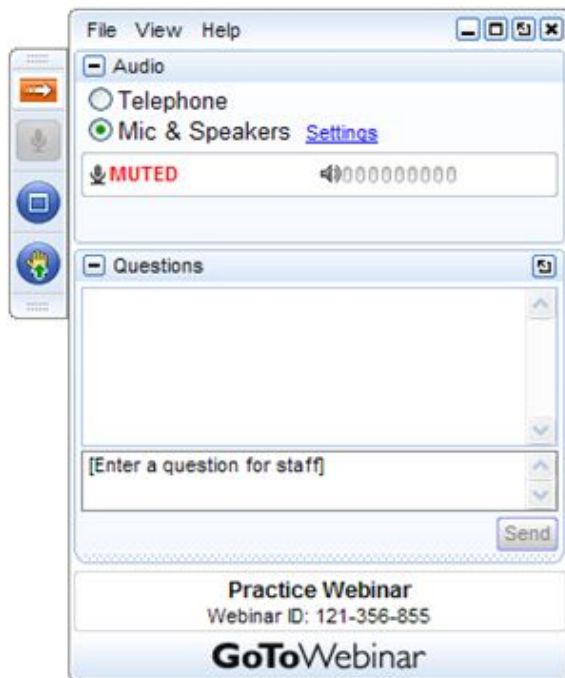


# Experience Olds College



# GoToWebinar Basics



- Raise your hand
- Ask a question

# Olds College

## *100 Years & Growing*

The Olds College campus is a historical landmark.

On November 21, 1913 it opened as the Olds School of Agriculture and Home Economics, with W.J. Elliot as the principal.

Each facility at Olds College has its own story and contribution to the history behind Olds College.





# Olds College offers Quality, Hands-on Education



Agriculture | Agriculture Technology | Animal Science  
Business | Equine | Horticulture | Land & Environment  
Post-Diploma Certificates  
Tourism, Brew & Meat | Trades & Apprenticeships



# Transitional Employment Program

## Program Overview

Certificate | Olds Campus | 11 Months | Mid-August Start

- The Transitional Employment Program is an eleven month program for adults with developmental disabilities. Olds College has proudly provided this program since 1981.
- Also known as Transitional Vocational Program. Provided by limited institutions in Alberta.
- The program helps graduates gain skills needed to enter and maintain employment.
- Staff work closely to support students and employers to establish goals, monitor progress, and evaluate achievement. The program consistently has a high rate of employment for its graduates.



# Transitional Employment Program

## Program Overview

Certificate | Olds Campus | 11 Months | Mid-August Start

- We accept 18 students into our program. We have two program instructors.
  - Average age is 21 (Min 19, Max 25). Typically  $\frac{2}{3}$  male and  $\frac{1}{3}$  female students.
- Approximately 70% percent of the program involves hands-on work experience training either on campus or in the business community - and approximately 30% percent focuses on classroom instruction in employment and life skills training.
- The program can be divided into three main components:
  - **Classroom;** and
  - **Work Experience I and II;** and
  - **TEP Work Practicum**



# Transitional Employment Program

## PROGRAM TIMELINE

- Starts middle of August to the end June
- Middle August “Transition to College Life”
- September to March
  - Students are at the Olds Campus for classroom work and work experience
- April to June
  - Students return to their home community for Practicum





# Transitional Employment Program

## WHAT WILL YOU LEARN?

- The curriculum is beneficial for students who are striving toward **independence and employability training**. Upon successful completion of the program, students will be able to:
  - Demonstrate development of self-awareness.
  - Demonstrate conflict resolution skills.
  - Apply personal and financial management skills.
  - Develop effective communication skills.
  - Prepare personal resume and portfolio.
  - Develop strategies to obtain employment.
  - Demonstrate practical employability skills.
  - Develop basic computer skills.



# Transitional Employment Program

## WHAT WILL YOU LEARN?

### Transition to College Life

- Offered during August. Students will develop an understanding of expectations and skills required to manage independently in the Transitional Employment Program.
  - Team building activities, team building day, awareness of college & community, first aid, WHMIS, and fitness centre orientation





# Transitional Employment Program

## WHAT WILL YOU LEARN?

### Classroom Work

- **Transition to the Workplace I and II:** Students will demonstrate skills to increase work effectiveness. Course content will develop personal organization, accountability and basic safety training for the workplace. Students will also examine personal opportunities toward obtaining gainful employment.
- **Financial Management:** Students will develop the skills needed for managing personal finances and develop and apply personal financial management skills to daily activities.
- **Workplace Communications:** Students enhance communication skills through listening, oral presentations, computer classes and verbal/non verbal communications.
- **Employment Searches:** Students will research employment and learn to build a resume, portfolio, interview skills, application forms, and employment agencies.
- **Workplace Relations:** Students will examine their strengths and weaknesses, build employment relations, workplace self-empowerment, conflict resolution, and safety in the workplace.
- **Consumer Skills:** Students will learn the skills to manage a self-sufficient lifestyle. Activities prepare students for moving into an independent living opportunity.
- Classes may also include an **integrated schedule** for specially designed courses.
  - Integrated Classes Examples: Daycare Level 1, Proserve Liquor Staff Training

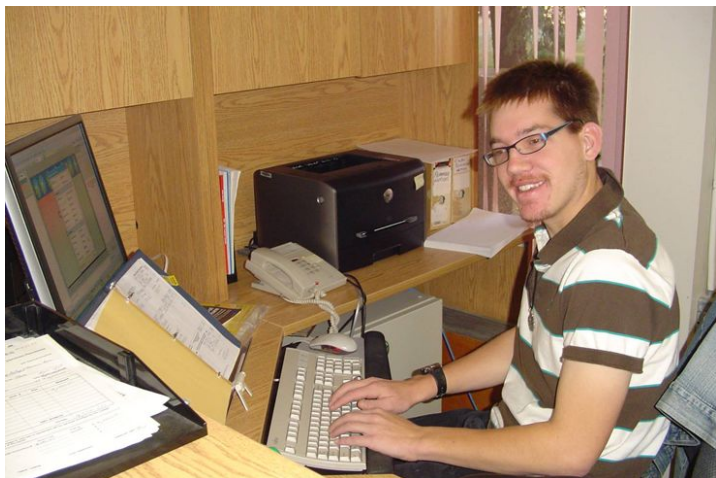


# Transitional Employment Program

## WHAT WILL YOU LEARN?

### Work Experience I and II

- Students participate in work experiences within the community of Olds and/or Olds College.
- Work Experience sites are chosen based on: Interest and ability; Employer availability; and Employment opportunities
- This practical hands on work experience occurs from September to April.
  - Fall Term: Students attend work experience three days a week
  - Winter Term: Students participate in a short full-time work experience in February and three days per week from January to March.
- Best efforts to match the student's interest with an employer ensures an experience they will enjoy.
- Work experience in a competitive worksite is preferred to a sheltered work or school environment.
- Usually, learners do not receive pay for work they do in a work experience placement.
- Work Experience Examples: Childcare, Clerical, Food Services, Custodial, Retail





# Transitional Employment Program

## WHAT WILL YOU LEARN?

### Transitional Employment Program (TEP) Work Practicum

- Students participate in an off-campus work practicum, usually near to their hometown. This work experience provides students with extended employment training that can lead to full-time employment.
- The practicum occurs from April to the end of June.



## Requirements:

### Term 1 (Summer Semester)

Course Credits  
(Total Credits:3)

TEP	<b>1000</b>	<b>Transition to College Life (1-2-0)</b>	<b>3</b>
Students will develop an understanding of expectations and skills required to manage independently in the Transitional Employment Program. This course runs in August. This is a prerequisite to advance in the program.			

### Term 2 (Fall Semester)

Course Credits  
(Total Credits:12)

TEP	<b>1010</b>	<b>Transition to Workplace (1-2-0)</b>	<b>3</b>
Students will demonstrate skills to increase work effectiveness. Course content will develop personal organization, accountability and basic safety training for the work place.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1020</b>	<b>Financial Management (1-2-0)</b>	<b>3</b>
Students will work towards independant financial management by developing and maintaining a personal budget.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1030</b>	<b>Workplace Communications (1-2-0)</b>	<b>3</b>
Students will enhance communication skills.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1110</b>	<b>Work Experience I (1-2-0)</b>	<b>3</b>
Students will be provided with practical employment skills and hands-on training in suitable employment areas.			
Pre-requisite : TEP - 1000 :			

### Term 3 (Winter Semester)

Course Credits  
(Total Credits:12)

TEP	<b>1040</b>	<b>Consumer Skills (1-2-0)</b>	<b>3</b>
Students will establish skills needed for management of a self-sufficient lifestyle.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1050</b>	<b>Transition to Workplace II (1-2-0)</b>	<b>3</b>
Students will examine personal opportunities toward obtaining gainful employment.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1060</b>	<b>Workplace Relations (1-2-0)</b>	<b>3</b>
Students will develop skills to build and maintain employment relationships.			
Pre-requisite : TEP - 1000 :			
TEP	<b>1120</b>	<b>Work Experience II (1-2-0)</b>	<b>3</b>
Students will develop greater independence in practical hands-on training in suitable employment areas.			
Pre-requisite : TEP - 1000 :			
Pre-requisite : TEP - 1110 :			

### Term 4 (Spring Semester)

Course Credits  
(Total Credits:3)

TEP	<b>1130</b>	<b>Work Practicum (1-2-0)</b>	<b>3</b>
Students will complete their final work practicum off campus with minimal contact from Olds College staff. Students will perform work place skills independently.			
Pre-requisite : TEP - 1000 :			
Pre-requisite : TEP - 1120 :			



# Transitional Employment Program

## ADMISSION REQUIREMENTS

- Must be 18 years of age or older, on or before, the program start date
- Have a Developmental Disability
- Required Documentation:
  - Past program and educational reports
  - Previous assessments (if available)
  - Two letters of reference
  - Copy of High School transcripts

*All suitable applicants are interviewed by our Program Instructors*



# Application Process

## 1. Submit an Application

- With a Paper Application form or online through Apply Alberta. If applying online, then please ensure you select the Summer Intake.

## 2. Pay the Application Fee

- Domestic \$75 + GST = \$78.75

## 3. Submit Required Documentation

- Educational Reports, Assessments, Letters of Reference, High School Transcripts

## 4. Complete an Interview with our Program Instructors

- On-campus interview required for all applicants for admission to the program.

## 5. If Admissible, then students will be offered On-Campus or Off-Campus Admission.

- Students are responsible for securing their own on- or off-campus housing.



# Transitional Employment Program

## PROGRAM FUNDING

- Complete Funding Applications in May through Alberta Works and your local Persons with Developmental Disabilities (PDD) office.
- Funding Covers:
  - Books
  - Supplies
  - Tuition





# Transitional Employment Program

## PROGRAM EXPECTATIONS

- **Students must be Independent – Ready, Willing, Able**
  - Students must be able to attend to their own personal care routines (medications, dining, hygiene) and be capable of working unsupervised at their worksite.
  - Attendance is required in the classroom and at the worksite.
  - Assistance is provided within the classroom setting but students will not have full-time aid provided for school work.
  - Students must demonstrate Academic Progress, Comply with College policies and practices, and have a desire towards employment and independence. **The program goal is employment.**

*Students in the Transitional Employment Program (TEP) are timetabled according to their individualized program plan.*

*This can be completed through TEP classes and/or integration into specially designed courses.*



# Transitional Employment Program

## GRADUATION REQUIREMENTS

- To graduate with a certificate, students must:
  - Successfully complete 30 credits
  - Achieve acceptable evaluations in the classroom, work experiences, and the final work practicum.

*Students are encouraged to attend our Graduation Ceremony, which is held at the beginning of June each year.*



# Transitional Employment Program

Our program has over 35 years of experience assisting students towards employment.

*We invite you to come and visit our program and Olds College!*

**Program Instructors:  
Rann-Dean Savage & Sandra Prevost**



# Life at Olds College





## Student Life

The Students' Association of Olds College (SAOC) wants to help make your time here as amazing as possible, by offering the following:

- Clubs
  - Events & Activities
  - The Crossing pub
  - SAOC Job Board
  - SAOC Pantry
  - Olds College Off-Campus Housing
  - Olds College Textbook Buy & Sell
  - The Hive
  - **Health & Dental Benefits**
- and much more!





## Residence

Living on campus is a great way to really immerse yourself in the Olds College experience!

Our on-campus housing offers some two options to our students, including:

- Centennial Village, where you will enjoy your own private room & bathroom
- College Court Townhomes, where you will share a unit with 3 friends





## Go Broncos!

Olds College competes as part of the ACAC in the following sports:

- Basketball
- Volleyball
- Soccer/Futsal
- Curling
- Women's Hockey
- Badminton



We also have a varsity Rodeo Team!

Visit [www.gobroncos.ca](http://www.gobroncos.ca) to find out more about ID camps and how to become a member of the Broncos.

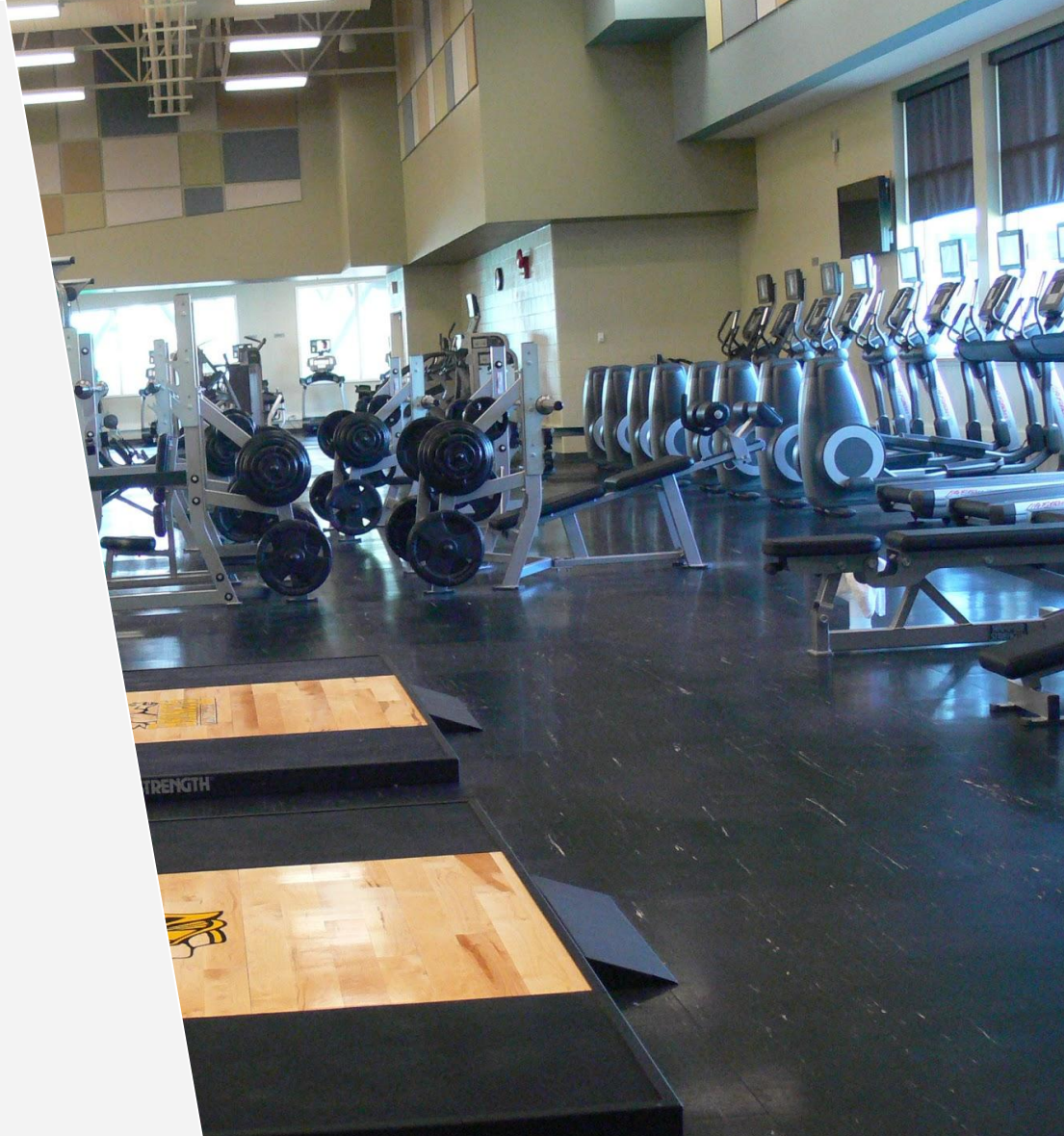




## Fitness & Recreation

The CLC Fitness Centre is located in the Ralph Klein Centre. This state of the art facility features a wide variety of cardio equipment, weight machines, free weights, lifting platforms and features a 3 lane, 200 meter indoor track.

Access to the CLC Fitness Centre, as well as the Olds Aquatic Centre, is included in your Olds College fees.



# Health & Wellness



The goal of the Student Health & Wellness department is to enable the College community to function at their optimal level of performance.

Taking care of your physical and mental health and supporting your academic success are all important factors in college success.

We offer support to students in the following areas:

- Counselling
- Doctors & Nurses
- Massage Therapy
- Testing Centre
- Indigenous Services & Student Centre



# Learning Commons



The Learning Commons is more than just a library. We offer lots of free services and resources to help you succeed, including:

## Library Services

- Borrowing books & devices
- Online resources
- Research assistance

## Technology Support

- Computer & printing support
- Account assistance
- Google training

## Learning Centre

- Tutoring support
- Accessibility Services
- Time management skills
- Studying & Exam Taking skills
- Job Search support



# Shop Our Campus



Olds College also offers unique shopping experiences that support our students and programs. The Campus Store is your destination for all of your Olds College shopping needs. Pick up some local craft beer at our Brewery, a variety of steaks, sausage and more from our campus Meat Store, or fresh flowers and vegetables from our Greenhouse. Have printing needs? Print Services is available to help.

**Campus Store**

**Retail Meat Store**

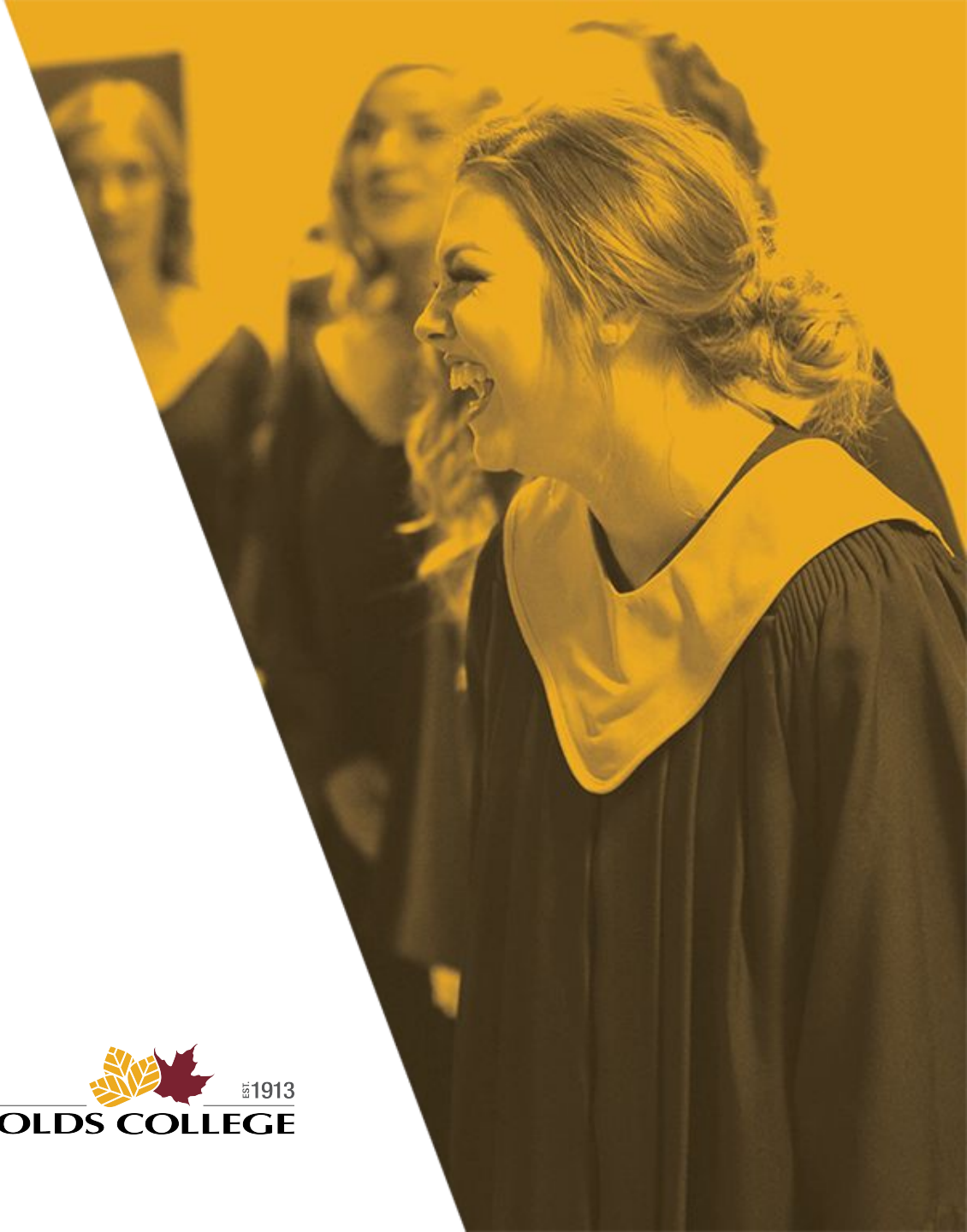
**Brewery**

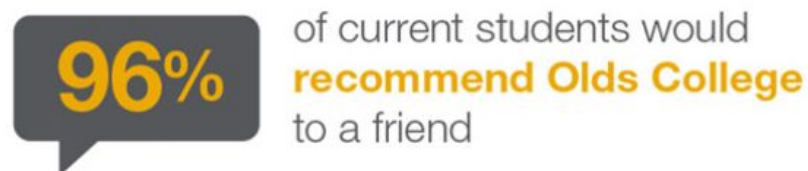
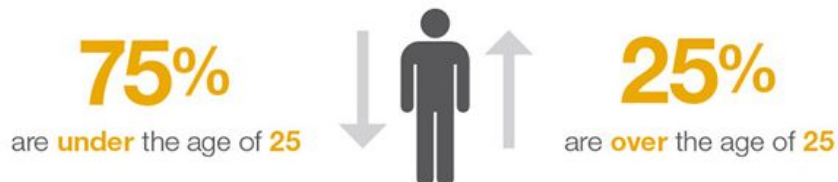
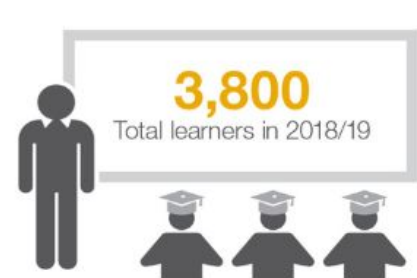
**Greenhouse**

**Print Services**

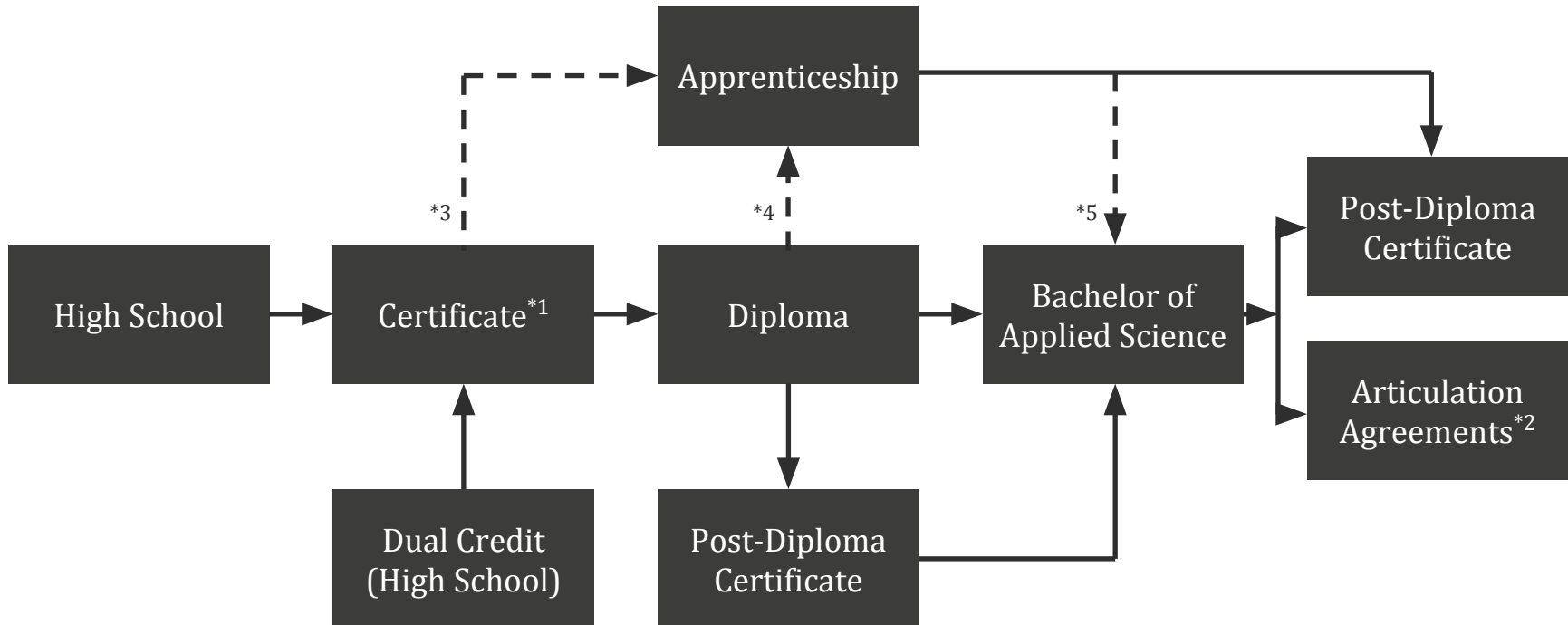


# Why Olds College





# Olds College Pathways



**\*1** If applicable (i.e.: some programs have entry into diploma only).

\*2 Some programs (certificates, diplomas) have articulation agreements to external baccalaureate programs.

**\*3 Agricultural & Heavy Equipment and Pre-Employment Certificate programs only.**

\*4 Agricultural & Heavy Equipment Diploma and Horticultural Technologist Diploma programs only.

**\*5 Landscape Horticulturist Apprenticeship only.**

Note: Recognition of Prior Learning may apply across multiple programs.



Experience more: **oldscollege.ca**

