MEETING**

Date: February 8, 2024

Meeting time: 5:15 pm

Location: TBD

Deadline for agenda item submission is **January 25; the Kualu workflow must be completed by that date.**

P.Mal adjourned at 5:48pm.

Links & Documents

[Terms of Reference](#)

[Academic Council Website](#)