

Olds College Academic Council

MINUTES



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY

THURSDAY, MAY 8, 2025
Location: in person WATC 301/302

	OCFA REPS	SAOC REPS	BOARD REPS
Members:	Gord Ahner Keith Friedlander Dan Karran Laura Mills Andrea Mix Robert Spencer Mark Fournier	Sukhpreet Singh	Dillon Andrus-Dobbs Dennis Beaudoin Dalin Bullock Lori Kemp Amos Ngai Megan Ducharme - voting on behalf of D.Thompson Nicole Zukiwsky - voting on behalf of J.Steeves
Chair:	Dillon Andrus-Dobbs	Recorder:	Bronwyn Petersen
Regrets:	George Gaeke (ALT), Alireza Keyhani (ALT), Romy Acorn, Aubrey DePalma, Linnea Hegg, Courtney Skjerdal, Uriel Tomori, ShreeNimesh Vyas, Manjot Kaur (ALT), Aravind Pramod, (ALT), ClarenceMarie Santos (ALT), Debbie Thompson, Jay Steeves, Paul Blankestijn (ALT)		

CALL TO ORDER

D.Andrus-Dobbs called the meeting to order at 5:15pm

1. APPROVAL OF AGENDA

- It was flagged after the agenda was posted that there are three proposals that were categorized incorrectly in Kuali, thus placed incorrectly on the agenda.
- Agenda items are having a load change within the programs. These are out of sequence proposals.
 - 4.1.1 VETMEDR, VETMEDO - Veterinary Medical Receptionist
 - 5.1.7 EQNMSTP - Equine Massage Therapy; and
 - 5.2.1 AGHEQUD - Agricultural and Heavy Equipment
- Thus, we are asking for a motion to revise the agenda and move items 5.1.7 and 5.2.1 up to Curriculum Approval for a vote by the Academic Council membership.

Motion AC080525.1 by D.Beaudoin to approve the agenda as amended

CARRIED

2. APPROVAL OF THE [FEBRUARY 13, 2025](#) MINUTES

Motion AC080525.2 by Nicole Zukiwsky to approve the February 13th meeting minutes as presented ***CARRIED***

3. NEW BUSINESS - CONSTITUTION AND BY-LAW REVISIONS

3.1. Third and final reading of the revised [Academic Council Constitution and By-Laws](#) (A.Mix)
Motion AC080525.3 by A.Mix to approve the Academic Council Constitution and By-laws third and final reading as presented **CARRIED**

4. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

4.1. School of Life Science & Business

4.1.1. [VETMEDR, VETMEDO - Veterinary Medical Receptionist](#) (A.Ngai)

- In order to provide the Veterinary Medical Receptionist (VMR) students with their required work-integrated learning (WIL) opportunity, the PCC is adding a course to Term 2, which incorporates WIL on campus. It also has students conducting career-related research and development of a portfolio, so they are ready for work placement and entry level employment.

Motion AC080525.4 by A.Ngai to approve the load change to VETMEDR, VETMEDO - Veterinary Medical Receptionist and move to the Board of Governors for approval as presented **CARRIED**

4.1.2. [New Course - ANH 1590 - Applied Industry Skills](#) (A.Ngai)

- This course serves to provide VMR with a WIL opportunity within the second term of their program of study. WIL components to be offered within the AHEC Hospital include storefront activities, daily care of animals and observations of clinical procedures in the hospital.
- Career related and portfolio development will also occur that will assist students in successfully finding a place of employment.
- **Friendly Amendment:** Add language to the Calendar Description such as "Students will be responsible for caring for small animals outside class time" to help students be more aware that there is an outside of classroom commitment.

Motion AC080525.5 by A.Ngai to approve the New Course New Course - ANH 1590 - Applied Industry Skills as amended **CARRIED**

4.1.3. [EQN 1390 - Equine Massage Field Placement](#) (A.Ngai)

- This course is moving out of Term 3 and into Term 2 of the program.
- This proposal adjusts courses being taught at the same time in Term 2 as co-requisites, while ensuring students have the necessary knowledge and skills from Term 1 (pre-requisites) to be successful in this course.
- There was a recommendation to amend the Calendar Description language from "final practical exam" to "final practical assessment". **Action Item:** A.Nagai will bring this back to the PCC for discussion. This is an FIO item.

Motion AC080525.6 by A.Ngai to approve the pre and/or co requisites for EQN 1390 - Equine Massage Field Placement as presented **CARRIED**

4.1.4. [EQNMSTP - Equine Massage Therapy](#)

- Proposed change to move the Equine 1390 course out of Term 3 and into Term 2 to allow students to complete the program by end of Term 2.
- Students can then complete the certificate program in eight months, which removes the requirement of students having to return to campus at the end of June for the final practical exam of Equine 1390.

Motion AC080525.7 by A.Ngai to approve the load change to EQNMSTP - Equine Massage Therapy move to the Board of Governors for approval as presented **CARRIED**

4.2. School of Trades & Skills

4.2.1. [AGHEQUD - Agricultural and Heavy Equipment](#) (D.Beaudoin)

- The students in the Agriculture & Heavy Equipment diploma have an unbalanced workload. Students take five courses in Term 1 (fall) and five courses in Term 2 (winter). Term 2 includes three core courses and two major-specific courses. The difference between Term 1 and Term 2 is in the total hours allocated to these courses. Currently, students in the fall term have 315 hours and in the winter term have 395 hours for the AG Major.
- Moving the COMMS 1020 class from the winter term to the fall term will allow for a more balanced student workload: 360 in Term 1 and 340 in Term 2.

Motion AC080525.8 by D.Beaudoin to approve the load change to AGHEQUD - Agricultural and Heavy Equipment move to the Board of Governors for approval as presented **CARRIED**

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Life Science & Business

- 5.1.1. [ANH 1010 - Small Animal Behaviour and Handling](#) (A.Ngai)
- 5.1.2. [ANH 1020 - Small Animal Clinical Foundations](#) (A.Ngai)
- 5.1.3. [ANH 1030 - Veterinary Instruments and Equipment](#) (A.Ngai)
- 5.1.4. [ANH 1040 - Essential Client Communication and Animal Care](#) (A.Ngai)
- 5.1.5. [ANH 1720 - Veterinary Pharmacy and Medical Math](#) (A.Ngai)
- 5.1.6. [ANH 2050 - Hospital Procedures](#) (A.Ngai)
- 5.1.7. [ANH 1740 - Animal Behaviour and Handling](#) (A.Ngai)

6. STATUS UPDATE (FOR INFORMATION ONLY)

7. [NEXT MEETING](#)

Date: June 12, 2025

Meeting time: 5:15 pm

Location: WATC 301/302

Deadline for agenda item submission is May 29; the Kuali workflow must be completed by that date.

Links & Documents

[Academic Council Website](#)

D.Andrus-Dobbs adjourned the meeting at 5:57pm