

Olds College Academic Council

AGENDA



THURSDAY, NOVEMBER 20, 2025

Meeting 5:15 pm

Location: In person WATC 301/302

	OCFA REPS	SAOC REPS	BOARD REPS
Members:	Andrea Mix Robert Spencer Dan Karran Laura Mills Mark Fournier Keith Friedlander	Sukhpreet Singh Jatinder Attwal Simranpreet Kaur Brooklyn Niznik Daniel Schafer Sukhwinder Singh	Dillon Andrus-Dobbs Dennis Beaudoin Dalin Bullock Lori Kemp Barb Mulholland Jay Steeves Paul Blankestijn - voting on behalf of D.Thompson Nicole Zukiwsky (alt)
Chair:	Dillon Andrus-Dobbs	Recorder:	Bronwyn Petersen
Regrets:	Dan Reaman, David Prins (alt), David Johnson (alt), Kyle Puchala (alt), Whitney Moore (alt), Rachel Chater , Debbie Thompson , Megan Ducharme (alt)		

CALL TO ORDER

D.Andrus-Dobbs called the meeting to order at 5:15pm.

1. APPROVAL OF AGENDA

Motion AC11202025.1 by N.Zukiwsky to approve the agenda as presented

CARRIED

2. APPROVAL OF THE [OCTOBER 9, 2025](#) MINUTES

Motion AC11202025.2 by B.Mulholland to approve the October 9, 2025 minutes as presented

CARRIED

3. NEW BUSINESS - POLICY APPROVAL

3.1. [102 Student Rights & Responsibilities Briefing Note](#) / [Policy - Track Changes](#) (D.Andrus-Dobbs)

- Olds College has a series of policies and procedures that govern students conduct on campus.
- Within the last year, we have looked at those policies and procedures and it was suggested to create an umbrella policy for student conduct with a series of procedures to fall under this policy.

- The intent is to create clarity for students, staff and faculty.
- Engaged an extensive group of individuals including faculty, administration and students.
- The effective date would be January 1, 2026, post Academic Council approval and CLT approval.
- There is a drafted communication plan in place to execute once everything is approved.

Motion AC11202025.3 by D.Andrus-Dobbs that the proposed I02 Student Rights & Responsibilities policy be submitted to the College Leadership Team for creation and approval as an academic policy, and that, upon its approval and implementation, the Student Code of Conduct, Academic Integrity, Impairment from the Use of Alcohol, Cannabis, Other Drugs and Substances, and any other related policies and procedures identified in the proposal be retired as no longer required.

CARRIED

3.2. [A21 Work Integrated Learning Briefing Note](#) / [Policy](#) (A.Mix)

- This is a new policy and procedure.
- Included in this policy are handbooks for students and instructors.
- There is more consistency across programs but also some flexibility for instructors.
- There was a lot of engagement from people who have a role in WIL of some type.

Motion AC11202025.4 by A.Mix to submit the Work Integrated Learning policy to the College Leadership Team for approval

CARRIED

4. NEW BUSINESS - CURRICULUM APPROVAL

Please note - In the proposals attached:

- The items that require Academic Council approval are highlighted in yellow.
- The items that are for FIO only are highlighted in green.
 - You are welcome to reach out to the individual dean if you have any questions
 - These items are not included in the Academic Council discussion

4.1. School of Life Science & Business (B.Mulholland)

4.1.1. [HRT 2600 - Managing Pests II](#)

- HRT 1400 Managing Pests I is proposed to be a prerequisite for HRT 2600 Managing Pests II. HRT 1400 Managing Pests I is the introductory course on pest management for the Horticulture Technologist Diploma. In this course, students study the life cycles of plants, animals and microorganisms that pose a risk to crops, landscapes and animals (including humans).
- Integrated pest management principles and selected methods and technologies are introduced. All of this content is foundational to HRT 2600 Managing Pests II. Without the foundational aspects of pest biology and integrated pest management, students would be at a disadvantage and at a lower probability of success.
- The effective date is proposed to be Fall 2026 so that Winter 2025 first year students taking HRT 1400 will be aware of the prerequisite for 2026-2027.

Motion AC11202025.5 by B.Mulholland to approve the pre-requisite / co-requisite revisions to HRT 2600 - Managing Pests II as presented

CARRIED

4.1.2. [BHO 4999 - Horticulture Directed Field Study](#)

- The Bachelor of Applied Science Degree has 3 majors: Horticulture, Golf Course Management and Agribusiness. This proposal is to align the Horticulture major course BHO 4999 Horticulture Directed Field Study (DFS) prerequisites with those of the Agribusiness major.
- In the Agribusiness major, 30 credits from the third year must be successfully completed to be eligible to enroll in the fourth year Directed Field Study. Currently, the Horticulture major requires only 15 credits to be successfully completed in the third year prior to enrolment in the Directed Field Study.
- It is proposed to amend the prerequisite to be the successful completion of 24 credits prior to enrolling post in BHO 4999 Horticulture Directed Field Study. The requirement of 24 credits instead of 30 credits as in the Agribusiness major is due to two third-year courses, BHO 4710 Ethics and Pes Management and BHO 4000 Integrated Project, scheduled in the spring and fall of the fourth year, respectively.
- Therefore, if 30 credits were required, the DFS would be postponed by 8 months. As a result, the prerequisite proposed is only 24 credits, allowing students to begin their DFS immediately after completing the winter semester in their third year. This requirement will ensure students are well-prepared for their independent study year and will have proven their achievement and dedication, indicative of success in the challenging fourth year. And it will align with the Horticulture major to the Agribusiness major, ensuring complementarity among the majors.
- There was consultation with the Golf Management PCC and they approved of these revisions.
- **Friendly Amendment: Update wording from “programs” to “majors”.**

Motion AC11202025.6 by B.Mulholland to approve the pre-requisite / co-requisite revisions to BHO 4999 - Horticulture Directed Field Study as amended

CARRIED

4.2. **Werklund School of Agriculture Technology (J.Steeves)**

4.2.1. [AGMGCOM - Agricultural Management - AgriCommerce Major](#)

- The PCC would like to remove LVS 2370 as an elective for 2nd year Ag Management students. Historically, we have 1 student who takes this as an option every 2-3 years. It is an elective that most take as a first year production student, and the students who take it as 2nd year elective options would be other stream students. The ability to enable this option for such a minor number of students causes tremendous timetable conflicts and spreads potentially for all first year students. The net positives are far overshadowed by the net negatives with this listed option.
- **IMPACT NOTE:** This proposal will become effective July 1, 2026. No current students in the program (YR1 or YR2) will be impacted by this change.

4.2.2. [AGMGPRD - Agricultural Management - Production Major](#)

- The PCC would like to remove LVS 2370 as an elective for second year Ag Management students. Historically, we have one student who takes this as an option every 2-3 years. It is an elective that most take as a first year production student, and the students who take it as 2nd

year elective options would be other stream students. The ability to enable this option for such a minor number of students causes tremendous timetable conflicts and spreads potentially for all first year students. The net positives are far overshadowed by the net negatives with this listed option.

- IMPACT NOTE: This proposal will become effective July 1, 2026. No current students in the program (YR1 or YR2) will be impacted by this change.

Motion AC11202025.7 by J.Steeves to approve items 4.2.1 & 4.2.2 by consent agenda

CARRIED

4.2.3. [AGT 3110 - Precision Farming Systems I](#)

- This title change works to align the scaffolding of the precision farming courses within the BDA program. The proposed new title will more clearly communicate to students how this Precision Farming Systems course ladders into AGT 3510 - Precision Farming Systems II.

4.2.4. [AGT 3510 - Precision Farming Systems II](#)

- This title change works to align the scaffolding of the precision farming courses within the BDA program. The proposed new title will more clearly communicate to students how this Precision Farming Systems course ladders into AGT 3110 - Precision Farming Systems I.

Motion AC11202025.8 by J.Steeves to approve items 4.2.3 & 4.2.4 by consent agenda

CARRIED

4.2.5. [DGTLAGR - Bachelor of Digital Agriculture](#)

- The proposed changes will allow the program of study to more strongly align with Campus Alberta Quality Council (CAQC) requirements for discipline areas. In addition, the PCC strongly believes providing a required rural sociology course, rather than offering it as an elective option, will enhance graduate's mindsets and compliment their skills for their future after graduation.
- There are no negative impacts to current students. Instead, the change will be effective for the first cohort of BDA entering into their fourth and final year of the program. This change will therefore be applied to and consistent for the following cohorts of students in the program.

Motion AC11202025.9 by J.Steeves to approve the Program of Study revisions to DGTLAGR - Bachelor of Digital Agriculture as presented

CARRIED

4.2.6. [New Course: SOC 3000 - Rural Sociology](#)

- This new course is being proposed as a required course in the BDA Program of Study for 2 main reasons:
 1. Introducing a sociology course will meet the Campus Alberta Quality Council (CAQC) requirements for degree credential to offer courses across various discipline areas to increase depth and breadth of the program,
 2. The PCC strongly believes that a sociology course tailored to rural life will be highly beneficial and complementary to the skillsets and mindsets of graduates of the program

- In addition, the PCC team sees that this course could serve as an elective option across various programs (e.g. post- diploma certificates, BASc Agribusiness) and potentially strengthen articulation agreements in the future.
- Note - textbook requirements will be determined/selected during the course design process. A proposal to update the Resource Materials will be presented to the PCC prior to the term this course is taught, if not sooner

Motion AC11202025.10 by J.Steeves to approve the New Course: SOC 3000 - Rural Sociology as presented CARRIED

5. NEW BUSINESS - DEAN APPROVAL (FOR INFORMATION ONLY)

5.1. School of Life Science & Business (*B.Mulholland*)

- 5.1.1. [ANH 1550 - Veterinary Digital Applications](#)
- 5.1.2. [ANH 1740 - Animal Behaviour and Handling](#)
- 5.1.3. [ANH 1750 - Hematology and Cardio-Pulmonary Diseases and Procedures](#)
- 5.1.4. [ANH 1780 - Digestive and Integumentary Diseases and Procedures](#)
- 5.1.5. [ANH 2010 - Musculoskeletal, Neurological and Sensory Diseases and Procedures](#)
- 5.1.6. [ANH 2020 - Urinary, Reproductive and Endocrine Diseases and Procedures](#)
- 5.1.7. [BASCHOR - Bachelor of Applied Science - Horticulture](#)
- 5.1.8. [EQN 1015 - Equine Husbandry, Behaviour and Handling](#)
- 5.1.9. [EQN 1035 - Fundamentals of Equine Health](#)

5.2. Werklund School of Agriculture Technology (*J.Steeves*)

- 5.2.1. [AGT 2110 - Automation in Digital Agriculture](#)
- 5.2.2. [ATG 1005 - Food and Agriculture - Science and Decision-Making for a Complex World](#)
- 5.2.3. [ATG 2004 - Principles of Business and Entrepreneurship](#)
- 5.2.4. [EVS 2711 - Wildlife Identification and Surveying](#)
- 5.2.5. [GIS 1300 - Courses View - Introduction to GIS](#)
- 5.2.6. [LUP 1620 - Contemporary Environmental Issues and Ethics](#)
- 5.2.7. [PRECAGR - Precision Agriculture - Techgromy](#)

6. STATUS UPDATE (FOR INFORMATION ONLY)

6.1. Craft Beverage Program Update (*D.Beaudoin*)

6.2. Hospitality and Tourism Program Update (*D.Beaudoin*)

- Over the last year, there have been intake suspensions in both Craft Beverage and Hospitality & Tourism programs due to low enrolment. These two programs have moved to the next stage, which is a program suspension.
- The Board of Governors has approved this program suspension and has now moved to PAPRS.
- These are not at the point of program terminations yet.
- The intention is to re-engineer these programs and hopefully reinvigorate them for future students.

6.3. Pre-Employment Motorcycle Mechanic Update (*D.Beaudoin*)

- There is low enrollment and this intake suspension is moving to the Board for approval.
- 6.4. HET Program & Proposed AIT Timelines Update (*D.Beaudoin*)
- Typically apprenticeship programs do not come to Academic Council.
 - There are content changes occurring at the AIT level. The certificate and diploma fall under the purview of this Council. We are currently waiting to see what AIT decides to do regarding content changes.
 - There are meetings coming up shortly to find out how they plan to implement this program.
- 6.5. New Program - MEATMGT - Meat Processing Management - approved by BoG, pending PAPRS approval
- 6.6. New Program - AIT Electrician Apprenticeship - approved by BoG, pending AIT approval

7. **NEXT MEETING**

Date: December 11, 2025

Meeting time: 5:15 pm

Location: WATC 301/302

Deadline for agenda item submission is **November 27; the Kuali workflow must be completed by that date.**

Adjourned at 5:58 PM.

Links & Documents

[Academic Council Website](#)

[Curriculum Change Process and Approvals](#)