

Olds College Academic Council

MINUTES



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY

THURSDAY, JUNE 12, 2025

Meeting 5:15 pm

Location: In person WATC 301/302

	OCFA REPS	SAOC REPS	BOARD REPS
Members:	Keith Friedlander Dan Karran Laura Mills Andrea Mix Robert Spencer Mark Fournier - voting on behalf of G.Ahner	Sukhpreet Singh	Dillon Andrus-Dobbs Dennis Beaudoin Dalín Bullock Lori Kemp Amos Ngai Jay Steeves Paul Blankestijn - voting on behalf of D.Thompson Megan Ducharme (ALT) Nicole Zukiwsky (ALT)
Guests:	Jennifer Hainsworth, Brad McLeod		
Chair:	Dillon Andrus-Dobbs	Recorder:	Bronwyn Petersen
Regrets:	Gord Ahner, George Gaeke (ALT), Alireza Keyhani (ALT), Romy Acorn, Aubrey DePalma, Linnea Hegg, Courtney Skjerdal, Uriel Tomori, ShreeNimesh Vyas, Manjot Kaur (ALT), Aravind Pramod (ALT), ClarenceMarie Santos (ALT), Debbie Thompson		

CALL TO ORDER

D.Andrus-Dobbs called the meeting to order at 5:16pm.

1. APPROVAL OF AGENDA

Motion AC06122025.1 by D.Beaudoin to approve the agenda as presented

CARRIED

2. APPROVAL OF THE [MAY 8, 2025](#) MINUTES

Motion AC06122025.2 by D.Bullock to approve the May 8th minutes as presented

CARRIED

3. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

3.1. School of Life Science & Business

3.1.1. [New Program - MEATMGT - Meat Processing Management](#) (A.Ngai)

- The National Meat Training Centre is proposing a new upskilling program to provide management skills and advanced meat training to former graduates and industry professionals.
- It will be delivered in an online, asynchronous delivery model to enhance its accessibility for working professionals. It will prepare those in the sector for future supervisory, management and/or entrepreneurial roles in the meat processing industry.
- The Meat Processing Management certificate will be offered beginning in September 2026.
- Students will use real case studies to build Business Plans and apply their learning. Additional evaluation is required to meet the Alberta definition of Work Integrated Learning requirements.

Motion AC06122025.3 by A.Ngai to support the new Meat Processing Management program move to the Board of Governors for approval as presented

CARRIED

3.1.2. [New Course - MEP 1100 - Meat Business Management](#) (A.Ngai)

- This is a new course in the proposed Meat Processing Management Certificate. Brad McLeod, with feedback from alumni and industry, developed this course.

3.1.3. [New Course - MEP 1110 - Meat Merchandising and Marketing](#) (A.Ngai)

- This is a new course in the proposed Meat Processing Management Certificate.

3.1.4. [New Course - MEP 1120 - Advanced Food Safety Management](#) (A.Ngai)

- This is a new course in the proposed Meat Processing Management Certificate.

3.1.5. [New Course - MEP 1130 - Advanced Meat Processing](#) (A.Ngai)

- This is a new course in the proposed Meat Processing Management Certificate.
- **Friendly Amendment:** Once the course has run, the verbiage in the GACs will be revised to provide consistency throughout all of the GACs.

Motion AC06122025.4 by A.Ngai to approve the new Meat Processing Management courses and agenda items 3.1.2 to 3.1.5 by consent agenda as amended

CARRIED

3.1.6. [New Course - MGT 2000 - Managerial Leadership](#) (A.Ngai)

- We are adding MGT 2000: Managerial Leadership to the business diploma that responds directly to student feedback and employer demand by equipping graduates with essential leadership and interpersonal skills that are often underdeveloped in traditional curricula.
- This course is a response to student feedback and gaining those managerial skills post graduation. Students frequently express a lack of confidence in areas such as communication, leadership, team management, and negotiation—skills that are critical for success in today's collaborative and fast-paced work environments.

- This course provides a practical, in-depth foundation in these competencies, allowing students to develop transferable skills that can be leveraged across roles, industries, and evolving business landscapes.
- At the same time, it aligns the program with industry expectations and enhances the college's reputation for producing career-ready graduates equipped for leadership in a dynamic and rapidly changing sector.
- The effective date is Summer 2026.

Motion AC06122025.5 by A.Ngai to approve new course MGT 2000 - Managerial Leadership as presented CARRIED

3.1.7. [MGT 2240 - Innovation and Strategy](#) (A.Ngai)

- With the proposed term sort, the pre-requisites of this course need to be adjusted. Having MGT2210 - Entrepreneurship as a prerequisite ensures that students have some management and or business knowledge before taking the Innovation and Strategy course which requires them to develop business strategies.
- Removal of prior prerequisites is due to the move away from the project-based learning model that was in place.
- Entrepreneurship teaches the foundational principles of the four previous prerequisites which were required for success, given the previous project-based learning delivery model which is not being applied.

Motion AC06122025.6 by A.Ngai to approve prerequisite / corequisite revisions to MGT 2240 - Innovation and Strategy as presented CARRIED

3.1.8. [Program of Study - Business Management - General Management Major](#) (A.Ngai)

- The PCC motioned to retract and delete this version of the Business Management - General Management Major program of study from the Quali Curriculum Management system.
- This action was motioned in order to be able to submit a revised proposal to be effective in the 2025-2026 academic year.

Motion AC06122025.7 by A.Ngai to approve the retraction of Program of Study - Business Management - General Management Major as presented CARRIED

3.1.9. [BUSIDIP - Business Management - General Management Major](#) (A.Ngai)

- This proposal introduces a coordinated, simulation-based approach to the final term of the business diploma program by aligning five core courses: HR, Finance, Marketing, Operations Management and Strategy within a simulated business environment.
- Each course remains independent, but part of the learning will contribute to a realistic, team-based simulation that mirrors how departments interact in an actual company.
- NOTE: for this proposal to come forward, the previously approved program of study proposal changes Effective for Fall 2025, was retracted (deleted in Quali). A link to the retracted/deleted record is linked here and attached as a file below.

3.1.10. [BUS 2220 - Research and Statistical Data Management](#) (A.Ngai)

- Amalgamating the research and statistics courses allows for a more streamlined and practical learning experience, aligning with the needs of a diploma-level curriculum. Given that a full statistics course often exceeds the scope required for diploma students, integrating essential statistical concepts directly into the context of research makes the learning more relevant and immediately applicable.
- Additionally, with the increasing use of AI and digital tools in research, data collection and analysis have become more efficient, creating space within the curriculum to incorporate fundamental statistics without requiring a standalone course.
- This integration promotes a more cohesive understanding of how data informs research while optimising instructional time and better preparing students for real-world applications.

Motion AC06122025.8 by A.Ngai to approve items 3.1.9 to 3.1.10 by consent agenda

CARRIED

3.1.11. [HRT 2300 - Developing a Specialty Landscape](#) (A.Ngai)

- There is a minor edit to the course description verbiage to reflect current industry trends.

Motion AC06122025.9 by A.Ngai to approve the course changes to HRT 2300 - Developing a Specialty Landscape

CARRIED

3.2. School of Trades & Skills

3.2.1. [PEW 1001 - Workplace Safety and Tools](#) (D.Beaudoin)

- The pre-employment program is an accredited program within the apprenticeship system. Within that system, students are only permitted to miss 18 hours of training before removal. This equates to 7% of the pre-employment program.
- The courses within this program are interrelated with safety. A safety demonstration from one course would most likely be applied to another course. Having the courses require co-requisites upon each other would help the student maintain the safety training required with the complete program while ensuring the students are successful. This change would also align the program more consistently with AIT (Apprenticeship and Industry Training).
- Proposing to make all 5 of these courses co-requisites.

3.2.2. [PEW 1002 - Welding Technology and Properties of Metals](#) (D.Beaudoin)

- The pre-employment program is an accredited program within the apprenticeship system. Within that system students are only permitted to miss 18 hours of training before removal. This equates to 7% of the pre-employment program.
- The courses within this program are interrelated with safety. A safety demonstration from one course would most likely be applied to another course. Having the courses require co-requisites upon each other would help the student maintain the safety training required with the complete program while ensuring the students are

successful. This change would also align the program more consistently with AIT (Apprenticeship and Industry Training).

3.2.3. [PEW 1003 - Wire Feed Welding](#) (D.Beaudoin)

- The pre-employment program is an accredited program within the apprenticeship system. Within that system students are only permitted to miss 18 hours of training before removal. This equates to 7% of the pre-employment program.
- The courses within this program are interrelated with safety. A safety demonstration from one course would most likely be applied to another course. Having the courses require co-requisites upon each other would help the student maintain the safety training required with the complete program while ensuring the students are successful. This change would also align the program more consistently with AIT (apprenticeship and Industry training).

3.2.4. [PEW 1004 - Alternate Welding Techniques](#) (D.Beaudoin)

- The pre-employment program is an accredited program within the apprenticeship system. Within that system students are only permitted to miss 18 hours of training before removal. This equates to 7% of the pre-employment program.
- The courses within this program are interrelated with safety. A safety demonstration from one course would most likely be applied to another course. Having the courses require co-requisites upon each other would help the student maintain the safety training required with the complete program while ensuring the students are successful. This change would also align the program more consistently with AIT (Apprenticeship and Industry Training).

3.2.5. [PEW 1005 - Trade Math](#) (D.Beaudoin)

- The pre-employment program is an accredited program within the apprenticeship system. Within that system students are only permitted to miss 18 hours of training before removal. This equates to 7% of the pre-employment program.
- The courses within this program are interrelated with safety. A safety demonstration from one course would most likely be applied to another course. Having the courses require co-requisites upon each other would help the student maintain the safety training required with the complete program while ensuring the students are successful. This change would also align the program more consistently with AIT (Apprenticeship and Industry Training).

Motion AC06122025.10 by D.Beaudoin to approve items 3.2.1 to 3.2.5 by consent agenda

CARRIED

3.2.6. [New Program - AIT Electrician Apprenticeship](#) (D.Beaudoin)

- This apprenticeship program is typically attractive for domestic students.
- Olds College does not create the curriculum. The curriculum is all driven by AIT.
- Other PSIs have indicated that their electrician apprenticeship programs have the largest waitlist.

Motion AC06122025.11 by D.Beaudoin to support the new Electrician Apprenticeship program move to the Board of Governors for approval as presented

CARRIED

3.3. Werklund School of Agriculture Technology

3.3.1. [DGTLAGR - Bachelor of Digital Agriculture](#) (J.Steeves)

- The absence of a core statistics course in the four-year agriculture program's transcript is concerning for the PCC.
- Adding the Applied Statistics course aligns with degree level credential expectations and will better prepare graduates for future careers and/or learning pathways. This new course replaces AGT 3200 Applied Research in Agriculture Technology.
 - The BDA program's project-based capstone course (BDA 4500), which requires students to design and execute applied research projects, demands prerequisite competencies in statistics. The components of research that were in AGT 3200 will be taught in this capstone course.
 - Students will be fully equipped with the required skills to conduct research in their capstone course.
- This is an off-cycle change to the BDA program of study so that students progressing into Year 3 courses have a smooth, scaffolded experience. Faculty have been working on design and development of the Year 3 courses to be able to provide the best learning experience possible.
- **Friendly Amendment:** Officially delete AGT 3200 - Applied Research in Agriculture Technology delete – this course has never been taught.

3.3.2. [New Course - STA 2000-Applied Statistics](#) (J.Steeves)

- The absence of a core statistics course in the four-year agriculture program's transcript is concerning for the PCC. Adding the Applied Statistics course aligns with degree level credential expectations and will better prepare graduates for future careers and/or learning pathways. This new course replaces AGT 3200 - Applied Research in Agriculture Technology.
 - The BDA program's project-based capstone course (BDA 4500), which requires students to design and execute applied research projects, demands prerequisite competencies in statistics. The components of research that were in AGT 3200 will be taught in this capstone course.
 - Rather than emphasizing theoretical/mathematical statistics, this new course prioritizes practical implementation techniques. This approach enables comprehensive coverage of statistical applications within the constrained curriculum timeframe while building foundational statistical literacy.
 - Students will be fully equipped with the required skills to conduct research in their capstone course.
- This off-cycle change is requested to avoid developing and teaching a course that would be removed after one delivery. Making the change now provides consistency for all current and future BDA students.

Motion AC06122025.12 by J.Steeves to approve items 3.3.1 to 3.3.2 by consent agenda with the friendly amendment

CARRIED

3.3.3. [AGT 3000 - Precision Feeding and Monitoring Systems for Livestock](#) (J.Steeves)

- The proposed changes are an outcome of the course design process:
 - The calendar description wording is adjusted to be more succinct, clear, and better reflect industry literacy.

Motion AC06122025.13 by J.Steeves to approve the course revisions to AGT 3000 - Precision Feeding and Monitoring Systems for Livestock as presented **CARRIED**

3.3.4. [AGT 2000 - Crop Production Technology](#) (J.Steeves)

- The pre-requisite list has been updated to align with the scaffolding of the courses and the knowledge necessary for this course, to include the following:
 - AGS1000 - Foundations of Soil and Water Sciences in Agriculture & PLS1010 - Plant Science Principles: Knowledge of plants, soil, and water is necessary to understand the agricultural environment and evaluate when the addition of technology can help optimize production.
 - AGT1080 - Data Management and Analytics & ATG1008 - Solving Technology Problems: A large portion of this course requires proficiency in data management tools (e.g., Excel) and a basic understanding of GIS, and agricultural data.
- Recognizing updates to the prerequisites is an off-cycle request, the PCC noted that no current Year 2 students coming into AGT 2000 are impacted, and this change informs future students so they are set up for success in these scaffolded courses.

3.3.5. [AGT 3110 - Precision Farming Systems](#) (J.Steeves)

- Add AGT 2000 as a prerequisite to align with the course scaffolding.
- Recognizing this is an off-cycle request, the PCC noted that no current year 3 students coming into AGT 3110 are impacted, and this change informs current and future students so they are set up for success in these scaffolded courses.

3.3.6. [AGT 3510 - Integrating Precision Farming Systems in the Field](#) (J.Steeves)

- Add AGT 3110 as a prerequisite to align with course scaffolding.
- Recognizing this is an off-cycle request, the PCC noted that no current Yr 3 students coming into AGT 3510 are impacted, and this change informs current and future students so they are set up for success in these scaffolded courses.
- There is a request that in the future, the PCCs consult the Trades to ensure there is alignment in course delivery.

Motion AC06122025.14 by J.Steeves to approve items 3.3.4 to 3.3.6 by consent agenda

CARRIED

3.3.7. [AGF 3000 - Agriculture Leadership in Global Food Systems](#) (J.Steeves)

- Some content has come in from AGI3000 - Global Perspectives in Agriculture, resulting in a calendar description change.

Motion AC06122025.15 by J.Steeves to approve the course revisions to AGF 3000 - Agriculture Leadership in Global Food Systems as presented **CARRIED**

3.3.8. [AGI 3000 - Global Perspectives in Agriculture](#) (J.Steeves)

- Course description: Expanding the focus to include "local communities" alongside Indigenous perspectives provides a more comprehensive understanding of diverse viewpoints on global agricultural land use, acknowledging the valuable knowledge and experiences of various place-based groups.

Motion AC06122025.16 by J.Steeves to approve the course revisions to AGI 3000 - Global Perspectives in Agriculture as presented **CARRIED**

3.3.9. [AMT 2120 - Professional Selling](#) (J.Steeves)

- The current one-dimensional nature of this course limits its value for students pursuing careers in agricultural sales and business development. To better serve them, this proposal incorporates insights from our IAC process, specifically addressing the importance of cultivating soft skills for individuals, teams, and in external account management.
- Our aim is to ensure the course reflects evolving industry demands, trends, and expectations of our graduates. In this course, we are going to examine the business development scope from outside the organization, inside the organization, and finally, self.
- There is a re-wording to update the content of this course as it was outdated. This is feedback from the industry advisory committees. Intent is the same but getting a good makeover.
- There was also consultation with the Ag Sales program about these changes as well and they agree with revisions.

Motion AC06122025.17 by J.Steeves to approve the course revisions to AMT 2120 - Professional Selling as presented **CARRIED**

3.3.10. [ATG 1001 - Data Collection and Analytics](#) (J.Steeves)

- The description of the course has been updated to reflect this change and to improve on some previous wording.

Motion AC06122025.18 by J.Steeves to approve the course revisions to ATG 1001 - Data Collection and Analytics as presented **CARRIED**

3.3.11. [GPS 1200 - Introduction to GPS and Mapping](#) (J.Steeves)

- As part of a recent comprehensive program review for the ESAT Program, this course was targeted for changes to drop the AutoCAD Mapping competencies and replace with some basic computer skills, introduction to drones and a greater emphasis on using land information websites to assist in an environmental desktop review.
- PCC to consult with the Trades in the future time.

Motion AC06122025.19 by J.Steeves to approve the course revisions to GPS 1200 - Introduction to GPS and Mapping as presented **CARRIED**

4. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

4.1. School of Life Science & Business

- 4.1.1. [ANH 1710 - Anatomy and Physiology](#) (A.Ngai)
- 4.1.2. [ANH 1730 - Animal Nutrition](#) (A.Ngai)
- 4.1.3. [ARB 1100 - Conducting Ground Operations](#) (A.Ngai)
- 4.1.4. [ARB 1200 - Pruning Trees for Structure and Health](#) (A.Ngai)
- 4.1.5. [ARB 1300 - Performing Tree Risk Assessment](#) (A.Ngai)
- 4.1.6. [ARB 2100 - Conducting Aerial Operations](#) (A.Ngai)
- 4.1.7. [EQN 1018 - Horsemanship Under Saddle I](#) (A.Ngai)
- 4.1.8. [EQN 2018-Horsemanship Under Saddle II](#) (A.Ngai)
- 4.1.9. [HRM 1010 - Human Resources Management](#) (A.Ngai)
- 4.1.10. [HRT 2075 - Pruning Woody Plants for the Horticulture Industry](#) (A.Ngai)
- 4.1.11. [HRT 2200 - Emerging Trends & Innovations in Horticulture](#) (A.Ngai)
- 4.1.12. [HRT 2400 - Propagating Plants](#) (A.Ngai)
- 4.1.13. [MKG 2150 - Marketing and Sales](#) (A.Ngai)
- 4.1.14. [SCM 3000 - Logistics and Planning](#) (A.Ngai)
- 4.1.15. [SCM 3010 - Inventory and Materials Management](#) (A.Ngai)
- 4.1.16. [TRF 3120 - Maintaining Golf Course Design Integrity](#) (A.Ngai)

4.2. School of Trades & Skills

- 4.2.1. [TEC Course Edits to Resource Materials Other Materials](#) (D.Beaudoin)
- 4.2.2. [TEC 1704 - Engine Systems 1](#) (D.Beaudoin)
- 4.2.3. [TEC 1708 - Engine Systems 2](#) (D.Beaudoin)
- 4.2.4. [TEC 1712 - Engine Systems 3](#) (D.Beaudoin)
- 4.2.5. [TEC 2433 - Agricultural Equipment II](#) (D.Beaudoin)
- 4.2.6. [TEC 2436 - On Road Power Trains](#) (D.Beaudoin)
- 4.2.7. [BRW 1207 - Packaging](#) (D.Beaudoin)
- 4.2.8. [FARRIER- Farrier Science](#) (D.Beaudoin)
- 4.2.9. [FAR 1200 - Equine Anatomy](#) (D.Beaudoin)
- 4.2.10. [FAR 2500 - Advanced Corrective and Therapeutic Forging](#) (D.Beaudoin)

4.3. Werklund School of Agriculture Technology

- 4.3.1. [AGN 2640 - Principles of Soils and Crop Nutrition](#) (J.Steeves)
- 4.3.2. [AGT 1080 - Data Management and Analytics](#) (J.Steeves)
- 4.3.3. [AMT 1040 - Survey of Agribusiness](#) (J.Steeves)
- 4.3.4. [ATG 2004 - Principles of Business and Entrepreneurship](#) (J.Steeves)
- 4.3.5. [BASCAGB - Bachelor of Applied Science - Agribusiness](#) (J.Steeves)
- 4.3.6. [COM 3000 - Translating and Communicating Technology Solutions](#) (J.Steeves)
- 4.3.7. [EVS 1730 - Land Conservation and Reclamation](#) (J.Steeves)
- 4.3.8. [EVS 2330 - Reclamation Field Methods](#) (J.Steeves)
- 4.3.9. [MKG 3000 - Strategic Marketing](#) (J.Steeves)
- 4.3.10. [SOI 1000 - Fundamentals of Soil Science](#) (J.Steeves)

5. STATUS UPDATE (FOR INFORMATION ONLY)

- 5.1. VETMEDR, VETMEDO - Veterinary Medical Receptionist - approved by BoG, pending PAPRS approval
- 5.2. EQNMSTP - Equine Massage Therapy - approved by BoG, pending PAPRS approval
- 5.3. AGHEQUD - Agricultural and Heavy Equipment - approved by BoG, pending PAPRS approval

6. [NEXT MEETING](#)

Date: September 11, 2025

Meeting time: 5:15 pm

Location: TBD

Deadline for agenda item submission is **August 28th; the Kuali workflow must be completed by that date.**

Links & Documents

[Academic Council Website](#)

D.Andrus-Dobbs adjourns meeting at 6:33pm