



RELATED PARTY TRANSACTIONS

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Owner.

Category:	F. Finance
Parent Policy:	F19
Approval Date:	June 23, 1994
Effective Date:	June 23, 1994
Procedure Owner:	Chief Financial Officer

Overview:	
Procedures:	<ol style="list-style-type: none"> 1. Each Manager/Dean is responsible to report on a quarterly basis any related party transactions that occur in their area, to the Manager of Business Services. 2. Each transaction shall be recorded as defined in the Related Party Transactions Audit Workpaper form. Payroll will use the Loans Column.
Definitions:	
Related Information:	
Review Period:	3 years
Revision History:	New: June 1994