

LEGISLATIVE COMPLIANCE

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	F. Finance
Policy Number:	F15
Approval Date:	February 13, 2017
Effective Date:	February 13, 2017
Policy Owner:	Chief Financial Officer

Objective:	Olds College of Agriculture & Technology (the “College”) is subject to a wide range of legal requirements, embodied in legislation, regulations, licenses, codes, guidelines and similar binding instruments. The College must comply with the law and the governance structures, responsibilities and processes that are relevant to the college’s operations.
Policy:	<p>The College is committed to the highest standards of integrity, ethical conduct and full compliance with all relevant legal and legislative requirements. The College requires that all its Board members, officers, managers, employees, volunteers and contractors acting on its behalf meet the same standards of integrity and ethical behaviour including compliance with applicable legislative requirements.</p> <p>There is no circumstance under which it is acceptable for the College or any of its employees or contractors to knowingly and deliberately not comply with the law or to act unethically in the course of performing or advancing the College’s business.</p> <p>Specific Guidelines All staff, volunteers and contractors, at all levels, will:</p> <ol style="list-style-type: none"> 1. Ensure that they are aware of any legal requirements that apply to their work activities and that they comply with them. 2. Report all incidents of breaches of legal requirements. 3. Where appropriate, suggest ways in which practices, systems and procedures could be improved so as to reduce the likelihood of noncompliance occurring.
Definitions:	
Related Information:	
Related Procedures:	F15 Legislative Compliance Procedure
Review Period:	3 years

Revision History:

New: February 2017