



OLDS COLLEGE
OF AGRICULTURE & TECHNOLOGY

**OLDS COLLEGE SMART FARM
HORSE BOARDING CONTRACT
2024 - 2025**

This Contract is entered into on _____, and is effective as of this
date. Between:

The Board of Governors of Olds College,
through the Olds College Smart Farm (“OSCF”)

and

The Owner (OR agent authorize to act on owner’s behalf) of the horse named in this
Contract

Full Name (“Owner”).

OCSF has agreed to board the Owner’s horse(s) named: _____ (“Horse”),
_____ (“Horse”), _____ (“Horse”), on the Olds College
Campus for Boarding, and my Horse will be boarded for the following Boarding Term(s):

September 1, 2024 - December 31, 2024

January 1, 2025 - April 30, 2025

Both the OCSF and the Owner agree to board the Horse(s) named above subject to the following
conditions:

Section 1 – Boarding Conditions at OCSF:

1. The Owner will provide all relevant contact and Horse information in Schedule A.
2. The OCSF will provide a clean, well-maintained pen at the start of the boarding term (Term's set out above).
3. Once cold weather sets in either a wind fence or shelter will be provided. As winter weather requires—at the sole discretion of OCSF; a combination of bark peeling, shavings or straw will be provided.
4. All intake will be coordinated with OCSF staff and take place only during the pre-arranged times at the communicated location.
5. No intake will be permitted outside of agreed hours unless prior arrangements are made.

Section 2 – Owner to Follow OCSF Rules:

1. Owners must follow the Rules as set out below in Schedule B.
 - a. If an Owner does not follow the Rules, the OCSF may terminate this Contract immediately.
 - b. By signing this Contract, the Owner is deemed to understand the Rules attached in Schedule B, and abiding to follow them.
 - c. By signing this contract, the Owner acknowledges they have read and understood the Olds College Arena Standard Operating Procedures (SOP'S).
 - d. If an owner plans to park a horse stock trailer on campus it must be registered in accordance with the policy in Schedule E; parking space is not guaranteed.

Section 3 - Vaccination Protocol:

1. The Owner acknowledges that they have and will provide the required vaccination records to the OCSF to confirm that they have administered the mandatory vaccinations and deworming as outlined in the "Olds College Equine Vaccination Protocol 2024-2025" document.
2. The Owner acknowledges that failure to provide the required vaccination records, prior to their Horse(s) arriving on Olds College campus, will result in the Horse(s) being denied permission to board.

Section 4 - Veterinary Care & Liability:

1. Any routine veterinary care that is required will be the Owner's responsibility to make arrangements for that veterinary care, and inform OCSF of those arrangements.
2. In an emergency situation the Owner agrees to authorize the OCSF to obtain any necessary, reasonable veterinary care that is required for the Horse, including but not limited to medication. OCSF will make all reasonable efforts to contact the Owner prior to veterinary treatment.
3. The full expense of all health treatments and veterinary care will be the sole responsibility of the Owner.

Section 5 – Liability for Horse and Owner:

1. The Board of Governors of Olds College and the OCSF are not liable for any personal injury, sickness, disease, disability or damage (up to and including death) caused by the Horse(s) to the Owner, any other person or any other horse, while on the Olds College premises.
2. The Board of Governors of Olds College and the OCSF are not liable for any personal injury, sickness, disease, disability or damage (up to and including death) of/to the Horse(s) while on or off the Olds College premises.

3. The Owner understands that the Board of Governors of Olds College and the OCSF do not carry any individual horse insurance and that all risks in relation to boarding are the responsibility of the Owner.

Section 6 – Feeding and Watering To Be Provided by Owner:

1. Owners will be responsible to feed, water and check the welfare of their Horse(s) twice a day, each day, **no exceptions**, between 7:00 am - 8:30 am, and between 4:00 pm - 5:30 pm.
2. Owners will have access to college supplied hay for feeding their horses. Hay supply decisions are at the sole discretion of OCSF.
3. Any supplements and / or concentrates required by the Horse will be provided and fed to the Horse by the Owner directly.

Section 7 - Fees:

Boarding Fees - \$425.00 per month

1. All Fees must be paid IN FULL once the Boarding Term starts for each Horse, and are payable to the “Olds College” at the Smart Farm Operations Centre office.
2. The OCSF reserves the right to revisit fees, based on feed availability and feed pricing. Any changes to the current fees will be communicated in a timely manner.
3. At the OCSF’s sole discretion, arrangements may be made to remove horses from campus up to a week beyond the completion of the agreed term. After the completion of the agreed boarding term, the Owner will be charged a daily boarding fee of \$25/day. The Owner must advise OCSF within a minimum of two weeks prior to the end of their stated term and pre-pay for the daily fee according to the arrangement.

Refunds

1. If the Horse(s) is/are removed for a leave, with the intention of returning (such as weekends or holidays) no prorated refunds will be applicable for these leaves.
2. Refunds for early termination of the Horse Boarding Contract require a Contract Release Form (see Schedule G) to be completed and signed by both the Owner and the OCSF Representative. Prorated refunds will only be issued for any full calendar month(s) remaining in the Boarding Terms.
3. All approved refunds will be issued at the end of each Boarding Term and not before, with the on-time removal of the Horse(s) from Olds College.

Section 8 - Information:

General Information:

1. The OCSF reserves the right to declare any Horse unfit for boarding at any time, for any reason.
2. Geldings and mares are permitted; however, no stallions will be allowed.
3. Each pen will be tagged with the Owner's name and phone number for emergency contact purposes.
 - a. If the Owner's emergency contact information changes at any time, it is the sole responsibility of the Owner to update the OCSF with the most up to date contact information.

Olds College Contact Information:

Olds College - Smart Farm
Arena Operations Coordinator - Shianne Hofer
403-507-1249
shofer@oldscollege.ca

Olds College - Smart Farm
Assistant Manager - Breanna Houlton
403-556-0210
bhoulton@oldscollege.ca

Campus Security
security@oldscollege.ca
403-556-8224

Olds College - Smart Farm
Director, Smart Farm Operations - Jordan Roberts
403-660-4155
jroberts@oldscollege.ca

Olds College - Smart Farm
Administration - Cara Corsiatto
403-556-4799
ccorsiatto@oldscollege.ca

Signatures (print name and sign):

I, the Owner, understand all the conditions and agree to all the terms contained within this Contract, including all the attached Schedules A, B, C and D.

OWNER:

Full Name

Signature

OCSF REPRESENTATIVE:

Full Name

Signature

Date

Schedule A
Horse Description

1. Horse Registered Name: _____ ("Horse")

Horse "Barn" Name: _____ Age: _____ Color: _____

Mare/Gelding Breed: _____

Identifying Markings: _____

Additional comments for OCSF staff to know about the Horse: _____

2. Horse Registered Name: _____ ("Horse")

Horse "Barn" Name: _____ Age: _____ Color: _____

Mare/Gelding Breed: _____

Identifying Markings: _____

Additional comments for OCSF staff to know about the Horse: _____

3. Horse Registered Name: _____ ("Horse")

Horse "Barn" Name: _____ Age: _____ Color: _____

Mare/Gelding Breed: _____

Identifying Markings: _____

Additional comments for OCSF staff to know about the Horse: _____

Schedule B
**Rules for Boarding at Olds College Campus
And Use of Riding Space**

Rules:

1. No riding alone will be permitted, either indoors or outdoors.
2. The riding arena and barn areas must be kept neat and clean. Failure to clean up after yourself will result in loss of the privilege to use Olds College equine facilities.
3. No smoking/vaping allowed in any of the equine facilities
4. No alcohol allowed in the equine facilities unless it is at a licensed function.
5. No riding with a halter only will be permitted; a bridle must be worn at all times.
6. Do not move your horse to another pen without prior written approval from the Arena Operations Coordinator. OCSF has the right to designate and change penning arrangements throughout the year.
7. All horses must be led through the campus on foot; horses must never be led from a vehicle window or truck box.
8. At the choice of the owner, blanketing and removal of blankets is the responsibility of the Owner and not the OCSF.
9. Arena riding is only permissible during designated riding times (Arena Schedule provided by OCSF and subject to change).
10. Owners must notify the OCSF if horses will be leaving campus (example: for weekends or holidays).
11. It is the responsibility of the Owner to keep their Horse(s)'s assigned pen in a well maintained state. Excess hay and manure must be removed on a daily basis; automatic waterers also need to be checked and cleaned daily by the Owner.
12. If the Owner is boarding the Horse(s) inside, the owner is then responsible for cleaning the inside stall daily and ensuring clean, fresh water is available at all times.
13. No overnight camping permitted in any of the Olds College parking lots.
14. Stock trailers that are being parked on the Olds College campus need to be registered with the OCSF. All stock trailer parking is to be in pre-approved, designated parking areas only. Any unregistered stock trailers will be towed at the Owner's expense.
15. If an Owner comes across an ill or injured Horse, OCSF asks that the Owner contact an OCSF representative immediately.
16. Failure to understand any of these rules will not be accepted as an excuse; ask questions if anything is unclear.
17. The Owner must read and follow all Arena SOPs.
18. The Owner must sign the Olds College Equine/Livestock/Arena Waiver Form in order to ride their Horse(s) at Olds College.

Riding Space:

1. OCSF will provide four to five weeknight evening bookings as well as weekends for indoor riding when the riding arenas are not booked for external events.
2. The Broncos Athletics Rodeo Team has priority for riding in the Brawn Arena for weeknight practices.

Schedule C
Contact Information

Owner Contact Information:

Full Name: _____

Student ID #: _____

Phone #: _____

Emergency Contact Name: _____

Emergency Contact Phone #: _____

Student Address: _____

Olds College Email Address: _____

AEF or equivalent insurance number:

Schedule D
Owner Commitments

I, the Owner, agree to the following conditions:

- A. To the best of my knowledge my Horse is in good health and has not been exposed to any contagious diseases during the two weeks prior to the Boarding Term. _____
- B. I agree to be responsible to feed, water, and check the welfare of my Horse(s) twice a day, each day, **no exceptions** between 7:00 am - 8:30 am, and between 4:00 pm - 5:30 pm. _____
- C. I agree to emergency veterinary treatment of my Horse, in an emergency situation if, in the opinion of OCSF staff, my Horse requires it. This veterinary care includes but is not limited to medication. The full expense of all health treatments and veterinary care, including emergency care, is my sole responsibility. _____
- D. I have read the required "Olds College Equine Vaccination Protocol 2024-2025" document, and confirm that the Horse(s) being boarded have had the required vaccinations and deworming as outlined in the document. _____
- E. I understand that failure to provide the required vaccination records, prior to arrival on Olds College campus, will result in the Horse(s) being denied permission to board. _____

I declare, by signing this Contract and these recitals, that these above stated items are true, and that I will take responsibility to do tasks that I am legally assuming above.

I understand that if I do not follow through with these commitments that OSCF may terminate this Contract immediately and remove my Horse from boarding.

Date: _____

Name of Owner: _____

Signature: _____

**Schedule E
Trailer Registration**

Horse Trailer Information:

Make: _____

Model: _____

Style: _____

Color: _____

License Plate #: _____

Picture Of Trailer Included: YES _____ NO _____

Designated Parking Lot: _____

(TO BE COMPLETED BY AN OCSF - REPRESENTATIVE)

SIGNATURES (print and sign):

OWNER (full legal name): _____

DATE: _____

OCSF – REPRESENTATIVE: _____

DATE: _____

BE ADVISED, YOU MAY BE ASKED TO MOVE YOUR TRAILER WITH MINIMAL NOTICE GIVEN

Schedule F
Contract Release Form

Boarder's Name (print): _____

Horse's Registered Name: _____

Horse's Barn Name: _____

Horse's Registered Name: _____

Horse's Barn Name: _____

Horse's Registered Name: _____

Horse's Barn Name: _____

Boarding End Date: _____

SIGNATURES (print and sign):

Owner (full legal name): _____

Date: _____

OCSF – Representative: _____

Date: _____

ANY CREDIT OWED FOR BOARDING WILL BE PAID AT THE END OF THE ACADEMIC TERM.

Schedule G
Conflict Resolution

1. Deficiencies or concerns raised by the Owner should be communicated to the Arena Operations Coordinator.
2. These concerns will then be shared with the OCSF Management Team. A response to the Owner's concern will be issued verbally or in writing.
3. If the response does not adequately address the concerns, or the concern involves the Arena Operations Coordinator, the Owner may raise their concerns directly to the OCSF Management Team (Assistant Manager and Director)
4. All breaches of the rules defined in Schedule B by the Owner that are observed by or communicated to OCSF personnel will be documented. The OCSF Management Team will review the non-compliance and take appropriate action up to and including eviction of boarded Horse(s) from campus.