

WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS)

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	E. Health & Safety
Policy Number:	E04
Approval Date:	March 20, 2025
Effective Date:	March 20, 2025
Policy Owner:	Vice President, Student Experience

Objective:	<p>Olds College of Agriculture & Technology (the "College") is committed to providing an effective Workplace Hazardous Materials Information System (WHMIS 2015) Policy to protect our employees, students and visitors when they are working with or near hazardous materials.</p> <p>The College complies with appropriate health and safety legislation including the federal Hazardous Products Act, the Controlled Products Regulation and the Alberta Occupational Health and Safety Act, Regulation and Code.</p>
Policy:	<p>The College recognizes its responsibility to train employees and students in handling hazardous materials. The College will ensure all employees have generic WHMIS education. Students will be given WHMIS 2015 training prior to using hazardous materials.</p> <p>The College will maintain a system for ensuring all hazardous materials and other products are correctly labeled.</p> <p>The College ensures there are current Safety Data Sheets (SDS) available for all controlled products.</p> <p>The College holds managers and supervisors accountable for employees and students under their supervision. Managers and supervisors must ensure compliance with every aspect of handling hazardous materials safely.</p> <p>Third party contractors working on behalf of Olds College must ensure that all workers under their supervision have completed WHMIS training if they are working with, or in proximity of, hazardous chemicals. The contractor must produce proof of training upon request.</p> <p>Failure to comply with WHMIS training requirements or safe work procedures will result in corrective actions, which may include retraining, suspension of access to hazardous materials, or other disciplinary measures.</p>

Definitions:

Related Information:

Related Procedures:

Review Period:

Revision History:

E04 WHMIS 2015 Procedure

3 years

New: September 2001
 Revised: October 2008
 Revised: September 2016
 Revised: March 2025