

OLDS COLLEGE POLICIES AND PROCEDURES MANUAL

CATEGORY: **D. Student and Academic**

SUBJECT: **Grading Policy**

POLICY NUMBER: **D19**

APPROVALS

New/Revision

Board of Governors	Academic Council	Academic Coordinating Committee	Administrative Services Committee	Common Issues
Date: 2008/06/26	Date: 2008/06/12	Date: 2008/03/31	Date:	Date:

POLICY STATEMENT

A common grading system was originally adopted in 1993 at Olds College to ensure that students were consistently assessed and graded equitably. A clear level of achievement in each course will be recorded electronically and reported on transcripts as well as a calculated Grade Point Average (GPA). An official, sealed transcript will be provided to students once all program requirements have been met and may be forwarded to receiving institutions or employers upon the direction and consent of the student. Transcripts without the seal are considered to be "Unofficial". A subsidiary use of the transcript is to clearly indicate levels of academic performance when recognizing and rewarding both internal and external scholarships. Exceptions will only be permitted if the Board of Governors has granted approval upon recommendation from Academic Council and Academic Coordinating Committee.

SPECIFIC GUIDELINES

Olds College will utilize a Letter Grading System as the 'Standard Grading System' and will be defined by following letter codes. The new grading system will apply to courses that have completed the Curriculum Reform process. The present Olds College grading system will be phased out once Curriculum Reform has been completed for all programs.

STUDENT ACHIEVEMENT LEVELS

The quality of a student's academic achievement is recorded as follows:

Letter	Number	
Grade	Grade	Grade Value Description
A	4.0	Exceptional Achievement The student has demonstrated exceptional achievement in mastering the competencies of the course.
A-	3.7	Commendable Achievement
B+	3.3	The student has demonstrated commendable achievement in mastering the competencies of the course.
B	3.0	
B-	2.7	Acceptable Achievement
C+	2.3	The student has demonstrated acceptable achievement in mastering the competencies of the course. <u>A grade of "C" or better is required if a course is a prerequisite for another course.</u>
<u>C</u>	<u>2.0</u>	
<u>C-</u>	<u>1.7</u>	Minimum Achievement
D+	1.3	The student is credited with demonstrating some achievement in mastering the competencies of the course, but is NOT normally permitted to proceed to courses for which it serves as a prerequisite, unless otherwise stipulated.
D	1.0	
F	0.0	Insufficient Achievement The student has not demonstrated sufficient achievement in mastering the competencies in the course to be granted credit.

The Olds College Grading System as it relates to percentages:

Olds College Grading System Effective July 2008			Olds College Grading System Effective to June 2008		
A	92 - 100	4.0	A	88 - 100	4.0
A-	87 - 91	3.7	A-	85 - 87	3.7
B+	82 - 86	3.3	B+	82 - 84	3.3
B	77 - 81	3.0	B	79 - 81	3.0
B-	72 - 76	2.7	B-	75 - 78	2.7
C+	67 - 71	2.3	C+	70 - 74	2.3
C	62 - 66	2.0	C	65 - 69	2.0
C-	58 - 61	1.7	C-	60 - 64	1.7
D+	54 - 57	1.3	D+	55 - 59	1.3
D	50 - 53	1.0	D	50 - 54	1.0
F	below 50	0.0	F	below 50	0.0

IMPLEMENTATION AND ADMINISTRATIVE RESPONSIBILITY

Vice President, Academic and Research, and Registrar. This policy should be reviewed every five (5) years.