

## HONORARY DEGREE

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Owner.

<b>Category:</b>	A. General
<b>Parent Policy:</b>	A43
<b>Approval Date:</b>	April 18, 2019
<b>Effective Date:</b>	April 18, 2019
<b>Procedure Owner:</b>	Vice President, Academic

<b>Overview:</b>	
<b>Procedures:</b>	<ol style="list-style-type: none"> <li>1. Nominations for an honorary degree are submitted to the Vice President, Academic's office by members of the College community. The procedure for submitting nominations is announced annually. Nomination forms are available in the link below of procedure.</li> <li>2. Nominations for an honorary degree are accepted any time and close yearly on January 31. All nominations are kept on file for two years and are reviewed each year. A call for nominations will be communicated to the Campus Community in November of each year.</li> <li>3. Each year, the Vice President, Academic reviews the nominations for academic integrity. Those nominees who meet the requirements are presented to the Executive Leadership Team.</li> <li>4. The Executive Leadership Team brings forward a recommendation for the degree recipient(s) and the selected recipient(s)' name(s) to the Board of Governors at its February meeting.</li> <li>5. The approval of the recipient(s) by the Board of Governors is made by consensus maintaining confidentiality throughout the process.</li> <li>6. The Vice President, Academic notifies the recipient(s) and invites them to attend the appropriate Convocation ceremony to receive the honorary degree.</li> <li>7. The honorary degree is awarded at Convocation by the President.</li> <li>8.</li> </ol>
<b>Definitions:</b>	
<b>Related Information:</b>	<a href="#">Honorary Degree Nomination Form</a>

**Review Period:**

3 years

**Revision History:**

New: May 2010  
Revised: March 2016  
Revised: April 2019