

## GRADUATION AND CONVOCATION

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

<b>Category:</b>	A. Academic
<b>Policy Number:</b>	A10
<b>Approval Date:</b>	June 15, 2023
<b>Effective Date:</b>	June 15, 2023
<b>Policy Owner:</b>	Vice President, Student Experience Registrar & Director, Student Services

<b>Objective:</b>	This policy guides both student assessment for graduation from a program of study, and eligibility to attend the convocation ceremony.
<b>Policy:</b>	<p>Olds College of Agriculture &amp; Technology grants parchments, including certificates, diplomas, applied degrees, degrees and post- diploma certificates to eligible graduates. Parchments are granted for programs of study that have been approved by Alberta Advanced Education (AAE) and included in the Provider &amp; Program Registry System (PAPRS). The College may also award other credentials to learners completing requirements for credit or non-credit programming.</p> <p><b>Residency Requirement</b> To be awarded an Olds College credential, students are required to earn a minimum of 25% of the credits from Olds College.</p> <p><b>Exceptions</b> Exceptions to graduate or participate in convocation can only be approved by the Registrar in consultation with the appropriate Associate Dean. Requests for exception must be received in writing to the Office of the Registrar.</p>
<b>Definitions:</b>	<p><b>Graduation:</b> The successful completion of the requirements for a program of study for which students will receive their credential.</p> <p><b>Convocation:</b> The College’s formal ceremony that recognizes students who have or will earn their credential.</p> <p><b>Parchment:</b> The official document embossed with the College seal acknowledging the completion of the program of study.</p> <p><b>Program of Study:</b> The official, approved group courses that, upon completion, leads to a credential.</p> <p><b>Transcript:</b> The official document of academic history for a student that may include: all attempted and completed course(s) with associated grade(s);</p>

	credential(s) awarded; academic standing; and grade point average(s). Transcripts are maintained and issued by the Office of the Registrar.
<b>Related Information:</b>	A09 Student Academic Record (Records, Grading and Academic Standing)
<b>Related Procedures:</b>	A10 Graduation and Convocation Procedure
<b>Review Period:</b>	3 years
<b>Revision History:</b>	New: September 25, 2003 Revised: June 24, 2004 Revised: June 26, 2008 Revised: June 24, 2009 Revised: December 13, 2012 Revised: February 28, 2013 Revised: December 7, 2016 Revised: November 9, 2017 Revised: June 15, 2023