

MEDICAL SERVICES

This document is the parent policy for any College procedures. Questions regarding this policy are to be directed to the identified Policy Owner.

Category:	I. Student Experience
Policy Number:	I06
Approval Date:	September 21, 2023
Effective Date:	September 21, 2023
Policy Owner:	Vice President, Student Experience Registrar & Director, Student Services

Objective:	Olds College of Agriculture & Technology (the “College”) provides medical services through the Health and Wellness Centre. This Medical Services Policy is a statement of the College’s commitment to providing a safe and healthy learning environment for students, staff, faculty, visitors and/or contractors. As the College provides a range of services including nurse and physician care, proactive campus community health, and first aid, this policy addresses Health / Medical Records, Medication and Controlled Substances, Communicable Diseases, and Transport of Ill and Injured Individuals.
Policy:	<ol style="list-style-type: none"> 1. This policy and its associated procedures are informed by the College’s Occupational Health and Safety Policy and are applicable to service providers operating on behalf of the College. 2. College staff and contractors who provide medical services to students must have current licensing or registration. 3. All caregivers (including doctors and external services providers) are required to comply with relevant College policies and procedures. The Manager responsible for the Health and Wellness Centre, or designate, will ensure caregivers are informed of relevant College policies and procedures. 4. All practices will be in accordance with legislation and appropriate governing bodies such as, but not limited to, the Health Information Act (HIA), Health Professions Act of Alberta, the College of Physicians and Surgeons, College and Association of Registered Nurses of Alberta (CARNA) - Freedom of Information and Protection of Privacy Act (FOIP). 5. Health / Medical records are governed under the College’s Records Management and Disposition Policy.
Definitions:	Health and Wellness Centre: Located on the lower level in the Learning Resources Centre, health and wellness services include registered nurse and on-campus doctor appointments, immunizations, counselling, and health & wellness community partners (e.g., addiction support, pregnancy care, sexual health and other paraprofessional services).

Related Information:
Related Procedures:
Review Period:
Revision History:

<p>Health / Medical Records: A health / medical record is any information collected or used by the Health and Wellness Centre staff and contractors in any form, including documents, drawings, letters, memos, papers, notes, images, audiovisual recordings, x-rays and any other information that is written, photographed, recorded or stored in any manner, including software or any mechanism that produces records.</p> <p>Controlled Substance: Controlled substances are drugs that are listed under Canada's Controlled Drugs and Substances Act. Some pharmaceutical drugs that contain ingredients included in the Control of Drugs and Substances Act can be prescribed by a physician. These drugs require more diligence when stored or carried.</p> <p>Prescription Medication: A prescription drug (also prescription medication or prescription medicine) is a pharmaceutical drug that contains an ingredient that requires a medical prescription to be dispensed.</p> <p>Over-the-Counter Medication: Over-the-counter drugs can be obtained without a prescription and the rationale for the ease of access relates to the reduced scope for misuse and potential for harm of its ingredients.</p>
<p>Informed Consent Form G15 Occupational Health and Safety B09 Records Management and Disposition G10 Impairment and the Use of Alcohol, Cannabis, Other Drugs and Substances</p>
I06 Medical Services Procedure
3 Years
New: May 2020 Revised: September 2023